

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, September 23, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	5
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the September 8, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) La Crete Water Co-op Forming Committee 4:30 p.m. (David Froese) b) Stewart Weir Eng.	27
GENERAL REPORTS:	6.	a) Parks & Recreation Committee Meeting Minutes – July 23, 2009 b) Municipal Planning Commission Meeting Minutes – August 27, 2009 c) Meeting with Minister of Sustainable Resource Development Update (Discussion)	31 39
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	a) None	

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 AND DIRECTORS
 REPORTS:**

9. a) None

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10. a) Northwest Corridor Development Corporation (NCDC) Conference 67
- b) Tompkins Crossing Committee 79
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- e)

**OPERATIONAL
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11. a) High Level East Drainage 87
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- c) 2010 Resource Road Applications 91
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- e)
- f)

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12. a) Bylaw 723/09 Amendment and Combination of Speed Zone Bylaw and Playground Zone Bylaw 95
- b) Bylaw 733/09 Fee Schedule 105
- c) Bylaw 734/09 Road Closure NE 10-109-13-W5M (Fort Vermilion Rural) 113
- d) Bylaw 737/09 Land Use Bylaw Amendment to Rezone Multiple Properties in the Hamlet of La Crete 121
- e) Lift Station #5 Trunk Main Extension (La Crete) 129
- f) SuperNet for the new La Crete and Zama Administrative Buildings (La Crete – Plan 082 5877, Block 3, Lot 1, Zama – Plan 092 6864, 131

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- g) Land Use Bylaw & Area Structure Plan Proposals 133
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- l)

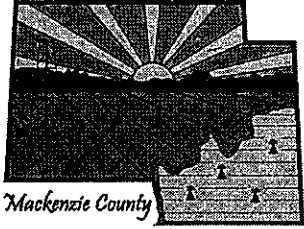
INFORMATION / CORRESPONDENCE: 13. a) Information/Correspondence Items 369

IN CAMERA SESSION: 14. a) Personnel

- b) Special Projects
- c) Legal
- d) Inter-municipal Relations
- e) CO₂EOR Negotiations
- f) AUPE Negotiations
- g)
- h)

NEXT MEETING DATE: 15. a) Regular Council Meeting
Tuesday, October 13, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the September 8, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:


Minutes of the September 8, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the September 8, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, September 8, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Peter F. Braun	Deputy Reeve
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Walter Sarapuk	Councillor (arrived at 10:09 a.m.)
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant

ALSO PRESENT: Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on September 8, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:05 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 09-09-709 **MOVED** by Deputy Reeve Braun

That the agenda be adopted with the following additions:
11. e) Rural Waterline

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the August 26, 2009 Regular Council Meeting

MOTION 09-09-710

MOVED by Councillor J. Driedger

That the minutes of the August 26, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) MK Strategies & Ratepayer Letter

Councillor Toews requested an update on the MK Strategies issue and Motion 09-08-701 regarding a ratepayer letter.

DELEGATIONS:

5. a) RCMP

No delegation was present.

5. b) Stewart & Weir

No delegation was present.

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – July 16 & August 6, 2009

MOTION 09-09-711

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of July 16 and August 6, 2009 be received for information.

Councillor Sarapuk arrived at 10:09 a.m.

CARRIED

6. b) Agricultural Service Board Meeting Minutes – May 6, June 18, and August 10, 2009

MOTION 09-09-712

MOVED by Councillor Neufeld

That the Agricultural Service Board meeting minutes of May 6, June 18, and August 10, 2009 be received for information.

CARRIED

6. c) Mackenzie Housing Management Board Meeting Minutes – June 30, 2009

MOTION 09-09-713

MOVED by Councillor Sarapuk

That the Mackenzie Housing Management Board meeting minutes of June 30, 2009 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor Neufeld had no items to report.

Councillor Froese reported on the Municipal Planning Commission.

Councillor Sarapuk reported on the grow north meeting (site location), and meeting with Dr. Duckett, President of Alberta Health Services.

Reeve Newman reported on the meeting with Dr. Duckett, President of Alberta Health Services.

Deputy Reeve Braun reported on the AAMD&C zone meeting, REDI tourism meeting, La Crete library meeting, Finance Committee meeting, attended the presentation by MP Chris Warkentin to the La Crete Agricultural Society, Municipal Planning Commission meetings, La Crete Building Committee and the Parks and Recreation Committee meetings.

Councillor J. Driedger reported on drainage meetings, Equipment Committee meeting, AAMD&C zone meeting, Community Futures, La Crete Building Committee meeting, attended the presentation by MP Chris Warkentin, Parks and Recreation Committee, and the La Crete Building Committee meeting.

Councillor Watson reported on the Canadian Diabetes Association golf tournament.

Councillor Wardley reported on the La Crete Library meeting, Zama Building progress meetings, visit by Minister Danyluk, and the Safer Communities Innovation Fund (SCIF) meeting.

Councillor Toews reported on the Airport Committee and the Finance Committee meetings.

Councillor D. Driedger reported on the Agricultural Land Task Force and the Tompkins Ferry Review Committee meeting.

MOTION 09-09-714

MOVED by Councillor Sarapuk

That the Council committee reports be received for information.

CARRIED

9. b) CAO & Director Reports

MOTION 09-09-715

MOVED by Councillor Watson

That two Councillors and the Chief Administrative Officer be authorized to attend the Alberta Forest Products Association conference.

CARRIED UNANIMOUSLY

MOTION 09-09-716

MOVED by Councillor Wardley

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

**CORPORATE
SERVICES:**

10. a) Bylaw 736/09 Short Term Borrowing of Funds

MOTION 09-09-717
(requires 2/3)

MOVED by Deputy Reeve Braun

That first reading be given to Bylaw 736/09 being a bylaw authorizing the short term borrowing of funds.

CARRIED

MOTION 09-09-718
(requires 2/3)

MOVED by Councillor Neufeld

That second reading be given to Bylaw 736/09 being a bylaw authorizing the short term borrowing of funds.

CARRIED

MOTION 09-09-719
(requires unanimous)

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 736/09 being a bylaw authorizing the short term borrowing of funds.

CARRIED UNANIMOUSLY

MOTION 09-09-720
(requires 2/3)

MOVED by Councillor Wardley

That third reading be given to Bylaw 736/09 being a bylaw authorizing the short term borrowing of funds.

CARRIED

Reeve Newman recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:11 a.m. with all members present except Councillor Wardley.

10. b) Mackenzie County 4-Step Community Sustainability Plan

MOTION 09-09-721

MOVED by Councillor Toews

That a committee, chaired by the Reeve, be established for monitoring strategic direction during development of the Mackenzie County 4-Step Community Sustainability Plan.

CARRIED

10. c) Quarterly Investment Report – June 30, 2009

Councillor Wardley rejoined the meeting at 11:15 a.m.

MOTION 09-09-722

MOVED by Deputy Reeve Braun

That the quarterly investment report for the period ended June 30, 2009 be accepted for information.

CARRIED

MOTION 09-09-723

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the Mackenzie County 4-Step Community Sustainability committee:

Nominated:
Deputy Reeve Braun
Councillor Froese
Councillor Wardley
Councillor Toews

Elected:
Deputy Reeve Braun
Councillor Froese
Councillor Wardley

CARRIED

MOTION 09-09-724

MOVED by Deputy Reeve Braun

That the ballots be destroyed.

CARRIED

**10. d) 2010 Budget Guideline and Budget Development
Policy FIN022**

MOTION 09-09-725

MOVED by Councillor Toews

That administration uses the following guidelines for the 2010 operating and capital budgets development:

- Level of mill rate remain status quo
- Level of service remain status quo
- User pay levels remain status quo
- Staffing levels remain status quo

CARRIED

MOTION 09-09-726

MOVED by Councillor Watson

That the following date be set for the 2010 operating and capital budget review and approval:

- October 28, 2009 – 12:00 p.m.

CARRIED

Reeve Newman recessed the meeting at 12:06 p.m. and reconvened the meeting at 12:51 p.m.

10. e) Electoral Boundaries Commission Seeks Public Input

MOTION 09-09-727

MOVED by Reeve Newman

That administration contact the other stakeholders regarding putting forward a joint proposal regarding electoral boundaries.

Councillor Neufeld requested a recorded vote.

In Favor:

Councillor D. Driedger
Councillor Toews
Councillor Wardley
Councillor Watson
Reeve Newman
Councillor Sarapuk
Councillor Froese

Opposed:

Councillor Neufeld
Councillor J. Driedger
Deputy Reeve Braun

CARRIED

10. f) La Crete Library

MOTION 09-09-728

MOVED by Deputy Reeve Braun

That the La Crete Building Committee assume the responsibility of continuing the La Crete library expansion discussions and report back to Council.

CARRIED

10. g) Inter-municipal Subdivision & Development Appeal Board – Council Appointment

MOTION 09-09-729

MOVED by Councillor Watson

That Councillor Toews be appointed to the Inter-municipal Subdivision & Development Appeal Board.

CARRIED

10. h) Inter-municipal Planning Commission – Council Appointment

MOTION 09-09-730

MOVED by Councillor Neufeld

That the following Councillors be appointed to the Inter-municipal Planning Commission:

1. Councillor Watson
2. Councillor J. Driedger

CARRIED

TENDERS:

8. a) Township Road 103-2 (Blue Hills)

MOTION 09-09-731

MOVED by Councillor D. Driedger

That the tenders for the Township Road 103-2 (Blue Hills) be opened.

CARRIED

Tender Results:

Pineridge Logging	\$580,499.98
Forest Trotter	\$446,300.00
Blue Hills Farms	\$624,600.00
Timberbound	\$630,203.00

Dechant Construction \$471,832.19

MOTION 09-09-732

MOVED by Deputy Reeve Braun

That Council reject all tenders due to budget constraints and that administration be instructed to review the scope of the Township Road 103-2 (Blue Hills) project and request proposals from bidders.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 727/09 Land Use Bylaw Amendment to Address the Keeping of Animals in Rural Country Residential District 1, 2, 3 and 4 "RC1", "RC2", "RC3", and "RC4"

Reeve Newman called the public hearing for Bylaw 727/09 to order at 1:09 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 727/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on August 11, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. A question was asked regarding the definition of non-domestic.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 727/09. Several submissions were received and read.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 727/09. Dave Peters, developer of the land, spoke in opposition to the proposed Bylaw and stated that it seems to be more of a neighboring issue with only one person being opposed to the animals. He noted that the families are large and need the animals to feed their families. Henry Peters, landowner, also spoke in opposition to the proposed bylaw and indicated that a portion of his property taxes is for farmland.

Reeve Newman closed the public hearing for Bylaw 727/09 at

1:23 p.m.

MOTION 09-09-733

MOVED by Councillor J. Driedger

That an amendment be made to Bylaw 727/09 follows:

Fines shall be \$100 for the first offence and \$200 for a second and/or subsequent offence.

CARRIED

MOTION 09-09-734

MOVED by Councillor Neufeld

That Bylaw 727/09 be tabled to the Mackenzie County Land Use Bylaw review.

CARRIED

7. b) Bylaw 729/09 Land Use Bylaw Amendment to Rezone Multiple Properties (La Crete)

Councillor Neufeld declared himself in conflict and left the meeting at 1:31 p.m.

Reeve Newman called the public hearing for Bylaw 729/09 to order at 1:31 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 729/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on August 11, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 729/09. Three submissions were received and read.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 729/09. William Fehr, landowner, indicated that he was relieved to hear that it

wouldn't be a problem for his property to remain commercial in the new proposed Land Use Bylaw.

Reeve Newman closed the public hearing for Bylaw 729/09 at 1:40 p.m.

MOTION 09-09-735

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 729/09 being a Land Use Bylaw amendment to rezone:

Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 7, Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892), Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B, Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1".

CARRIED

MOTION 09-09-736

MOVED by Councillor Toews

That third reading be given to Bylaw 729/09 being a Land Use Bylaw amendment to rezone:

Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 7, Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892), Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37, Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B, Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1".

CARRIED

Councillor Neufeld rejoined the meeting at 1:43 p.m.

7. c) Bylaw 730/09 Land Use Bylaw Amendment to Rezone Part of NE 24-105-15-W5M (Plan 072 7058, Block 1, Lot 1) from Agricultural District 1 "A1" to Public/Institutional District "HP" (Wilson Prairie Area)

Reeve Newman called the public hearing for Bylaw 730/09 to order at 1:43 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 730/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on August 11, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 730/09. One submission was received and read.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 730/09. There was no one present to speak to the proposed bylaw.

Reeve Newman closed the public hearing for Bylaw 730/09 at 1:46 p.m.

MOTION 09-09-737

MOVED by Councillor Froese

That second reading be given to Bylaw 730/09 being a Land Use Bylaw amendment to rezone Part of NE 24-105-15-W5M (Plan 072 7058, Block 1, Lot 1) from Agricultural District 1 "A1" to Public/Institutional District "HP".

CARRIED

MOTION 09-09-738

MOVED by Deputy Reeve Braun

That third reading be given to Bylaw 730/09 being a Land Use Bylaw amendment to rezone Part of NE 24-105-15-W5M (Plan 072 7058, Block 1, Lot 1) from Agricultural District 1 "A1" to Public/Institutional District "HP".

CARRIED

**OPERATIONAL
SERVICES:**

11. a) RInC Application Funding Confirmation

MOTION 09-09-739
(requires 2/3)

MOVED by Councillor Wardley

That the 2009 operating budget be amended to include an additional \$71,280 from the general operating budget for the RInC grant application.

CARRIED UNANIMOUSLY

**11. b) Sale of La Crete Public Works Shop & Adjacent
Property**

MOTION 09-09-740

MOVED by Deputy Reeve Braun

That Mackenzie County accept the highest offer for the sale of the current La Crete Public Works Shop and adjacent property and that the possession date be negotiated.

CARRIED

11. c) Paving at Mackenzie Housing

MOTION 09-09-741

MOVED by Reeve Newman

That the paving of the parking lots for both seniors residents in La Crete and Fort Vermilion be deferred to the 2010 budget.

CARRIED

11. d) Blumenort Cemetery & Area Storm Water

MOTION 09-09-742

MOVED by Councillor Neufeld

That the County pay fifty percent (50%) of the project costs for site rehabilitation to a maximum of \$3,000.00 for the Blumenort cemetery and area storm water to be funded from the general operating budget.

CARRIED

Reeve Newman recessed the meeting at 2:04 p.m. and reconvened the meeting at 2:16 p.m.

11. e) Rural Waterline (ADDITION)

MOTION 09-09-743

MOVED by Councillor D. Driedger

That administration be authorized to bring in industry experts to discuss options for rural water.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 733/09 Fee Schedule

MOTION 09-09-744

MOVED by Councillor Froese

That first reading be given to Bylaw 733/09, being a fee schedule bylaw amendment to authorize the Planning and Development Department to issue stop orders to individuals or companies regarding unauthorized development prior to issuing the penalty fees and to amend the Subdivision Time Extension Fees to \$500 for all multi-lot subdivisions and \$250 for all single lot subdivisions.

CARRIED

MOTION 09-09-745

MOVED by Deputy Reeve Braun

That second reading be given to Bylaw 733/09, being a fee schedule bylaw amendment to authorize the Planning and Development Department to issue stop orders to individuals or companies regarding unauthorized development prior to issuing the penalty fees and to amend the Subdivision Time Extension Fees to \$500 for all multi-lot subdivisions and \$250 for all single lot subdivisions.

CARRIED

MOTION 09-09-746
(requires unanimous)

MOVED by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 733/09, being a fee schedule bylaw amendment to authorize the Planning and Development Department to issue stop orders to individuals or companies regarding unauthorized development prior to issuing the penalty fees and to amend the Subdivision Time Extension Fees to \$500 for all multi-lot subdivisions and \$250 for all single lot subdivisions.

DEFEATED

12. b) Bylaw 735/09 Municipal Development Plan

MOTION 09-09-747

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 735/09 being the Municipal Development Plan for Mackenzie County.

CARRIED

MOTION 09-09-748

MOVED by Reeve Newman

That administration be authorized to set up a meeting between Council and the First Nations for consultation on the Municipal Development Plan to be held within the next month.

CARRIED UNANIMOUSLY

12. c) Zama Fire Hall/Public Works Shop

MOTION 09-09-749

MOVED by Councillor Wardley

That Council approve the design of the Zama Fire Hall/Public Works facility as presented and that administration be authorized to proceed to tender.

CARRIED

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 09-09-750

MOVED by Councillor Neufeld

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-09-751

MOVED by Councillor Watson

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:36 p.m.:

14. a) Personnel

14. b) Special Projects

- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations
- 14. f) AUPE Negotiations

CARRIED

MOTION 09-09-752

MOVED by Councillor D. Driedger

That Council move out of camera at 3:12 p.m.

CARRIED

14. a) Personnel

MOTION 09-09-753

MOVED by Councillor Wardley

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-09-754

MOVED by Councillor D. Driedger

That the special projects update be received for information.

CARRIED

14. c) Legal

MOTION 09-09-755

MOVED by Deputy Reeve Braun

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-09-756

MOVED by Councillor Neufeld

That the inter-municipal relations be received for information.

CARRIED

14. e) CO₂ EOR Negotiations

MOTION 09-09-757

MOVED by Councillor Watson

That the CO₂ EOR negotiations be received for information.

CARRIED

14. f) AUPE Negotiations

MOTION 09-09-758

MOVED by Councillor Sarapuk

That the AUPE negotiations be received for information.

CARRIED

MOTION 09-09-759

MOVED by Councillor Froese

That Council meet with the Minister Morton and MLA Frank Oberle on Saturday, September 12, 2009 and that a list of issues be forwarded in advance.

CARRIED

NEXT MEETING DATE:

Regular Council Meeting
Wednesday, September 23, 2009
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 09-09-760

MOVED by Councillor D. Driedger

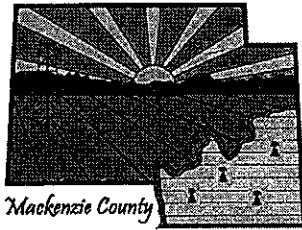
That the Council meeting be adjourned at 3:14 p.m.

CARRIED

These minutes will be presented to Council for approval on September 23, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION La Crete Water Co-op Forming Committee 4:30 p.m. (David Froese)

BACKGROUND / PROPOSAL:

See attached letter from the La Crete Water Co-op Forming Committee.

Council needs to formalize their policy on Co-ops vs. County owned utilities.

OPTIONS & BENEFITS:

This may be an option as long as Council is comfortable with Co-ops. Council also needs to confirm long term supply stations.

COSTS & SOURCE OF FUNDING:

The cost to the County has not been determined in this option.

RECOMMENDED ACTION:

For discussion and policy direction to administration.

Author: C. Gabriel Review by: _____ CAO 

September 9, 2009

From La Crete Water C-op forming Committee

To the Council and Reeve of Mackenzie County

We are in the process of developing a Water Co-op. Knowing that the water line is out of town quite a ways already would make this a step in the right direction we feel.

Before going ahead and making all kinds of plans and going ahead with the engineering we felt it would be best we ask for the councils non financial blessing for us to go ahead. We realize the water is to come from the county and we wanted to make sure we were in good working terms with them from the start.

Should you have any questions please contact the undersigned.

Thank you in advance for your cooperation in this matter.

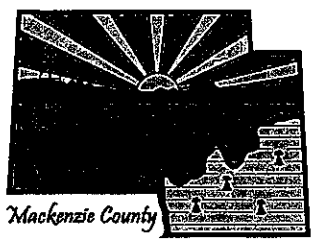
On behalf of the La Crete Water Co-op forming committee

Yours truly,

David Froese

780-926-0189

dfroese@sis.net



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes July 23, 2009

BACKGROUND / PROPOSAL:

The adopted minutes of the July 23, 2009 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

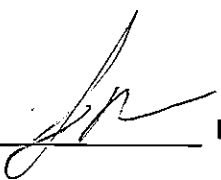
N/A

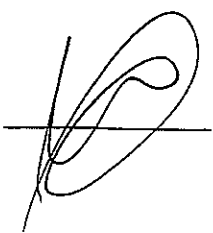
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of July 23, 2009 be received for information.

Author: C. Friesen 

Review Date: _____ CAO 

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

**July 23, 2009
12:00 pm**

**Council Chambers
Fort Vermilion, Alberta**

MINUTES

PRESENT: Peter Braun Vice Chair, Councilor
John W Driedger Councilor
Ray Toews Councilor

ALSO PRESENT: John Klassen Director of Operations, South
Connie Friesen Public Works Administrative Officer

ABSENT: Lisa Wardley Chair, Councilor

DELEGATION: BettyAnn Dick Heritage Landing (arrived at 2:00pm)

CALL TO ORDER: 1. a) Call to Order

Councilor Braun called the meeting to order at 12:46pm.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-058 **MOVED** by Councilor Toews

That the agenda be amended with the following:
5. a) iii.) Communications
5. b) iv.) La Crete Ferry Campground

CARRIED

MINUTES: 3. a) Adoption of the June 25, 2009 minutes

MOTION 09-059 **MOVED** by Councilor Driedger

That the minutes of June 25, 2009 Parks and Recreation
Committee meeting be adopted as presented.

CARRIED

b) Adoption of the June 25, 2009 action list

MOTION 09-060 **MOVED** by Councilor Driedger

That the action list of June 25, 2009 Parks and Recreation Committee meeting be adopted as presented.

CARRIED

NEW BUSINESS:

5. a) Wadlin Lake
 - i.) Lower Level Toilet Facility

MOTION 09-061

MOVED by Councilor Toews

That administration pursue the repairs for the lower level toilet facility.

CARRIED

- ii.) Deadheads

John updated the committee on Jake Wolfe's findings of more deadheads than expected. He also mentioned that Jake was willing to go out and remove a few deadheads for free to properly calculate a cost involved to remove all remaining deadheads.

MOTION 09-062

MOVED by Councilor Toews

That the remaining deadheads be marked and if the cost to remove the deadheads falls within \$5000 to go ahead and get it done and for it to be funded from the campground improvements project.

CARRIED

- iii.) Communications

John updated the committee on what administration came up with in regards to cell service at Wadlin Lake. Two options were a simple tower to service the caretakers' site (68' tower) at approximately \$7000 or a \$40,000 tower to service the entire campground. Ron Dyck and Ken Wolfe suggested spending \$2000 on a survey to determine what is needed prior to utilizing either option.

MOTION 09-063

MOVED by Councilor Driedger

That administration proceeds with the \$7000 tower option upon receiving a second local quote; but prior to proceeding

administration is to contact Telus to see what types of options they would have for the County at Wadlin Lake.

CARRIED

b) Park Updates

i.) 2009 Budget & Inventory Update

MOTION 09-064

MOVED by Councilor Driedger

That the 2009 Budget & Inventory Update be received for information.

CARRIED

ii.) Campground Fees

MOTION 09-065

MOVED by Councilor Toews

That the Campground Fees be received for information.

CARRIED

iii.) Hutch Lake Weekly Reports

MOTION 09-066

MOVED by Councilor Driedger

That the Hutch Lake Weekly Reports be received for information.

CARRIED

iv.) La Crete Ferry Campground

John Krahn approached Councilor Braun asking for the County to pay for the building permit for a shelter at the campground.

MOTION 09-067

MOVED by Councilor Driedger

That administration investigates building permits for non-profits.

CARRIED

Councilor Braun recessed the meeting at 2:08pm.

Councilor Braun reconvened the meeting at 2:22pm.

DELEGATIONS: 4. a) BettyAnn Dick – Heritage Landing 2:00pm

Councilor Braun welcomed BettyAnn Dick to the meeting. Introductions were made.

BettyAnn Dick made a presentation to the parks committee wanting direction as to her next step to pursue their venture of turning the La Crete Landing into a heritage site with the possibility of rental cabins in route to the landing on their property and whether or not if the County could help out in this business venture.

MOTION 09-068

MOVED by Councilor Driedger

That administration investigates the options for a lease on crown land for the reconstruction of the old trail and check with the Heritage Society in Fort Vermilion as to the status on the La Crete Landing and report back at the next parks meeting.

CARRIED

BettyAnn Dick left the meeting at 2:58pm.

c) FCSS Request Letters

MOTION 09-069

MOVED by Councilor Driedger

That the FCSS Request Letters be tabled to the next parks meeting for more information.

CARRIED

**ADDITIONAL
ITEMS:**

6. a) No items

**NEXT MEETING
DATE:**

7. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for August 25, 2009 at 12:00pm in La Crete at the La Crete Heritage Center.

ADJOURNMENT: 8.

a) Adjournment

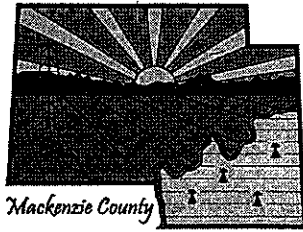
MOTION 09-070

MOVED by Councilor Driedger

That the Parks and Recreation Committee meeting be adjourned at 3:22pm.

CARRIED

These minutes were adopted this _____ day of _____, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Planning Commission Meeting Minutes August 27, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the August 27, 2009 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of August 27, 2009 be received for information.

Author: C. Gabriel

Review By: _____

CAO

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Thursday, August 27, 2009 @ 1:00 p.m.

PRESENT

Peter Braun	Chair, Deputy Reeve
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
Jack Eccles	MPC Member
Manfred Gross	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning, Development and Emergency Services Administrative Officer

DELEGATIONS

Reuben Derksen Developer (Arrived at 1:15 p.m.)

1. CALL TO ORDER

Peter Braun called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA

MOTION 09-246 **MOVED** by Manfred Gross

That the agenda be adopted with the following additions:

4f) Development Permit Application 218-DP-09
Neufeld Petroleum and Propane; Oil and Gas Service
Plan 882 1687, Block 7, Lot 7; Zama

6d) Bylaw 734/09 Road Closure
NE 10-109-13-W5M; Fort Vermilion Rural

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 09-247 **MOVED** by Beth Kappelar

That the minutes of the August 6, 2009 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. **DEVELOPMENT**

a) **Development Permit Application 207-DP-08
Donald Doerksen; Recycling Facility (Bottle Depot)
Plan 2938RS, Block 6, Lot 16; Fort Vermilion**

MOTION 09-248 **MOVED** by Ed Froese

That a time extension for Permit 207-DP-08 on Plan 2938RS, Block 6, Lot 16 in the name of Donald Doerksen be granted to expire on September 10th, 2010

CARRIED

b) **Development Permit Application 01-DP-09
Clarence Lee; Time Extension
NW 19-109-19-W5M; High Level Rural
(Inter-Municipal Development Plan Corridor)**

MOTION 09-249 **MOVED** by Beth Kappelar

That the time extension application for Development Permit 01-DP-09 on NW 19-109-19-W5M in the name of Clarence Lee be refused.

CARRIED

Development items 4c through 4f to be discussed later in the meeting.

5. SUBDIVISION

Subdivision item 5a to be discussed later in the meeting.

- b) Subdivision Application 16-SUB-09
SE 8-106-15-W5M; La Crete
Reuben and Trudy Derksen**

MOTION 09-250 MOVED by Jack Eccles

That the Subdivision Application 16-SUB-09 on SE 8-106-15-W5M in the name of Reuben and Trudy Derksen be tabled to in camera.

CARRIED

Chair Braun left the meeting at 1:20 p.m.

Vice-Chair Beth Kappelar took over as Chair

4. DEVELOPMENT

- c) Development Permit Application 203-DP-09
John Z. Schmidt; Contractors Business (Shop)
Part of SE 8-106-14-W5M (Plan 032 5515, Block 1, Lot 1)
La Crete Rural**

MOTION 09-251 MOVED by Manfred Gross

That the Development Permit Application 203-DP-09 in the name of John Z. Schmidt be tabled until Chair Braun returns.

CARRIED

**d) Development Permit Application 207-DP-09
Select Developments; Shop
Plan 052 4622, Block 21, Lot 3; La Crete**

MOTION 09-252 **MOVED** by Manfred Gross

That Development Permit 207-DP-09 on Plan 052 4622, Block 21, Lot 3 in the name of the Select Developments be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for the construction of a shop only. A new development permit is required prior to occupancy of the building.**
2. **PRIOR to commencement of construction of the shop, the developer is required to construct a County approved access to the property, the process for which is outlined in Condition 2.**
3. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
4. Prior to commencement of any construction, contact John Klassen, Director of Operational Services, at 780-928-3983 to identify water line size for service and fire protection.
5. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. Minimum building setbacks: 9.14 meters (30 feet) front (west) yard; 1.52 meters (5 feet) north and south side yards; 3.05 meters (10 feet) rear (east) yard, from the property lines.
7. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

8. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
9. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
10. The municipality has assigned the following address to the noted property 10507-99th Street. You are required to display the address (10507) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
11. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 20 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
12. The sign shall be a minimum of 2 meters in height above the shoulder of the road.
13. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
14. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
15. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**e) Development Permit Application 211-DP-09
George Zacharias; Bed and Breakfast
Plan 942 2756, Block 21, Lot 14; La Crete**

MOTION 09-253 **MOVED** by Jack Eccles

That Development Permit 211-DP-09 on Plan 942 2756, Block 21, Lot 14 in the name of the George Zacharias be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Bed and Breakfast building, including decks, shall be 7.62 meters (25 feet) from the south and west property lines; minimum building setbacks for the east side and rear yards are: 2.44 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) east side yard; from the property lines.
2. The Bed and Breakfast building shall be placed as shown in the attached site plan.
3. The lowest opening of the Bed and Breakfast building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.
4. **At all times, the privacy of the adjacent dwellings shall be preserved and the Bed and Breakfast shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.**
5. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. The Municipality has assigned the following address to the noted property 10626-103 Avenue. You are required to display the address (10626) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. An unlighted sign to identify the Bed and Breakfast___ may be placed in a window or exterior of the Bed and Breakfast building on the street side of the building, and the sign shall be a maximum size of 1.1 meters (12 square feet).

8. Provide adequate off street parking as follows: The minimum parking standards are 1 space for the main building plus 1 stall for each guest room which in this case is a total of 6 parking stalls. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
9. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

Chair Braun returned at 1:25 p.m. and resumed chairing the meeting.

- f) **Development Permit Application 218-DP-09
Neufeld Petroleum and Propane; Oil and Gas Service
Plan 882 1687, Block 7, Lot 7; Zama**

MOTION 09-254 **MOVED** by Beth Kappelar

That Development Permit 218-DP-09 on Plan 882 1687, Block 7, Lot 7 in the name of Neufeld Petroleum and Propane be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID.**

1. Tank setbacks shall be a minimum of: 9.14 meters (30 feet) from Pine Avenue; 9.14 meters (30 feet) from Tower Road, 3.05 meters (10 feet) side yards; 9.14 meters (30 feet) rear yard.
2. Must meet all conditions and regulation set out by Petroleum Tank Management of Alberta Association (PTMAA).
3. Must meet all requirements of the current Alberta Fire Safety Codes.

4. Clear signage identifying contents in tanks must be posted at all times.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780)927-3718. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) **Development Permit Application 203-DP-09**
John Z. Schmidt; Contractor's Business (Shop)
Part of SE 8-106-14-W5M (Plan 032 5515, Block 1, Lot 1)
La Crete Rural

MOTION 09-255 MOVED by Ed Froese

That Development Permit 203-DP-09 on Part of SE 8-106-14-W5M (Plan 032 5515, Block 1, Lot 1) in the name of the John Z. Schmidt be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Contractors Business use is approved temporarily and expires September 2, 2010.**
2. **This permit approval is subject to the access to the property being constructed to County standards.**
3. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
4. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.

5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
7. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
8. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
9. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
10. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
12. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 13-SUB-09
SW 7-109-13-W5M; Fort Vermilion Rural**

Ronald and Donna Lambert

MOTION 09-256 MOVED by Manfred Gross

That subdivision application 13-SUB-09 in the name of Ronald and Donna Lambert on SW 7-109-13-W5M be accepted with the following conditions.

1. This approval is for a Boundary Adjustment, 8.5 acres (3.44 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
 - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - f. Dedication of the most westerly & southerly 5.18 metres of the proposed subdivision for future road widening.
 - g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
 - h. Subdivision must meet ATCO Electric's conditions as follows:

- i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
- ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

**c) Subdivision Application 17-SUB-09
Plan 082 0578, Block 1, Lot 1; Tompkins Landing Area
Peter and Eva Krahn**

MOTION 09-257 **MOVED** by Ed Froese

That subdivision application 17-SUB-09 in the name of Peter and Eva Krahn, on Plan 082 0578, Block 1, Lot 1 be approved with the following conditions:

1. This approval is for a single lot subdivision, approximately 13.91 acres (5.63 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County and Alberta Transportation standards and at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.

- d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f. Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.
- g. Subdivision must meet Alberta Transportation's requirements as follows:
 - a. Dedication of a 30 meter wide service road right-of-way dedication across the highway frontage of the proposed parcel at no cost to the department. In this instance Alberta Transportation is willing to accept the service road dedication by caveat.
- h. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- i. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.

- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

**d) Subdivision Application 19-SUB-09
Plan 188TR, Block 5, Lot 18; Fort Vermilion
Mackenzie Housing Management Board**

MOTION 09-258 **MOVED** by Beth Kappelar

That subdivision application 19-SUB-09 in the name of Mackenzie Housing Management Board on Plan 188TR, Block 5, Lot 18 be accepted with the following conditions.

1. This approval is for a single lot subdivision, 0.22 acres (0.09 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision in accordance with Mackenzie County standards and at the developer's expense.
 - c. The developer shall enter into an agreement with Mackenzie County for the installation and payment of separate water and sewer services to each newly developed lot.
 - d. Developer shall connect to Municipal Water and Sewer at their own expense.
 - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - f. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.

- g. Subdivision must meet ATCO Electric's conditions as follows:
- i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

- e) **Subdivision Application 20-SUB-09
Plan 188TR, Block 5, Lot 7; Fort Vermilion
Mackenzie Housing Management Board**

MOTION 09-259 **MOVED** by Jack Eccles

That subdivision application 20-SUB-09 in the name of Mackenzie Housing Management Board on Plan 188TR, Block 5, Lot 7 be accepted with the following conditions.

1. This approval is for a single lot subdivision, 0.22 acres (0.09 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:

- a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
- b. Provision of access to the subdivision in accordance with Mackenzie County standards and at the developer's expense.
- c. The developer shall enter into an agreement with Mackenzie County for the installation and payment of separate water and sewer services to each newly developed lot.
- d. Developer shall connect to Municipal Water and Sewer at their own expense.
- e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- f. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- g. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.

- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

- f) **Subdivision Application 21-SUB-09
Plan 062 8217, Block 17, Lot 11; La Crete
Parkland Industries Ltd.**

MOTION 09-260 MOVED by Manfred Gross

That subdivision application 21-SUB-09 in the name of Parkland Industries Ltd. on Plan 062 8217, Block 17, Lot 11 be approved with the following conditions:

1. This approval is for a two lot subdivision, 4.84 acres (1.96 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - b. Provision of access to each lot created by the subdivision in accordance with Mackenzie County standards and at the developer's expense,
 - c. The existing private sewage holding tank shall be removed prior to registration,
 - d. The existing temporary water servicing from Wiebe's Transport shall be removed prior to registration,
 - e. Provision of municipal servicing (water and sewer) to each lot to County standards,
 - f. Provision of engineered plans for the installation of municipal servicing (water and sewer),
 - g. Security in the form of a letter of credit in the amount of 15% of engineered infrastructure construction costs,

- h. Provision of off-site levies as required by the County;
 - i) \$1,000/lot created (Bylaw 319/02)
 - ii) \$1,207.36 Lift Station Number 5 (Bylaw 474/04)
- i. The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
 - i) Direction of site drainage.
- j. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- k. Provision of utility right-of-way as required by Northern Lights Gas Co-op (A high pressure gas line exists parallel to the south boundary of the existing lot),
- l. Any costs incurred for line relocation required as a result of the subdivision will be the responsibility of the developer,
- m. Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the Municipality. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- n. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility rights-of-way must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.

- iv. Any costs incurred for the relocation or repair of the existing electrical facilities, as a result of the subdivision, will be the responsibility of the developer.
- v. No work shall proceed under the power line without first receiving written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
- vii. If the County, in conjunction with the subdivision approval, takes title to a portion of the property to allow for future road widening, the power line which is presently outside the road allowance will then effectively be located within the new road allowance.

CARRIED

- g) Subdivision Application 22-SUB-09
SE 22-106-15-W5M; La Crete Rural
Jacob and Sarah Wiebe and Bernard and Katherine Friesen**

MOTION 09-261 **MOVED** by Beth Kappelar

That subdivision application 22-SUB-09 in the name of Jacob and Sarah Wiebe and Bernard and Katherine Friesen, on SE 22-106-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, approximately 11.9 acres (4.82 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:

- a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
- c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations. An approved Private Sewage Permit for the relocation of the pump out discharge shall be submitted to the County prior to registration.
- d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- e. The existing subdivision, Plan 972 2460, Lot 1, is required to be cancelled and reverted back into the balance of the quarter section from which it was taken.
- f. The south boundary of the subdivision shall be moved south to a point 50 feet from the southerly most edge of the existing dugout. A revised tentative plan is required to be submitted to the County showing this amendment.
- g. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
- i. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- j. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility rights-of-way must remain in place.

- ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
- iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.
- iv. Any costs incurred for the relocation or repair of the existing electrical facilities, as a result of the subdivision, will be the responsibility of the developer.
- v. No work shall proceed under the power line without first receiving written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
- vii. If the County, in conjunction with the subdivision approval, takes title to a portion of the property to allow for future road widening, the power line which is presently outside the road allowance will then effectively be located within the new road allowance.

CARRIED

**h) Subdivision Proposal
NE 32-110-19-W5M; High Level Rural
William Wiebe**

MOTION 09-262 MOVED by Jack Eccles

That the Subdivision Proposal on NE 32-110-19-W5M in the name of William Wiebe be received for information.

CARRIED

6. MISCELLANEOUS ITEMS

a) Fee Schedule Amendment

MOTION 09-263 **MOVED** by Jack Eccles

That the Municipal Planning Commission recommendation to Council be for the amendment of the fee schedule bylaw to increase the subdivision time extension fees to \$500 for all multi-lot subdivisions and \$250 for all single lot subdivisions.

CARRIED

b) Vanguard Realty Ltd.

MOTION 09-264 **MOVED** by Beth Kappelar

That Vanguard Realty Ltd. be tabled to in camera.

CARRIED

c) Action List

The Action List of August 6, 2009 was reviewed.

**d) Bylaw 734/09 – Road Closure
NE 10-109-13-W5M; Fort Vermilion Rural**

MOTION 09-265 **MOVED** by Beth Kappelar

That the Municipal Planning Commission's recommendation to Council be for Approval for Bylaw 734/09 being a road closure bylaw to close and sell a portion of government road allowance adjacent to the north boundary of NE 10-109-13-W5M.

CARRIED

Chair Braun called a recess at 2:00 p.m.

Chair Braun reconvened the meeting at 2:05 p.m.

7. IN CAMERA

MOTION 09-266 **MOVED** by Beth Kappelar

The Municipal Planning Commission go in camera at 2:05 p.m.

CARRIED

MOTION 09-267 **MOVED** by Manfred Gross

The Municipal Planning Commission come out of in camera at 2:28 p.m.

CARRIED

5. SUBDIVISION

**b) Subdivision Application 16-SUB-09
SE 8-106-15-W5M; La Crete
Reuben and Trudy Derksen**

MOTION 09-268 **MOVED** by Jack Eccles

That subdivision application 16-SUB-09 in the name of Reuben and Trudy Derksen, on SE 8-106-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 31.36 acres (12.69 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
- c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- e. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,626.28 per acre. Municipal reserve is charged at 10%, which is \$262.63 per subdivided acre. 31.36 acres times \$262.63 equals \$8,236.08.
- f. Payment of off-site levies in accordance with Bylaw 319/02 which calculated at \$1,000 per lot. 1 lot times \$1,000 equals \$1,000.
- g. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
- h. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i. The Developers Agreement will be registered against the title.
- j. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- k. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1

meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
- iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

6. MISCELLANEOUS ITEMS

b) Vanguard Realty Ltd.

MOTION 09-269 **MOVED** by Manfred Gross

That the following options be presented to the Vanguard Realty Ltd. on NW 9-106-15-W5M:

- 1. Pay out the Municipal Reserve for NW 9-106-15-W5M in the form of money in lieu of land, total amount \$260,000.00,
- 2. Provision of Municipal Reserve in the form of land in the location requested by the County and the remaining 2.6 acres provided in the form of money in lieu of land,
- 3. Provision of current Municipal Reserve owing in the form of 5.159 acres and dedication of the remaining 7.871 acres by way of designation,
- 4. Provision of current Municipal Reserve owing in the form of 5.159 acres in the northwest corner of the quarter and dedication of the remaining 7.871 acres by way designation.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ Thursday, September 10, 2009 at 10:00 a.m. in La Crete
- ❖ Thursday, September 24, 2009 at 10:00 a.m. in Fort Vermilion

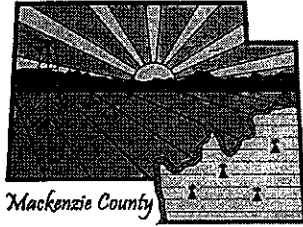
9. ADJOURNMENT

MOTION 09-270 **MOVED** by Jack Eccles

That the Municipal Planning Commission meeting be adjourned at 2:40 p.m.

CARRIED

These minutes were adopted this 10 day of September, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northwest Corridor Development Corporation (NCDC) Conference

BACKGROUND / PROPOSAL:

Attached is the information regarding the NCDC conference to be held in Prince George, BC from October 5 – 7, 2009. Councillor Froese, Neufeld, and Watson are the appointed representatives on behalf of Council.

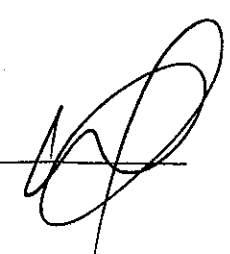
OPTIONS & BENEFITS:

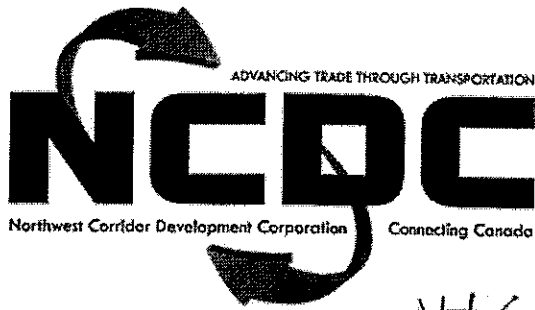
COSTS & SOURCE OF FUNDING:

Registration Fee - \$367.50 plus travel & accommodations

RECOMMENDED ACTION:

That three Councillors be authorized to attend the Northwest Corridor Development Corporation (NCDC) Conference in Prince George, BC from October 5 – 7, 2009.

Author: C. Gabriel **Review by:** _____ **CAO** 



*The 2009 Conference and Annual General Meeting (AGM)
of the Northwest Corridor Development Corporation*



ADVANCING TRADE THROUGH TRANSPORTATION

"One Mind, One Heart, One Corridor"

Conference Update - As of September 4, 2009

2009 Conference Overview

The Northwest Corridor Development Corporation's 2009 Conference and Annual General Meeting (AGM) is being held in Prince George, British Columbia, Canada.

This year's event will be staged from the evening of Monday, October 5 through the morning of Wednesday, October 7, 2009.

All Conference proceedings and related events will take place at the Prince George Civic Centre, 808 Civic Plaza, Prince George, BC.

The conference venue is centrally located, in easy walking distance of a number of hotels and motels in the City of Prince George. For convenience, several are listed in the accommodations section included in this edition.

"One Mind, One Heart, One Corridor", will be a celebration and sharing of stories about People, Places, Partnerships, Pathways, Ports, Products, Policies, Programs, Projects and more.

Register for the event, using the form included.

2009 Conference/AGM Snapshot

Monday, October 5th

Time your arrival in Prince George, on Monday, for early to mid-afternoon. Get checked in to your hotel or motel and head over for conference registration commencing in the late afternoon at the Prince George Civic Centre. Make sure you do not miss the evening reception and opening ceremonies with entertainment.

Tuesday, October 6th

An information-packed, day-long conference awaits you, including sessions on selected topics relevant to transportation, trade, economic development and tourism in the Northwest Corridor of Canada. The day culminates in an evening banquet with entertainment.

Wednesday, October 7th

Be ready for resumption of conference sessions and participating in, or observing, NCDC's Annual General Meeting. All event proceedings will wrap up before noon. Time your departure for early to mid-afternoon. Or alternatively, why not consider staying on, post-conference, to enjoy exploring the City of Prince George and area.

2009 Conference/AGM Framework

Monday, October 5, 2009

Afternoon (5:00 – 6:00 PM)

Arrival and registration at the Prince George Civic Centre, 808 Civic Plaza, between 5:00 – 6:00 PM

“One Mind, One Heart, One Corridor” - Reception and Opening Ceremonies (6:00 – 8:00 PM)

The reception and opening ceremonies occur at the Prince George Civic Centre. A related evening program takes place between 6:30 – 7:45 PM. Entertainment will occur throughout the evening

Tuesday, October 6, 2009

Registration (7:30 AM onward) with all conference proceedings at the Prince George Civic Centre

Breakfast with speaker (8:00 – 9:00 AM)

Session I (9:00 – 10:15 AM) – *Products and Pathways, Pipelines and Projects...*

Refreshment Break (10:15 – 10:30 AM)

Session II (10:30 – 11:45 AM) – *Ports and Pathways; Air, Multimodal...*

Lunch with speaker (11:45 AM – 1:00 PM)

Session III (1:00 – 2:15 PM) – *Ports and Pathways, cont'd; Marine, Inland, Rail...*

Refreshment Break (2:15 – 2:30 PM)

Session IV (2:30 – 3:45 PM) – *People, Policies, Programs, Projects...*

Session V (3:45 – 5:00 PM) – *Project Potential; Airships to Hovercraft*

Tuesday Evening (6:30 – 8:30 PM)

“One Mind, One Heart, One Corridor” – Banquet

Taking place at the Prince George Civic Centre, enjoy cocktails and mingling from 6:30 – 7:00 PM. The banquet starts at 7:00 PM with a related evening program taking place between 7:30 – 8:20 PM. Entertainment will occur throughout the evening

Wednesday, October 7, 2009

Breakfast with speaker (7:30 – 8:30 AM)

Session VI (8:30 – 9:45 AM) – *Policies, Programs, Projects*

Refreshment Break (9:45 – 10:00 AM)

Annual General Meeting (10:00 – 10:55 AM)

- Both Member organizations and non-member observers welcome

Closing Remarks (10:55 – 11:00 AM)

2009 Conference Lineup

Fitting into the preceding framework, this year's conference line-up includes :

Hovertrans Ltd. - Dan Turner
Airship Z-Prize – Jeff Ashcroft
Journalist/Author – Daniel Sekulich
Transport Canada – Monica Blaney
Prince Rupert Port Authority – Shaun Stevenson
Railway Association of Canada – Cliff Mackay
Initiatives Prince George – Tim McEwan and Kathie Scouten
NDI Trust – Janine North
Pacific Northern Gas Ltd. – Ron Vanderlee
Enbridge Northern Gateway Pipelines – Roger Harris
Northern Gateway Alliance – Colin Kinsley

Look to future editions in the days ahead as more confirm their participation!

Accommodations

All options listed below are within easy walking distance of the Prince George Civic Center:

Coast Inn of the North
770 Brunswick Street,
Prince George, BC
Canada V2L 2C2

Phone: 250-563-0121
Toll free: 1-800-663-1144
Fax: 250-563-1948

Days Inn Prince George
600 Quebec Street,
Prince George, BC
Canada V2L 1W7

Phone: 250-562-7072
Toll free: 1-800-292-8333
Fax: 250-562-1768

(The Days Inn has special rates in effect for those attending the NCDC conference; mention you'll be attending it when registering)

Ramada Prince George
444 George Street,
Prince George, BC
Canada V2L 1R6

Phone: 250-563-0055
Fax: 250-563-6042

Should you choose to investigate further, there are plenty more options for accommodations in the City of Prince George

2009 Conference Sponsors

Thanks go out to all sponsors pledging support to date, including:

PLATINUM – Prince Rupert Port Authority

GOLD – City of Edmonton

GOLD – Initiatives Prince George

GOLD—Northern Sunrise County

SILVER – Pacific Northern Gas Ltd.

SILVER - Enbridge Northern Gateway Pipelines

BRONZE – Town of Peace River

Further sponsorship opportunities remain! Visit our website or contact the conference chair today!

For more conference information and regular updates in the days ahead, visit NCDC's website:

www.nwcorridor.com

For further inquiries (Conference Chair):

Gerard Aldridge, NCDC Executive Director
Email: aldridge@nwcorridor.com
Tel: 780-567-4991

www.nwcorridor.com



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- 3 -





ADVANCING TRADE THROUGH TRANSPORTATION

In the Corridor

AUGUST 2009

Industry and International Notes

According to the International Air Transport Association, air cargo demand globally plunged 16.5% in June. This marked more than a year of declines. It was attributed to more supply chains looking to reduce costs and volumes

South Korea and India signed an ambitious free trade agreement in August to slash tariffs, encourage investment and promote exchange of skills. Officially called a Comprehensive Economic Partnership Agreement their intent is to double fast growing commerce between two of Asia's biggest economies over the next decade

According to World Trade Organization (WTO) figures released in late August, China surpassed Germany as the world's number one exporter in the first half of 2009. From January through June of this year, China exported goods reportedly worth 521.7 billion in U.S. dollars (USD), narrowly edging out Germany who exported goods reportedly worth 521.6 Billion USD. Germany had been the world's largest exporter since 2003

According to the Telecom Regulatory Authority of India in an August statement, India had 441.7

million cell phone users at the end of July, 2009. Data showed Indian mobile telephone operators added 14.38 million users in July, the fastest pace in four months in the world's quickest-growing wireless market. India is the second-largest mobile market in the world after China

According to China's Ministry of Commerce, direct investment in Africa rose 81% in the first half of 2009 compared with the same period in 2008. This level of investment was reported as 552 million in U.S. dollars (USD). On the other hand, trade between China and African countries, slumped 30.5% to 37.07 billion USD in first six months reportedly due to the global economic downturn

A twenty-year deal signed in August between the world's two largest energy companies will see ExxonMobil ship 60% of its LNG (liquefied natural gas) production from its proposed Western Australia plant to China and state-run PetroChina. The agreement reportedly will see PetroChina purchase 2.3 million tonnes of LNG per year

PetroChina International Investment Company Ltd. and Athabasca Oil Sands Corp., a privately owned oil sands company, have entered into principles of a joint venture agreement, pursuant to which

In the Corridor

PetroChina will acquire a 60% working interest in two oil sands projects. Athabasca Chair, Bill Gallacher, made the announcement in an August 31st press release

Suncor completed its acquisition of Petro Canada in August. In so doing, it created the largest energy producer in Canada. Suncor is the oldest, and second largest, oil sands producer

North West Territories Notes

According to the Northwest Territories Association of Communities (NWTAC), NWT communities will be waiting for awhile longer to hear word on status of their applications for funding under the Recreation Infrastructure Canada Program (RInC). The program is part of Canada's economic stimulus initiative and designed to help pay for renovations, repairs and upgrades to recreation infrastructure. NWTAC reports that project funding decisions for the second, \$325 million phase of the program likely won't be made until this fall. According to them, in May, \$175 million was divided on a per capita basis, resulting in \$567,000 being set aside to be shared between the 3 territories. The NWT, however, received no funding through the first round

British Columbia Notes

Peace River Regional District (PRRD) Director, Wayne Hiebert, presented a cheque in the amount of \$1,090,750 to Pacific Northern Gas (PNG) in August as contribution to the Tomslake Rural Gasification project

PRRD contributed \$116,528.00 to Alberta Shock Trauma Rescue Society (STARS), supporting efforts to provide safe, rapid rotary critical care transport to ill and critically injured

Creation of the McLeod Lake Mackenzie Community Forest Limited Partnership was announced in August. Jointly operated by the District of Mackenzie and the McLeod Lake Indian Band, the new community forest partnership has the right to harvest up to 30,000 cubic metres of timber per year on 24,218 hectares of public forest lands from five separate parcels just north of McLeod Lake in the Mackenzie timber supply area. Reportedly there are over 50 community forests either operating or in the planning stages in BC

The Prince Rupert Port Authority (PRPA) hosted a successful 51st Annual Association of Canadian Port Authorities (ACPA) Annual General Meeting and Conference in August. In connection with the three day event, Dr. Bill Hick, longtime promoter of the Port of Prince Rupert, received the Medal of Merit from the ACPA. Further details of Dr. Hick's accomplishments and on the prestigious award can be found at: <http://tinyurl.com/kr5z3z>

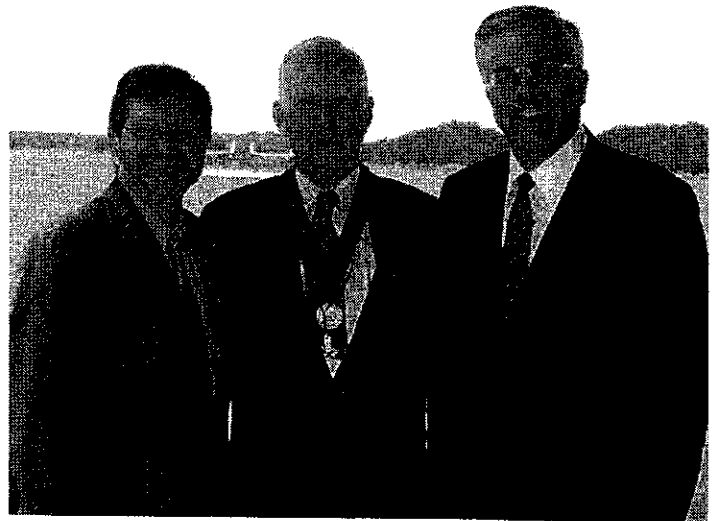
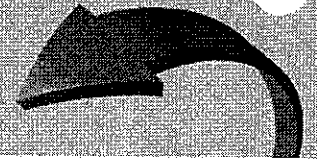


Photo: Prince Rupert Port Authority

Dr. Bill Hick (centre), PRPA President & CEO, Don Krusel (right) & ACPA Chair, Gaetan Boivin (left)



In the August Throne Speech, the BC Government said they will pursue a new comprehensive Asia Pacific Gateway Authority with the federal government. They intend on redoubling efforts to “open up the critical northern corridor”

Federal Notes

Peace River MP, Chris Warkentin, on behalf of the Minister of State Western Economic Diversification announced, in August, funding toward enhancing La Crete, Alberta’s Mennonite Heritage Village. Also to be used for promoting new economic opportunities in the region, the federal funding component of \$53,240 comes through the Community Adjustment Fund (CAF); part of Canada’s Economic Action Plan. NCDC member (and Alberta’s largest county), Mackenzie County, will provide \$20,000 and the La Crete Agricultural Society, \$10,268

Federal funding of \$3,996,585 was announced in August for five projects Throughout the Skeena-Bulkley Valley region ranging from the development of an industrial park, agricultural training and employment programs, to revitalizing areas affected by the mountain pine beetle. The funds are provided by Western Economic Diversification (WD), under the Community Economic Diversification Initiative (CEDI), a component of the federal Mountain Pine Beetle program. More information on the federal mountain pine beetle program can be found at: <http://mpb.cfs.nrcan.gc.ca/> and information on Canada’s Economic Action Plan at: <http://www.actionplan.gc.ca/>

The federal government announced additional funding through Western Economic Diversification, of \$20 million from the Community Adjustment Fund (CAF) to the Northern Development Initiative

Trust (NDIT) for supporting additional projects in Northern British Columbian communities. This is on top of \$10 million originally invested through NDIT in 23 projects ranging from tourism infrastructure improvements to the expansion of a mobile poultry processor. To learn more about Northern Development Initiatives Trust, programs and funding, visit their website at: <http://www.nditrust.ca/>

Alberta Notes

With the release of the Province’s “2009-10 First Quarter Fiscal Update”, Alberta announced it will further reduce the cost of government in dealing with the larger-than-forecast deficit. The update indicated a deficit \$2.2 billion higher than forecast in Budget 2009, due mainly to weaker-than-forecast natural gas prices, a higher Canadian dollar as well as other declining revenue. The Province’s deficit is now forecast to be \$6.9 billion for 2009-10. Alberta has instituted a hiring freeze and is cutting “discretionary and low-priority spending” to reduce costs, specific details yet to be identified. In offsetting the higher-than-expected deficit, the Alberta Government will draw on the province’s \$17-billion Sustainability Fund. Provincial revenue in 2009-10 is forecast to be \$29.6 billion, a decrease of \$2.1 billion from budget, due mostly to lower royalties from natural gas and a \$532-million drop in personal income taxes. Total energy revenue is down \$2.1 billion from budget. Investment income, however, is forecast to increase \$760 million on better-than-expected equity markets. Provincial expenses are forecast to be \$72 million higher than budget, due mainly to increased disaster and emergency funding for fighting forest fires, municipal wildfire assistance and combating mountain pine beetles; and to higher capital grants, partially offset by federal transfers

In the Corridor

Yukon Notes

Yukon hosted China's National Development and Reform Commission (NDRC) in August. The delegation included representatives from NDRC and from Chinese businesses looking for investment opportunities. NDRC oversees approval of all foreign investment by Chinese companies

Yukon Economic Development Minister Jim Kenyon and Deputy Minister Dr. Harvey Brooks were to promote Yukon economic opportunities and attend a key international summit while in China from August 31st to September 8th. Kenyon will represent Yukon at the 5th International Cooperation Summit. It is hosted by the Jilin Provincial People's Government of China

Manitoba Notes

Following closely on the heels of the Honourable Gary Doer's announcement in late August that he'll resign as Manitoba Premier, came an announcement he'll serve as Canada's next Ambassador to the US

Manitoba has a Community Festivals Support Program they started in 2003. In August, Manitoba announced this year they'll assist 43 community summer festivals through it. Manitoba's many unique community festivals are important attractions for tourists. The application deadline for assistance with winter community festivals is November 1st. For further program information, use the following convenient link: <http://tinyurl.com/l1lot7>

Saskatchewan Notes

Energy and Resources Minister Bill Boyd indicated, in late August, the final report on The Future of Uranium in Saskatchewan public consultation process is nearing completion. The report will be

released to the public as soon as possible after it is presented by mid-September to the provincial government and they've had a few weeks to consider the report's recommendations and the government's response to them

The Saskatchewan Government announced in August they will provide up to \$2.5 million to NorthWest Bio-Energy Ltd. Funding is through the Saskatchewan Biofuels Investment Opportunity (SaskBIO) program. NorthWest Bio-Energy Ltd. is a subsidiary of the farmer-owned, NorthWest Terminal, an inland grain facility. Located near Unity, the ethanol plant will reportedly produce 25 million litres of fuel per year from wheat. SaskBIO provides repayable contributions of up to \$10 million per project for construction or expansion of transportation biofuels production facilities in the Province. Applicants eligible for the program include corporations (including co-operatives), individuals and partnerships

NCDC Organizational Notes

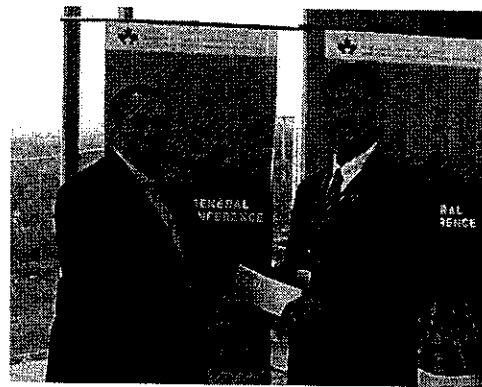
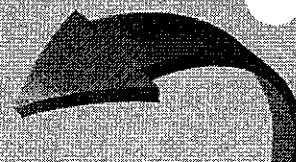


Photo: Prince Rupert Port Authority

At the Association of Canadian Port Authorities Conference in Prince Rupert, NCDC's Gerard Aldridge (left) gratefully accepts PLATINUM Conference Sponsorship from Maynard Angus (right) of the Prince Rupert Port Authority



Editor's Note

NCDC Members - Production difficulties prevented the publication of this month's CORRIDOR CLOSE-UP. The next 5 issues, however, are spoken for, so contact Gerard Aldridge and get "In the Corridor queue" today

Thanks go out for all the sponsorship pledges received this past month for October's "One Mind, One Heart, One Corridor" – The 2009 Conference and AGM of the Northwest Corridor Development Corporation. Sponsors to date include:

PLATINUM – Prince Rupert Port Authority
 GOLD – City of Edmonton
 GOLD – Initiatives Prince George
 GOLD—Northern Sunrise County
 SILVER – Pacific Northern Gas Ltd.
 SILVER - Enbridge Northern Gateway Pipelines
 BRONZE – Town of Peace River

Thank you to the following organizations (each of whom received recognition on our twitter page too) for already renewing membership in NCDC for the 2009/2010 year, commencing September 1, 2009 and running until August 31, 2010:

Chamber of Shipping of British Columbia
 City of Edmonton
 City of Fort St. John
 City of Terrace
 Community Futures Development Corporation of the Pacific Northwest
 I.L.W.U. Canada
 North Peace Airport Society
 Northern Sunrise County
 Pacific Pilotage Authority
 Peace Region Economic Development Alliance (PREDA)
 Pacific Northern Gas Ltd.

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Pommen and Associates Limited
 Prince Rupert Port Authority
 Prince Rupert Grain Ltd.
 Quickload CEF Inc.
 Regional District of Kitimat-Stikine
 Terrace Economic Development Authority (TEDA)
 Town of Grimshaw
 Town of Peace River

Our organization's Conference and Annual General Meeting (AGM) will be held in Prince George, BC, October 5 - 7, 2009. "One Mind, One Heart, One Corridor", will be a celebration and sharing of stories about People, Places, Partnerships, Pathways, Ports, Products, Policies, Programs, Projects and more.

The conference line-up includes (more yet to come):

Hovertrans Ltd. - Dan Turner

Airship Z-Prize – Jeff Ashcroft

Journalist/Author – Daniel Sekulich

Transport Canada – Monica Blaney

Prince Rupert Port Authority – Shaun Stevenson

Railway Association of Canada – Cliff Mackay

Initiatives Prince George – Tim McEwan and Kathie Scouten

Northern Development Initiatives Trust – Janine North

Pacific Northern Gas Ltd. – Ron Vanderlee

Enbridge Northern Gateway Pipelines – Roger Harris

Northern Gateway Alliance – Colin Kinsley

In the Corridor

Conference/AGM framework follows:

October 5th

Arrivals/registrations in the late afternoon with an evening reception and entertainment.

October 6th

A day-long conference including sessions on selected topics in the subject areas of transportation, trade, economic development and tourism in the Northwest Corridor of Canada, culminating with an evening banquet and entertainment.

October 7th

Resumption of conference sessions and AGM; ends before noon

All conference events and proceeding will take place at the Prince George Civic Centre, 808 Civic Plaza, Prince George, British Columbia, Canada

To register for the event, use the form included with this newsletter.

For more conference information and regular updates, visit NCDC's website at: www.nwcorridor.com

For further information on the Northwest Corridor Development Corporation, contact:

Gerard Aldridge, NCDC Executive Director
Email: aldridge@nwcorridor.com
Tel: 780-567-4991

Carolyn Kolebaba, NCDC Chair
Email: mckolebaba@wispernet.ca
Tel: 708-617-2381

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Register for :
"One Mind, One Heart, One Corridor"
The 2009 Conference &
Annual General Meeting of the
Northwest Corridor Development Corporation
October 5 - 7, 2009

Organization: _____

Surname: _____ First name: _____

Address: _____ Telephone: _____

City: _____ Facsimile: _____

Province: _____ Postal Code: _____ Email: _____

Has your organization renewed its NCDC membership yet for 2009/2010? YES NO

If not currently an NCDC member, would your organization like to join for 2009/2010? YES NO

As an NCDC member organization (hence a Voting Member), who is your designated person (Authorized Representative) exercising your right to vote at the AGM, Wednesday, October 7, 2009?

CONFERENCE FEES, ALL INCLUSIVE OF CONFERENCE MATERIALS, SESSIONS, REFRESHMENTS, BREAKS, AND MEALS. (CHECK ONE)

MEMBER \$350.00 + \$17.50GST = \$367.50 per person **NON-MEMBER \$400.00 + \$20.00GST = \$420.00 per person**

ADDITIONAL MEALS OPTION APPLIES FOR NON-CONFERENCE, ACCOMPANYING INDIVIDUALS ONLY (CHECK IF APPLICABLE)

<p>Monday, October 5, 2009</p> <p><input type="checkbox"/> Reception (\$30.00)</p>	<p>Tuesday, October 6, 2009</p> <p><input type="checkbox"/> Breakfast (\$20.00)</p> <p><input type="checkbox"/> Lunch (\$30.00)</p> <p><input type="checkbox"/> Banquet (\$50.00)</p>	<p>Wednesday, October 6, 2009</p> <p><input type="checkbox"/> Breakfast (\$20.00)</p>
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Total **Method of Payment:** **Cheque** **Visa** **MasterCard**

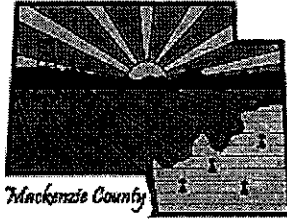
Credit Card #: _____ Expiry Date (mm/yy): _____

Name on Card: _____ Security Number: _____

(For your reference, the registration fee charges will appear as Tourism Prince George on your credit card statement.)

For credit card payment, please fax this registration form to Initiatives Prince George at 250-649-3200
 Cheques are to be made payable to the Northwest Corridor Development Corporation.

Please mail to:
 Initiatives Prince George
 for the Northwest Corridor Development Corporation
 Suite 201, 1300 First Avenue,
 Prince George, BC, Canada V2L 2Y3



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Tompkins Crossing Committee

BACKGROUND / PROPOSAL:

Two committees have been previously established relating to the Tompkins crossing, one for the Tompkins Ferry and one for the Tompkins Ice-Bridge. Administration recommends consolidating these two committees and their current members.

A copy of the draft Terms of Reference are attached for review and approval.

OPTIONS & BENEFITS:

Consolidating the two committees will eliminate the need to schedule additional meetings when both issues relate to the same area and have basically the same members.

COSTS & SOURCE OF FUNDING:


RECOMMENDED ACTION:

Motion 1

That the Tompkins Ferry Review Committee and the Tompkins Landing Ice-Bridge Advisory Committee and its members be consolidated and renamed the Tompkins Crossing Committee.

Motion 2

That the Tompkins Crossing Committee terms of reference be approved as presented.

Author: C. Gabriel Reviewed By: _____ CAO 

Mackenzie County

TOMPKINS CROSSING COMMITTEE TERMS OF REFERENCE

1. **Committee Designation:**

The Tompkins Crossing Committee is a Council Committee established by Mackenzie County Council to provide advice and recommendations regarding the Tompkins ferry and ice-bridge operations.

2. **Authority:**

The Tompkins Crossing Committee shall make recommendations to Council.

3. **Membership:**

The Tompkins Crossing Committee shall be comprised of:

- a. Three Councillors
- b. Chief Administrative Officer
- c. Director of Operations South

4. **Committee Objective, Scope of Activities, and Duties:**

The objective, scope of activities and duties of the Tompkins Crossing Committee shall encompass:

- a. Review current ferry and ice-bridge operations.
- b. Provide recommendations to Council regarding appropriate actions to provide high quality service.
- c. Monitor activities as necessary and report to Council.
- d. The CAO and Director will inspect and ensure compliance with regulations and contract.
- e. Review options for ferry replacement.

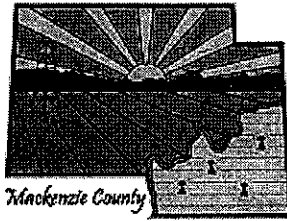
5. Meeting Schedule:

The Tompkins Crossing Committee will meet at the call of the Chair or Chief Administrative Officer.

6. Administrative and Financial Support:

- Mackenzie County shall provide resources and financial support.
- The Mackenzie County shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Inter-municipal Planning Commission – Member at Large Appointment

BACKGROUND / PROPOSAL:

Section 3 of the Inter-municipal Planning Commission Agreement sets out its membership:

- 3.1 The IMPC shall consist of six (6) members who shall be appointed for a term not to exceed one (1) year, as follows:
- a) Two Town Council members appointed by resolution of Town Council;
 - b) Two County Council members appointed by resolution of County Council;
 - c) One member at large appointed by resolution of Town Council;
 - d) One member at large appointed by resolution of County Council.

Councillor Watson and Councillor J. Driedger were appointed on September 8th as the members of Council on this commission.

Note: No applications were received for the Inter-municipal Subdivision and Development Appeal Board to date. We will be re-advertising with a deadline of October 5th.

OPTIONS & BENEFITS:

One application for the IMPC was received and is being presented to Council for consideration.

Author: C. Gabriel Reviewed By: _____ CAO 

COSTS & SOURCE OF FUNDING:

Dependant on the number of meetings. Per diems to be paid according to the County's current Honorariums & Expense Bylaw.

RECOMMENDED ACTION:

That Bev Hilhorst be appointed to the Inter-municipal Planning Commission as a Member at Large for a one year term.

Author: _____ Reviewed By: _____ CAO _____

BEV HILHORST

.....
P.O. Box 1173
High Level, Alberta
T0H 1Z0
780-926-2358 (home)
780-926-0821 (cell)
780-926-2429 (work)
bhilhorst@strikeenergy.com

September 2, 2009

Carol Gabriel
Executive Assistant
Mackenzie County

Mrs. Carol Gabriel,

I am submitting this letter in response to the ad published in the August 19th edition of The Echo whereby Mackenzie County was seeking a public member to sit on the Inter-Municipal Planning Commission.

Firstly, let me provide you with some background information on myself. I hold a Bachelor of Education degree and a pre-Masters in Educational Administration. I have lived in the High Level area since 1979 and in October 2007 retired from the Fort Vermillion School Division after 28 years of service. In October 2007, I joined Strike Energy Services Inc., a pipeline & plant maintenance company serving the High Level, Rainbow Lake, Zama & Keg River areas.

The High Level area has been a great place to live and work for the past 30 years. It has also become home for our four children and our grandchildren. While living in the High Level area, I have served on number of different committees both in work related situations as well as through general interest. The opportunity to sit on the Inter-Municipal Planning Commission interests me in several ways. Firstly, it would be an opportunity to work cooperatively with members of two government bodies, the Municipal District and The Town of High Level. Secondly, the commission will be dealing with issues specific to the lands in the Inter-Municipal Development Plan which incorporates the land where our family has established a cow/calf operation over the last 25 years. Thirdly, I believe that given my knowledge of the area and the relationships that I have built with the residents of the area over the years, I would be able to share opinions which reflect those of the populace. In the absence of those opinions, I would feel comfortable contacting residents and soliciting their ideas and thoughts on issues that

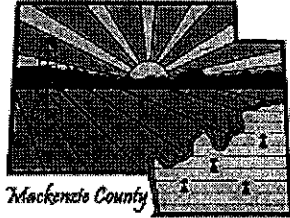
are open for discussion. Last but not least, I believe that being part of this commission would be a great opportunity to increase my knowledge on many aspects of governance.

I thank you in advance for your time in reviewing my application and look forward to hearing back from Mackenzie County on their decision.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bev Hilhorst".

Bev Hilhorst



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	David A. Crichton, Director of Operations (North)
Title:	High Level East Drainage

BACKGROUND / PROPOSAL:

To drain the spring runoff south of highway 58 in a controlled manner to a common drainage out let. I would like to recommend Focus Engineering on this project due to the fact that they have done work like this in the past and they also have local staff within the area. We are also communicating with a local affected landowner committee that is working very well.

OPTIONS & BENEFITS:

This will be for the design in 2009 and construction in 2010, subject to budget approval.

COSTS & SOURCE OF FUNDING:

Council approved the following motion at the August 11, 2009 Council meeting to proceed with the design.

11. e) High Level Drainage – East

MOTION 09-08-641

MOVED by Councillor Watson

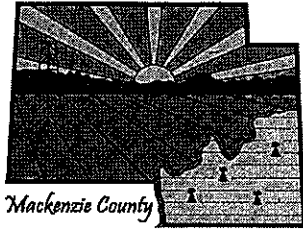
That the County proceed with the High Level East Drainage project design and start some of the ditching this year, with the remainder of the project to be budgeted and tendered for the next year.

CARRIED

RECOMMENDED ACTION:

That administration be authorized to engage Focus Engineering to proceed with the conceptual design and cost estimates of the High Level East Drainage project.

Author: D. Crichton **Reviewed By:** _____ **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Blue Hills Road Construction (103-2)

BACKGROUND / PROPOSAL:

The Blue Hills Road was tendered as a local county road project and as the tenders were above budget we retendered to the current bidders as a farm access road.

OPTIONS & BENEFITS:

This option is estimated to be considerably less and will still accomplish the goals of access and water management.

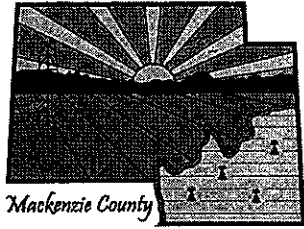
COSTS & SOURCE OF FUNDING:

The estimated cost of construction is \$200,000 and will come from the 2009 budget for Blue Hills projects.

RECOMMENDED ACTION:

That Council approve the construction of the Blue Hills Road (103-2) Construction project as per the lowest proposal.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	2010 Resource Road Applications

BACKGROUND / PROPOSAL:

The provincial Resource Road Program has been changed to a three million provincial contribution and municipalities are eligible to apply every two years. On special projects the province will consider 75/25 funding.

I propose that we apply for 50/50 funding on the Highway 88 Connector and 75/25 on the Zama Access.

OPTIONS & BENEFITS:

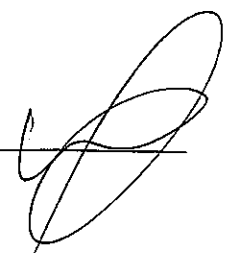
The options are many and the benefit is the County can access 3 to 4 1/2 million on a matching basis of either 50/50 or 75/25.

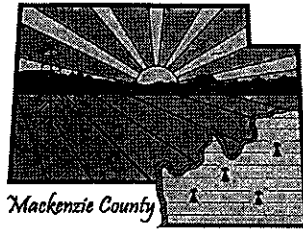
COSTS & SOURCE OF FUNDING:

The cost if both projects are funded would be six million to be budgeted in 2010.

RECOMMENDED ACTION:

That the County engage Stewart, Weir & Co. Ltd. to prepare the 2010 resource road applications.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Winter Sand

BACKGROUND / PROPOSAL:

Every year the County requests proposals for winter sand. As we have had many suppliers express interest I am recommending we formally tender for supply in La Crete and Fort Vermilion.

OPTIONS & BENEFITS:

The County could sole source or tender. The tender will likely be the most acceptable to the County.

COSTS & SOURCE OF FUNDING:

The estimated cost is \$30,000 and would come from the 2009 and 2010 budgets as used.

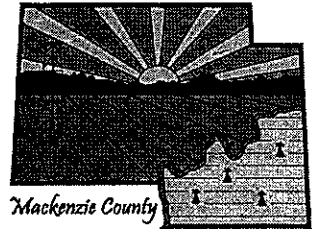
RECOMMENDED ACTION:

That administration be authorized to tender for sand in separate calls for La Crete and Fort Vermilion.

Author: W. Kostiw

Review by: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 723/09 Amendment and Combination of Speed Zone Bylaw and Playground Zone Bylaw

BACKGROUND / PROPOSAL:

Bylaw 723/09, being an amendment to Bylaw 491/05 Speed/School Zone Bylaw, was presented to Council on June 9, 2009 where the following motion was made:

Motion 09-07-576 That Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones and speed limits within Mackenzie County be tabled to the next meeting.

The bylaw was tabled due to Council wanting the Playground Zone Bylaw 175/99 to be combined with the presented Speed/School Zone Bylaw 723/09.

The attached Bylaw 723/09 is a combination of the Speed/School Zone and Playground Zone which will serve to rescind the current Playground Zone Bylaw (175/99) and current Speed/School Zone Bylaw (491/05).

OPTIONS & BENEFITS:

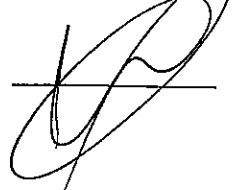
To update and consolidate the existing bylaws into one current document.

COSTS & SOURCE OF FUNDING:

Current Budget

Author: Sarah Martens,
Administrative Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO


RECOMMENDED ACTION:

MOTION 1:

That first reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones, speed limits and playground zones within Mackenzie County.

MOTION 2:

That second reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones, speed limits and playground zones within Mackenzie County.

MOTION 3: (requires unanimous)

That consideration be given to go to third reading for Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones, speed limits and playground zones within Mackenzie County.

MOTION 4:

That third reading be given to Bylaw 723/09, being a Bylaw that establishes school zones, signage for school zones, speed limits and playground zones within Mackenzie County.

Author: Sarah Martens,
Administrative Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

BYLAW NO. 723/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **“Hamlet(s)”** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
 - b) **“Rural Area”** shall be all other areas within the municipality with the exception of the communities noted above.
2. **PLAYGROUND ZONES:**
 - a) ***That the portion of 101st Avenue from the east boundary of Lot 4MR, Block 17, Plan 792-1881 to the west boundary of the same, within the boundaries of the Hamlet of La Crete be declared a playground zone.***

- b) ***That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the west boundary of the same, within the boundaries of the Hamlet of Fort Vermilion be declared a playground zone.***
- c) ***That the portion of Aspen Drive from the north boundary of Lot 1MR, Block 15, Plan 892-2794 to the south boundary of same, within the boundaries of the Hamlet of Zama be declared a playground zone.***

3. **PLAYGROUND ZONE HOURS AND SIGNAGE**

- a) ***That on any day no driver shall drive within the playground zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time between the hours of 8:30 a.m. and one hour after sunset.***
- b) ***That 30 kilometers per hour playground zone speed signs be erected to designate those portions of the roadways within the hamlets in the Mackenzie County herein before referred to as playground zones for the guidance of any person or driver of any vehicle travelling on the said roadways.***

4. **SCHOOL ZONES**

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782 0147 to the west boundary of Lot 14 Plan 782 0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962 4008 to the north boundary of Lot C Plan 962 4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962 4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762 1591 to the south boundary of Lot 4, Block A, Plan 762 1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- ~~d) That the portion of River Road from the east boundary of Lot 1, Plan 3279KS to the south boundary of Lot 1, Plan 3279KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.~~

- d) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882 1687 to the south boundary of Lot 4, Block 11, Plan 882 1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- e) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Bluehills Community School.
- f) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14-W5M, subdivided as Lot 5, Block 1, Plan 962 1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- g) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13-W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Fort Vermilion Peace Private School.
- h) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- i) That the portion of local road, for 300 meters north and south of the Private School located ~~SW~~ **NW** 8-107-13-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society**.
- j) That the portion of local road, for 300 meters north and south of the Private School located ~~SW-14~~ **SE 15-104-17-W5M** within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the Buffalo Head Mennonite School**.
- k) That the portion of local road, for 300 meters north and south of the Private School located on ~~NW~~ **SW** 17-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society**.
- l) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14-W5M within the boundaries of

Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the Buffalo Head Mennonite School.**

- m) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a ~~Private School~~ **the W.P. Mennonite School Society.**
- n) *That the portion of 94 Avenue, for 200 meters east and west of the Private School located on NW 04-106-15-W5M within the Boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for Reinland Christian Academy.*

5. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein to be referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

6. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached Schedule "A":

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

7. HUTCH LAKE

That a maximum speed limit of thirty (30) kilometers per hour be established for the sections of road known as "Hutch Lake Cottage Area" or legally known as shown on attached Schedule "B":

- a) Tugate Drive on Part of SW 33-112-20-W5M, Part of SE 32-112-20-W5M, Part of NW 28-112-20-W5M, and Part of NE 29-112-20-W5M.***

8. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 8. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

9. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road
- d) Not withstanding clause 9. a) that the speed limits may be reduced where determined by the Chief Administrative Officer or designate.

10. **PENALTIES AND RESCINDING BYLAWS**

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.

- b) ***That Bylaw 175/99 and 491/05 hereby be rescinded.***

READ a first time this ____ day of _____, 2009.

READ a second time this ____ day of _____, 2009.

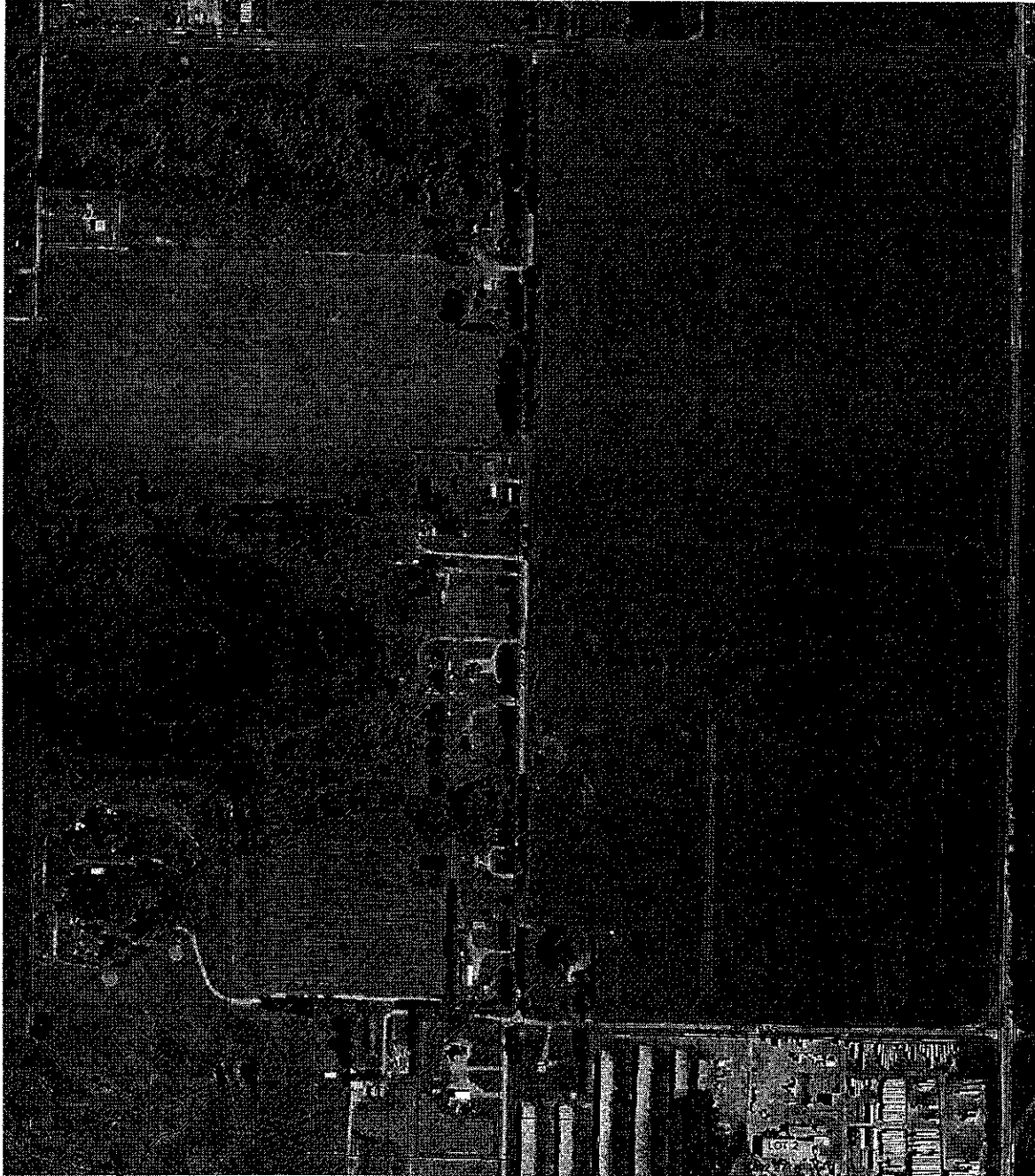
READ a third time and finally passed this ____ day of _____, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

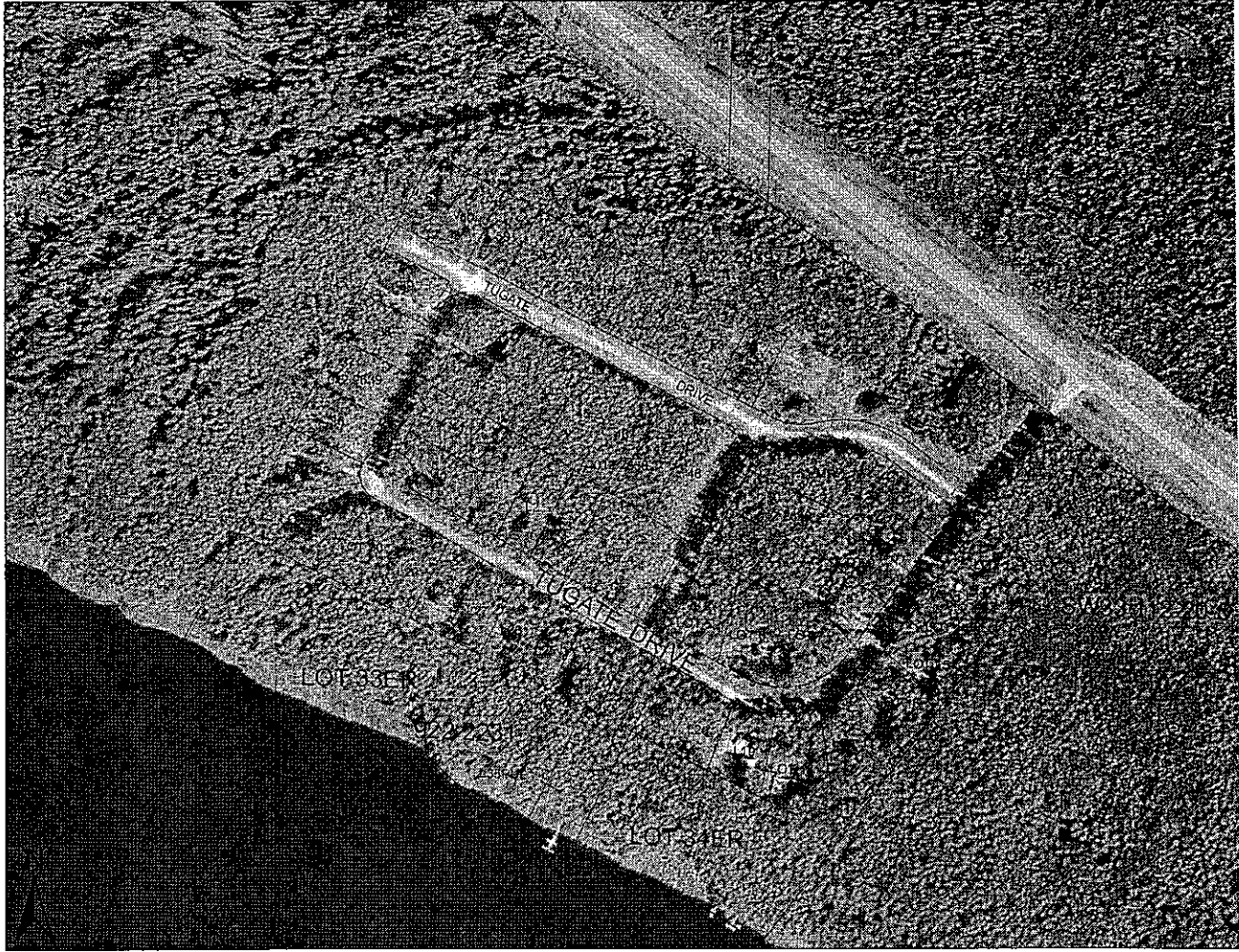
BYLAW 723/09

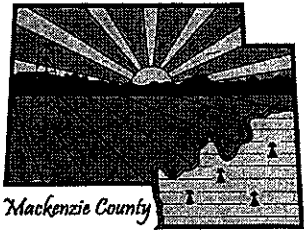
SCHEDULE "A"



BYLAW 723/09

SCHEDULE "B"





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 733/09 Fee Schedule

BACKGROUND / PROPOSAL:

Bylaw 733/09, being a Fee Schedule Bylaw amendment to change the unauthorized Development Permit and Subdivision Extension fees, received first and second reading at the September 8, 2009 Council meeting.

OPTIONS & BENEFITS:

Unauthorized Development Fees:

The current unauthorized development permit fees are levied as follows:

Residential/Home Development Permit after Commencement of Construction/Development	\$500.00
Commercial/Industrial Development Permit after Commencement of Construction/Development	1% of appraised building value plus appraisal cost
Other Development after Commencement of Construction/Development	\$100.00

It was hoped that this process would encourage people to obtain a development permit and subsequent/applicable safety code permits (Building, Plumbing, Electrical and Gas). This process has not provided the incentive to obtain the necessary permits as

Author: Marion Krahn, Development Officer

Reviewed by: Ryan Becker, Director Planning and Emergency Services

CAO

was anticipated. It has actually created more concerns for the Development Officers and staff in dealing with angry rate payers.

Another alternative would be to have a letter sent out when unauthorized development is discovered. The letter will advise of the type of unauthorized development and allow the rate payer 2 weeks to attend and obtain the development permit. This process will then trigger the developer to obtain any other permits that are required. Failure to attend a County office and obtain the development permit can then result in a fine of \$500.00 for all development. The County will also have the option of issuing a stop work order on all unauthorized development and can place the unpaid fines on the tax roll. By following this process we can alleviate having to fine those who truly were unaware of the requirements, capture all development and ensure that all development is carried out safely which protects our ratepayers.

Subdivision Time Extension Fees:

The matter of subdivision time extensions and the fees for them has been reviewed by the Municipal Planning Commission several times in the past few years. Planning staff has found that an increased number of developers are not completing their subdivisions for various reasons and this puts additional strain on staff as additional time is needed to review the file repeatedly after having been inactive for an extended period of time. In addition, development standards and requirements continue to be changed to reflect the current needs and continually extending subdivision deadlines may serve to allow a developer to complete his development to outdated or inferior standards.

The current subdivision time extension fee of \$50 does not adequately cover staff time spent nor does it serve to encourage the developers to complete their subdivisions in a timely manner. Recent time extension requests have been for additional time to construct accesses or due to a downturn in the economy. One year is sufficient time for the construction of accesses and while the economy fluctuations impact everyone, it does not seem reasonable to expect the County to expend exhaustive time towards a project that may never be completed. Increasing the time spent on subdivisions that are being completed would serve to improve the economy.

Increasing fees for subdivision time extensions should deter developers from delaying the completion of their subdivisions thereby more effectively using MPC and staff time.

The proposed bylaw also includes a technical revision/correction of General Municipal Plan to Municipal Development Plan. The two have the same meaning however the General Municipal Plan is no longer a used or recognized name for this plan.

COSTS & SOURCE OF FUNDING:

Not applicable.

Author:	<u>Marion Krahn, Development Officer</u>	Reviewed by:	<u>Ryan Becker, Director Planning and Emergency Services</u>	CAO
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RECOMMENDED ACTION:

MOTION 1

That third reading be given to Bylaw 733/09, being a fee schedule bylaw amendment to authorize the Planning and Development Department to issue warning letters to individuals or companies regarding unauthorized development prior to issuing the penalty fees and to amend the Subdivision Time Extension Fees to \$500 for all multi-lot subdivisions and \$250 for all single lot subdivisions.

Author: Marion Krahn,
Development Officer

**Reviewed
by:**

Ryan Becker, Director
Planning and Emergency Services

CAO

BYLAW NO. 733/09

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet --Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Development Plan Municipal Development Plan	\$25.00	Applicable

Item	Amount	GST
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Residential/Home Development Permit after Commencement of Construction/Development	\$500.00	N/A
Commercial/Industrial Development Permit after Commencement of Construction/Development	1% of appraised building value plus appraisal cost	N/A
Other Development after Commencement of Construction/Development	\$100.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable

Item	Amount	GST
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. **Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.**
- 3 4. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
- 4 5. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

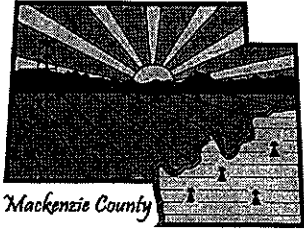
READ a first time this 8th day of September, 2009.

READ a second time this 8th day of September, 2009.

READ a third time and finally passed this _____ day of September, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 734/09- Road Closure NE 10-109-13-W5M (Fort Vermilion Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received an application requesting to close a portion of undeveloped road allowance lying north of NE 10-109-13-W5M. The request is to allow for the consolidation of two parcels of land, a small fragmented piece and the SE quarter of 15-109-13-W5M.

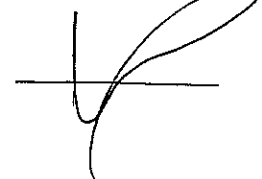
OPTIONS & BENEFITS:

The applicant recently purchased a fragmented piece of land north of the Boyer River from Alberta Sustainable Resources. This piece of land, NE 10-109-13-W5M and SE 15-109-13-W5M are dividing by a short undeveloped road allowance. This road allowance does not access any piece of land as it dead ends at the Boyer River and does not proceed across the river due to the fact that there are no quarter sections on the south side only river lots. The applicant is requesting that the county closes this short portion of road allowance so that he may consolidate the two parcels of land together into one title.

The applicant is aware that should the county agree to close the road, the county will sell the land to him at fair market value and he will be responsible for all the consolidation costs.

Author: Liane Lambert,
Development Officer

Reviewed by: _____

CAO 

The Municipal Planning Commission has reviewed this application and has no issues with the closure and sale of this portion of undeveloped road allowance.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That first reading be given to Bylaw 734/09 being a road closure bylaw to close and sell a portion of government road allowance adjacent to the north boundary of NE 10-109-13-W5M.

Author: Liane Lambert,
Development Officer _____

Reviewed by: _____

CAO _____

BYLAW NO. 734/09

BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD ALLOWANCE
IN ACCORDANCE WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Council of Mackenzie County has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 13 Township 109

All that portion of Government Road Allowance
Lying within the limits of Plan 092 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

READ a first time this ___ day of _____, 2009.

Minister of Alberta Transportation

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

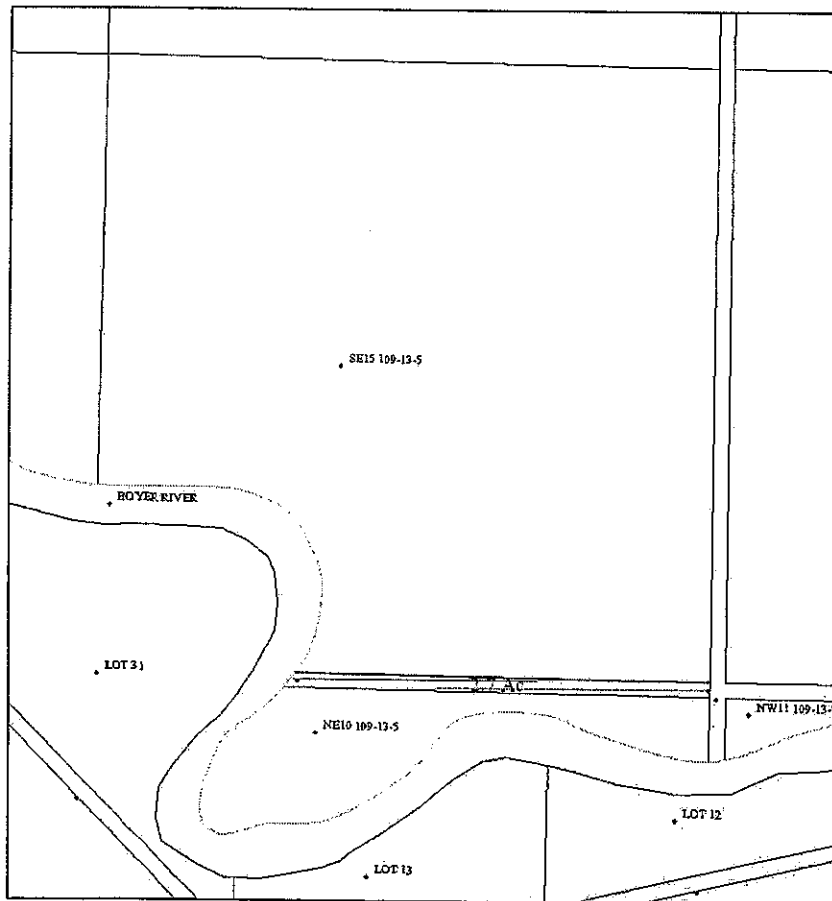
Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

BYLAW NO. 734/09

SCHEDULE "A"

1. That the land use designation of the following property known as:
2. Meridian 5 Range 13 Township 109
All that portion of Government Road Allowance
Lying within the limits of Plan 092 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

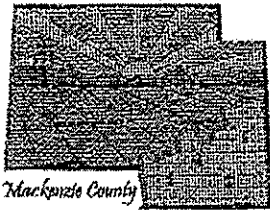


Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

Minister of Alberta Transportation

Effective this _____ day of _____, 2009



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 734/09

NAME OF APPLICANT Virgil and Lorna Goossen		
ADDRESS Box		
TOWN Fort Vermilion, AB		
POSTAL CODE T0H 1N0	PHONE (RES.)	BUS. 780-926-6932

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER Mackenzie County Road Allowance		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

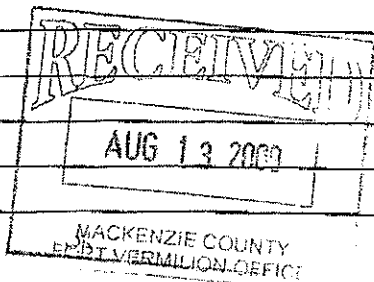
QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Road Closure TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

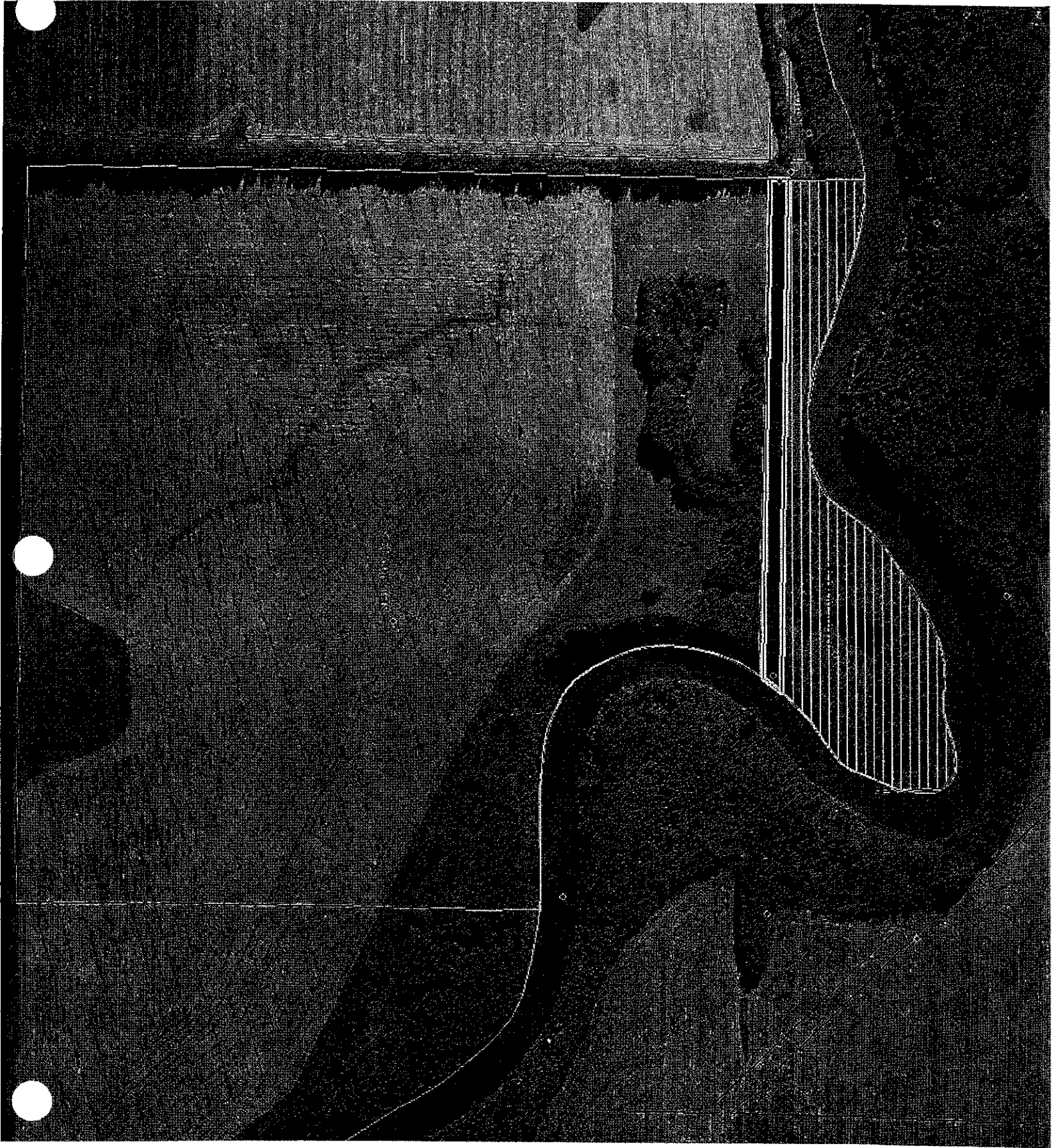
We have purchased Part of NE 10-109-13-W5M from Public Lands and would like to add to that the undeveloped government road allowance which lies to the north of my lands. We feel that a road will never be built on this road allowance due to the close proximity of the Boyer River and ask that Council consider our request.



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 109109
Virgil Goossen APPLICANT DATE 12 Aug 09

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

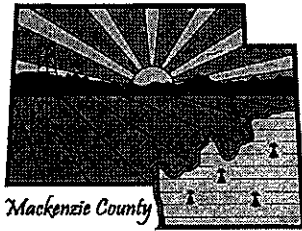
Virgil Goossen REGISTERED OWNER DATE 12 AUG 09



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 737/09 Land Use Bylaw Amendment to Rezone Multiple Properties in the Hamlet of La Crete (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 729/09, being a Land Use Bylaw amendment to rezone multiple properties in the Hamlet of La Crete from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1", was passed by Council on September 8th, 2009. Bylaw 729/09 was a bylaw to correct a past rezoning bylaw and while the zoning was not ideal in all locations, it was necessary to correct a past wrong.

Bylaw 737/09, being a Land Use Bylaw amendment to rezone several of these properties to a more suitable zoning, is presented to Council for consideration.

OPTIONS & BENEFITS:

The lands along the 100th Street corridor and those located between Co-op and Northern Lights Gas Co-op along 101st Street are not ideally suited for residential purposes due to their close proximity to 100th Street and other commercial development. As a result, these lands are proposed to be changed to Hamlet Commercial District 1 "HC1". The lands near the Arena are not included in this Bylaw however may be reviewed again at the Area Structure Plan stage.

The adoption of this bylaw will require a slight amendment to the HC1 zoning district in order to address lawful, non-conforming residences on these properties. This is proposed to be addressed in the new Land Use Bylaw.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

COSTS & SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION:

That first reading be given to Bylaw 737/09 being a Land Use Bylaw amendment to rezone:

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892),
Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002
249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7,
Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37,
Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B,
Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1".

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO _____

BYLAW NO. 737/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate commercial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the properties known as:

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892)	Plan 962 4008, Block 5, Lot 35	Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443)
Plan 942 0787, Block 6, Lots 5 through 7	Plan 942 3391, Block 6, Lot 5	Plan 782 0147, Block 1, Lots 18, 36 and 37
Plan 782 0147, Block 15, Lots 1, 2, 13 and 14	Plan 1878TR, Lot B	Plan 872 1101, Lot C
Part of NE 4-106-15-W5M (being Title Number 092 021 621)		

be rezoned from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1", as outlined in Schedule "A",

READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ____ day of _____, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

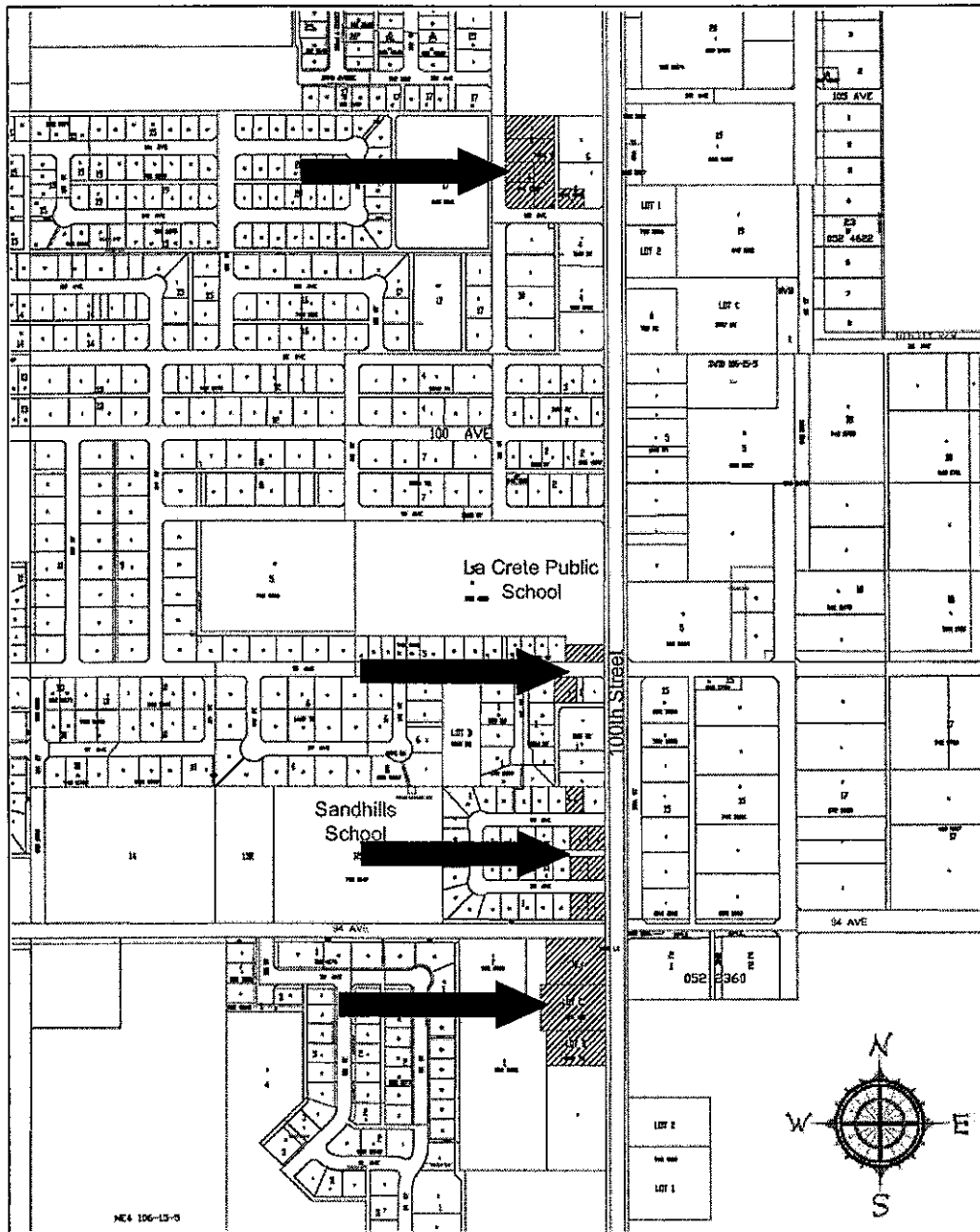
BYLAW NO. 737/09

SCHEDULE "A"

1. That the land use designation of the following properties, within the Hamlet of La Crete, known as:

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892)	Plan 962 4008, Block 5, Lot 35	Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443)
Plan 942 0787, Block 6, Lots 5 through 7	Plan 942 3391, Block 6, Lot 5	Plan 782 0147, Block 1, Lots 18, 36 and 37
Plan 782 0147, Block 15, Lots 1, 2, 13 and 14	Plan 1878TR, Lot B	Plan 872 1101, Lot C
Part of NE 4-106-15-W5M (being Title Number 092 021 621)		

be rezoned from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1".



FROM: Hamlet Residential District 1 "HR1"

TO: Hamlet Commercial District 1 "HC1"

Greg Newman
Reeve

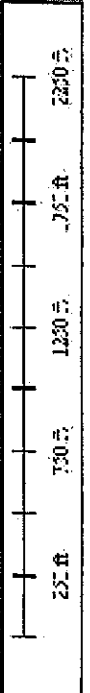
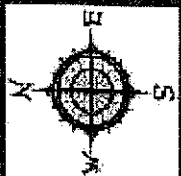
William Kostiw
Chief Administrative Officer

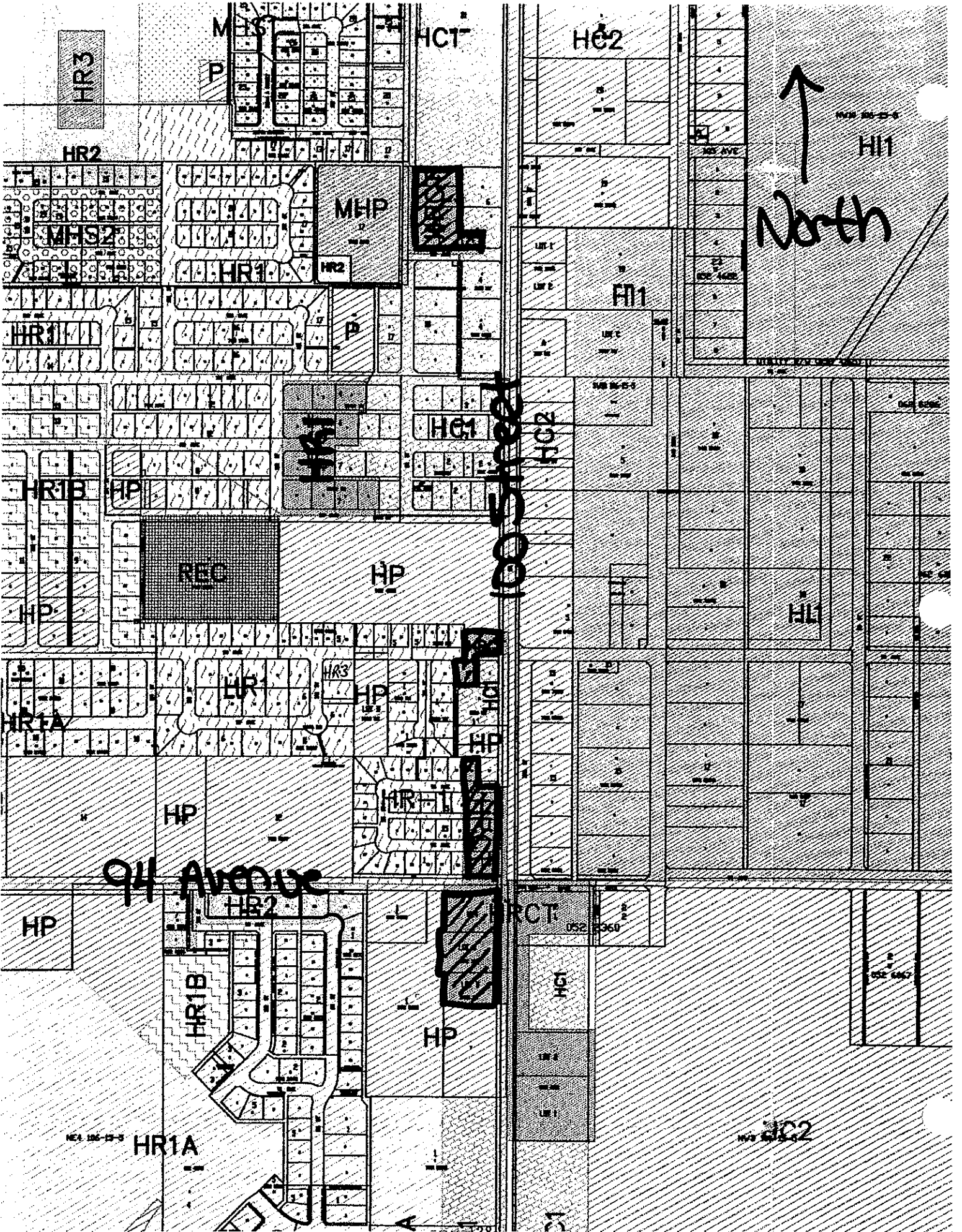
Effective this ____ day of _____, 2009.



100 Street

Bylaw 737/09 Rezone Multiple Properties





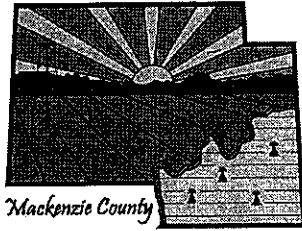
↑
North

94 Avenue

100th Street

HR1A

HC2



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Lift Station # 5 Trunk Main Extension (La Crete)

BACKGROUND / PROPOSAL:

A subdivision of Part of SW 9-106-15-W5M is currently being processed by the Development Department. Servicing for this subdivision includes the extension of the Sanitary Sewer Trunk Main from the end of 102nd Street to the north side of 94th Avenue. An amendment to the current Off-Site Levy Bylaw (474/04) or the creation of a new Off-Site Levy Bylaw to recover the costs of this extension will be presented to Council at a later date.

OPTIONS & BENEFITS:

The installation of the sanitary sewer trunk main would provide servicing to the proposed subdivision as well as numerous other lands. Either changing the existing Off-Site Levy Bylaw or creating a new bylaw will serve the purpose in this situation.

The developer, Knelsen Sand and Gravel, is completing the subdivision of Part of SW 9-106-15-W5M and have hired FOCUS Corporation to prepare the engineering for their subdivision and the proposed trunk main extension. The design by FOCUS is currently being reviewed by Genivar and consideration should be given to retaining Knelsen Sand and Gravel to complete the installation once the review is complete. The County will recover the costs of this installation via an off-site levy to the developers within the benefitting area.

A revised or new Bylaw will be prepared upon receipt of the installation costs for the proposed Sanitary Sewer Trunk Main extension.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

COSTS & SOURCE OF FUNDING:

All costs payable by Mackenzie County and recouped via updated or new Off-Site Levy Bylaw.

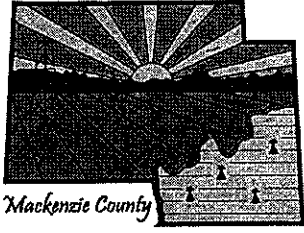
RECOMMENDED ACTION:

That the extension of the existing Sanitary Sewer Trunk Main, from 102nd Street to the north side of 94th Avenue, be completed by the developer and the costs of the installation be recovered via an Off-Site Levy Bylaw.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	SuperNet for the new La Crete and Zama Administrative Buildings (La Crete - Plan 082 5877, Block 3, Lot 1, Zama - Plan 092 6864, Block 11, Lot 6)

BACKGROUND / PROPOSAL:

Construction of the new La Crete Administrative building is underway and a quote for the SuperNet installation has been obtained for approval by Council. SuperNet for the new Zama building is also proposed and the quote will follow at a later date. The SuperNet line would serve to improve communications between the County offices thereby providing an increased level of service to community members.

OPTIONS & BENEFITS:

The key benefits of the SuperNet installation are as follows:

Communication


- Ability to transfer calls between offices. Example: If someone calls the Fort Vermilion office to speak to someone in La Crete, the person can be transferred to the correct extension in La Crete, and
- Adds the possibility to add IP Phones anywhere in the County that is networked, so someone in La Crete could transfer a call to Fort Vermilion water treatment plant.

Data

- Increases site to site upload speed from 1Mbps to 20Mbps, 20 times faster,
- Ability to share Internet bandwidth between all connected offices,

Author: Marion Krahn, Development Officer

Reviewed by: Ryan Becker, Director of Planning

CAO


- Fast data and file access between the two offices. This will be especially useful to access Development files, GIS maps and data, Records Management, and Accounting, and
- Provides for night-time backups and/or synchronization from Fort Vermilion to La Crete and vice versa for an extra level of disaster recovery and availability.

Failover

- If the SuperNet fiber is cut south of the County (as has happened) then we could failover internet to ADSL at all offices, and
- If Telus phone infrastructure is cut between communities then the phone systems will failover to SuperNet so that the two offices can still call each other.

Cost distribution

- Potential to link La Crete shop and water treatment plant via wireless link (same as Fort office to WTP). We could then eliminate internet costs at these sites.

Note: Phone benefits over SuperNet are contingent on the new La Crete office receiving the same type of phone system the Fort Vermilion office currently has.

COSTS & SOURCE OF FUNDING:

Trenching fiber by Axia SuperNet, quoted at \$24,130.38 and \$697.00 per month for 20Mbps bandwidth. Quote valid until September 30th, 2009.

Costs for Zama to be presented at Council as the quote is being prepared.

All costs will be borne by Mackenzie County.

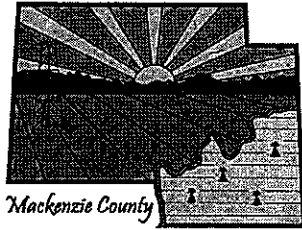
RECOMMENDED ACTION:

That the SuperNet fiber trenching for the new La Crete Administrative Building, on Plan 082 5877, Block 3, Lot 1, be approved as presented. Furthermore, that the SuperNet fiber trenching for the Zama Building, on Plan 092 6864, Block 11, Lot 6, be approved subject to the price quote and funding.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Land Use Bylaw and Area Structure Plan Proposals

BACKGROUND / PROPOSAL:

Proposals for the review and update of the County Land Use Bylaw and Hamlet Area Structure Plans are being prepared and will be handed out at the meeting.

The current County Land Use Bylaw and Hamlet Area Structures Plans were completed in 2004 and require updating in order to reflect the goals and objectives of the Municipal Development Plan.

OPTIONS & BENEFITS:

Mackenzie County retained the services of ISL Engineering for the consultation and preparation of the Municipal Development Plan (MDP). The information collected by ISL during the MDP open houses has provided information that will be useful for both the Land Use Bylaw and the Area Structure Plans. In addition, the information collected by ISL will serve to reduce costs for the County as less consultation and meetings will be needed.

To date, County staff have been very happy with the work completed by ISL Engineering and are confident that they will continue to provide exemplary service and products.

COSTS & SOURCE OF FUNDING:

To be determined.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

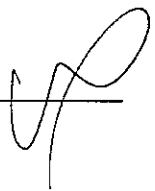
RECOMMENDED ACTION:

That the proposals for the County Land Use Bylaw and Area Structure Plans for Fort Vermilion, Zama and La Crete, as prepared by ISL Engineering, be approved as presented.

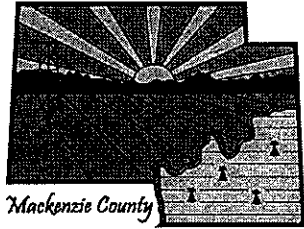
Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO



A handwritten signature in black ink, consisting of a large, stylized 'R' followed by a vertical line and a small flourish at the bottom.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Emergency Plan

BACKGROUND / PROPOSAL:

Attached MEP for Council to review and approve. Council should be aware of the upcoming influenza season and the potential for the current pandemic regarding the H1N1 flu virus to have significant impacts on the County and its operations.

I would strongly encourage the purchase of hand sanitizer for the front entrances of each Municipal office. The front office staff and those who are in regular close contact with the public are most at risk to become infected. Alberta Health Services is anticipating / projecting that up to 1/3 of our staff could become infected at some point in the flu season which would affect our operations. Thoughts as to what services are essential and which could be put on hold during an outbreak should be undertaken so a plan is ready should this become a reality. By keeping our work areas clean with normal cleaners, no need to purchase extravagant / expensive cleaners, washing our hands properly and keeping those employees home who are sick the County could reduce the impacts to its operations.

OPTIONS & BENEFITS:

For review and approval

COSTS & SOURCE OF FUNDING:

N/A

Author:	R.N.Becker	Review by:	R.N.Becker	CAO	
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RECOMMENDED ACTION:

That Mackenzie County approves the 2009 updated Municipal Emergency Plan and recommends administration take the necessary precautions to protect staff from infection.

Author:	R.N.Becker	Review Date:	R.N.Becker	CAO	
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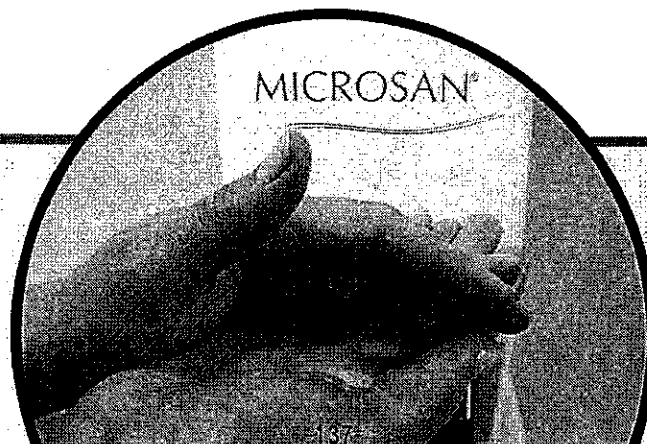


Alberta Health
Services

If you have
a cough and fever

PLEASE

**Clean your hands
using the product
provided and
put on a mask.**





Alberta Health
Services

Visitor Alert

Help prevent the spread of H1N1

As you enter and exit the
building, clean your hands
with the hand rub provided.



Visitor Alert

Help prevent the spread of H1N1

Do you have a **NEW COUGH**
and are **FEELING SICK?**



For more information on Pandemic (H1N1) 2009:
Call Health Link Alberta at 1-866-408-LINK (5465)

PART 1

EMERGENCY

MANAGEMENT

PART 1 - EMERGENCY MANAGEMENT

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1.1 PURPOSE

The purpose of this plan is to provide a prompt and coordinated response to emergencies affecting Mackenzie County.

1.2 APPLICATION & CONCEPT

This plan is not designed to replace existing procedures for dealing with normal emergencies within the County. Following the initial emergency response, an on-site assessment will be conducted by the emergency services first responders. When it is determined that the emergency is beyond that of a normal response, they will (in consultation with other agencies as appropriate) determine the extent of the response that will be required to deal effectively with the emergency, and notify the County accordingly.

1.3 AUTHORITY

The Municipal Emergency Plan is issued by council under the authority of:

- (1) the *Emergency Management Act*, Revised Statutes of Alberta, 2000
- (2) the Mackenzie County Disaster Services By-Law.
- (3) Council Resolution _____.

1.4 MUNICIPAL EMERGENCY PLAN

- (1) The development and maintenance of the municipal emergency plan (M.E.P.) is the responsibility of the Director of the Mackenzie County Emergency Management Agency. and the Mackenzie County Emergency Management Agency. . The plan is organized as follows:

Part 1 Emergency Management

Part 2 Emergency Operations Procedures

Part 3 Emergency Response Plans

Part 4 References

Part 5 Agency & Resource List

- (2) This plan must be reviewed annually with the Director of the Mackenzie County Emergency Management Agency. and the Council for the County.

1.5 PLAN ACTIVATION

This plan may be activated in part or in whole:

- (1) On a declaration of a State of Local Emergency by those authorized to do so in accordance with the Mackenzie County Disaster Services By-Law. **(Reference - Part 2 - Declaration of a State of Local Emergency)**
- (2) On a declaration of a Provincial State of Emergency by the Lieutenant Governor in Council in accordance with Part 2, Section 18 of the *Emergency Management Act*.
- (3) When *NO* declared state of emergency exists:
 - a) by Reeve or Council;
 - b) by the Director of the Mackenzie County Emergency Management Agency. or Designate and notification to Council when reasonably possible.

1.6 PLAN DEACTIVATION & RESPONSE EVALUATION

- (1) The formal deactivation of the plan or downgrading of emergency levels shall be communicated to all agencies and organizations by the Director of the Mackenzie County Emergency Management Agency. .
- (2) Within 3 weeks of the deactivation of the plan, representatives from all services/organizations involved shall meet to review the plan, discuss the successes and limitations of the response and include suggestions in revised MEP.

1.7 DEFINITIONS

"council" means:

- i) the council of the Mackenzie County
- ii) the council of a County under the *Municipal Government Act, RSA 2000 – Chapter M-26*.

"declaration of a state of local emergency" means a resolution or order of a Council to create a legal state of affairs of a temporary nature in which extraordinary action may be taken to address prevailing conditions.

"Director of the Mackenzie County Emergency Management Agency. " means the person appointed by Council resolution as the Director of the Mackenzie County Emergency Management Agency. .

"Deputy Director of the Mackenzie County Emergency Management Agency. " shall be appointed by the Director of the Mackenzie County Emergency Management Agency. .

"disaster" means an event that results in serious harm to the safety, health, or welfare of people, or in widespread damage to property.

"emergency" means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

"emergency operations centre" means the physical location in the County where representatives from the Mackenzie County Emergency Management Agency. conduct emergency operations.

"emergency site manager" means the person who has the authority to command and control operations at the site of the emergency or disaster.

"level 1 emergency" means an incident in which the County has the capability to manage and control the incident utilizing its own resources and expertise. Generally, this is an emergency of short duration (approximately under 8 hours) and low impact to the County.

"level 2 emergency" means an incident that requires, in addition to normal emergency services response, municipal support for coordination of on-site operations. It may require assistance of mutual aid partners. Generally, this is an incident of short duration (approximately under 8 hours) and high impact to the County.

"level 3 emergency" means an incident that requires level 2 response with additional government support to coordinate emergency activities. Generally, this is an incident of long duration (approximately over 8 hours) and high impact to the County.

"municipal emergency organization" means an organization that acts as an agent of the Council to carry out the Council's statutory powers and obligations as prescribed in the Disaster Services Bylaw.

"municipal emergency management committee" this committee is appointed to advise and report to Council on the development of emergency plans and programs.

"public information officer" means the person with the authority to provide the media with information as required.

"risk assessment" means the document identifying known risks to the County, the degree of risk perceived and the assigned planning priority.

"site command post" means the location near the site of the emergency or disaster, from which the coordinated control of emergency operations is directed by the emergency site manager.

1.8 EMERGENCY SERVICES ORGANIZATION

- (1) Mackenzie County Council is responsible for the direction and control of County emergency response unless the Government of Alberta assumes direction and control under Section 15 of the Act.
- (2) When the County emergency plan is activated, coordination of emergency response is delegated to the:
 - a) **Director of the Mackenzie County Emergency Management Agency.** : The Director or designate will act on behalf of the Reeve, and Council as coordinator of all emergency services and resources used in the emergency.
 - b) **Emergency Site Manager (ESM):** The Director of the Mackenzie County Emergency Management Agency. will appoint an on-site manager who may establish a site command post near the actual scene in order to manage and coordinate the overall emergency response operations.
 - c) **Emergency Operations Centre (EOC):** An off-site Emergency Operations Centre may be established under the direction of the Director of the Mackenzie County Emergency Management Agency. . This will normally be the EOC that is identified in **Part 2, Level 3 - Emergency Response Procedures.**

1.9 RESOURCES

The primary resources utilized during an emergency will be the manpower, equipment and supplies of the municipal services. In the event that these prove inadequate, the Director of the Mackenzie County Emergency Management Agency. will access the various resources identified in **Part 2, Operations Procedures or Parts 5 Agency & Resource List.**

1.10 MUTUAL AID ASSISTANCE

Requests for mutual aid assistance from other Municipalities/Counties with whom mutual aid agreements exist shall be made in accordance with that/those agreement(s). Copies of these agreements are included as an appendix of this plan. There are three distinct types of mutual aid agreements:

- (1) Fire mutual aid agreements;
- (2) Disaster mutual aid agreements with neighbouring municipalities/counties;
- (3) Industrial mutual aid agreements.

Fire mutual aid requests may be initiated by the Area Fire Chief, who has standing authority to request or respond to requests for assistance, subject to notification of Council at the earliest opportunity.

Disaster mutual aid requests between Municipalities/Counties may be initiated by the Director of the Mackenzie County Emergency Management Agency. subject to immediate notification and approval by Council.

Industrial mutual aid requests may be initiated by the signatories as indicated in the agreement. These may vary from one agreement and/or Municipality/County to the next.

1.11 ALBERTA GOVERNMENT ASSISTANCE

Should County and mutual aid resources be insufficient to deal with the emergency, assistance may be requested from government sources. The procedure is outlined in **Part 2, Director of the Mackenzie County Emergency Management Agency.** .

1.12 PUBLIC PROTECTION

If evacuation or in-place sheltering of County residents is required, notification and evacuation operations will be coordinated by the County affected.

The Alberta Emergency Public Warning System services The County. It may be activated by any County authorized personnel or the Weather Office to increase public safety in life-threatening situations. **(Reference - Part 2 - Alert / Warning Procedures & Part 3.1 - Evacuation Plan)**

1.13 PUBLIC INFORMATION

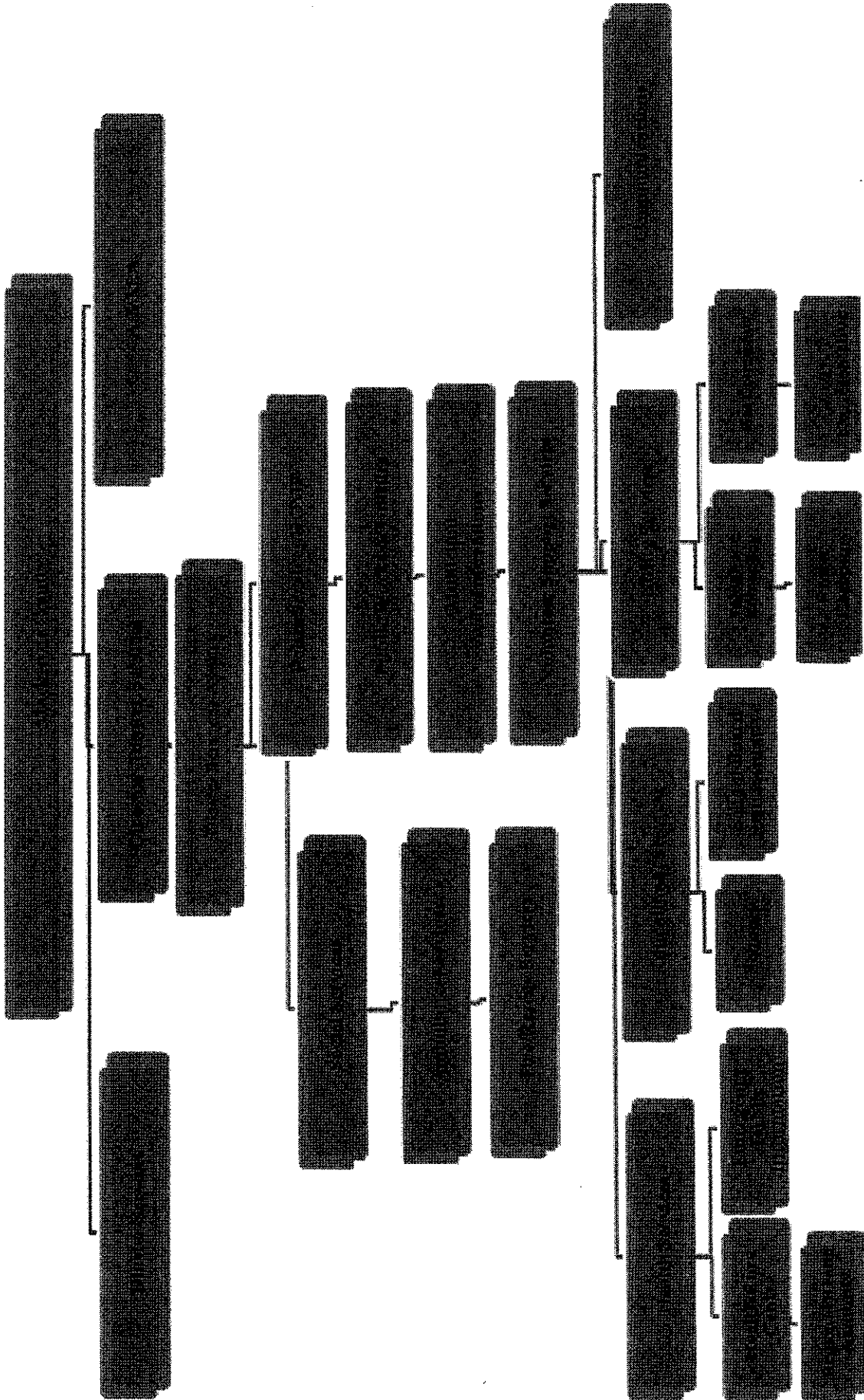
To ensure that the public is informed about risks or threats to health and safety, information released to the public and media must be factual and descriptive as to what actions are being taken to bring the emergency under control. **(Reference - Part 2 - Public Information Procedures 2.5)**

1.14 APPENDIX

Annex "A" - Organization of Mackenzie County Disaster Services

Annex "B" - Distribution List
Annex "C" - Plan Amendment Record

ORGANIZATION OF MUNICIPAL DISASTER SERVICES



DISTRIBUTION LIST

NAME/AGENCY	LOCATION	COPY NO.
Mackenzie County Office	Fort Vermilion	
Mackenzie County Office	La Crete	
Mackenzie County Office	Zama	
Mackenzie County Road Operations (Field)	Fort Vermilion	
Mackenzie County Road Operations (Admin)	La Crete	
Mackenzie County Utilities	Fort Vermilion	
RCMP	Assumption	
RCMP	Fort Vermilion	
RCMP	High Level	
St. Theresa General Hospital	Fort Vermilion	
High Level General Hospital	High Level	
Aeromedical Emergency Services	High Level	
Mackenzie Regional Emergency Services – Enforcement Services	La Crete	
Rainbow Lake Ambulance	Rainbow Lake	
Fort Vermilion Fire-Rescue	Fort Vermilion	
High Level Fire Department	High Level	
La Crete Fire-Rescue	La Crete	
Rainbow Lake Fire Department	Rainbow Lake	
Zama Fire-Rescue	Zama	

NAME/AGENCY	LOCATION	COPY NO.
St. Mary's Elementary School	Fort Vermilion	
Fort Vermilion School Division Office	Fort Vermilion	
Fort Vermilion Public School	Fort Vermilion	
Hillcrest Community School	Blumenort	
Sandhill's Elementary School	La Crete	
Ridgeview Central School	La Crete	
La Crete Public School	La Crete	
Buffalo Head Prairie School	Buffalo Head Prairie	
Bluehill's Community School	Bluehill's	
Rocky Lane School	Rocky Lane	
Florence MacDougall Community School	High Level	
High Level Public School	High Level	
Spirit of the North	High Level	
Upper Hay River Day School	Meander River	
Zama City School	Zama	
North Peace Tribal Council	High Level	
Alberta Health Services	High Level	
Family & Community Support Services	Fort Vermilion	
Family & Community Support Services	La Crete	
Family & Community Support Services	High Level	
Town of High Level	High Level	
Northern Lights Gas Co-op	La Crete	
Alta Gas	High Level	

NAME/AGENCY	LOCATION	COPY NO.
Atco Electric	Fort Vermilion	
Atco Electric	High Level	
Atco Electric	La Crete	
Telus	High Level	
Alberta Forest Service	Fort Vermilion	
Alberta Forest Service	High Level	
Apache Canada Ltd.	Zama	
Husky Oil	Rainbow Lake	
La Crete Sawmills	La Crete	
Footner Forest Products	High Level	
Emergency Management Alberta	Brice Daly	

PART 2

EMERGENCY

OPERATIONS

PROCEDURES

PART 2 - EMERGENCY OPERATIONS PROCEDURES

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<i>Severe Weather Warning</i>	2.1.1	5
<i>Level 1 - Low Impact / Short Duration Incident</i> ..	2.1.2	6
<i>Level 2 - High Impact / Short Duration Incident</i> .	2.1.3	8
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<i>Declaration of a State of Local Emergency</i>	2.1.5	20
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Director of the Mackenzie County Emergency Management Agency	2.3	26
County Administration	2.4	29
Emergency Public Information	2.5	35
Communications	2.6	41
Public Works and Utilities.....	2.7	48
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<i>Police Services</i>	2.11.2	63
<i>Emergency Medical Services</i>	2.11.3	65

ALERT / WARNING PROCEDURES

When an emergency is imminent or has occurred, **Mackenzie County Emergency Services** must be alerted and the **Public** must be warned.

(1) ALERTING COUNTY EMERGENCY SERVICES PROCEDURES**LEVEL 1 - EMERGENCY ALERT**

When any County emergency service becomes aware of an emergency situation, alerts other emergency services and the Director of Emergency Services who may advise the Director of the Mackenzie County Emergency Management Agency. **(Reference - Part 2 - Level 1 - Response)**

LEVEL 2 - EMERGENCY ALERT

The Level 1 emergency first response alerting procedures are followed and the Director of the Mackenzie County Emergency Management Agency identifies the emergency procedure. **(Reference - Part 2 - Level 2 - Response)**

LEVEL 3 - EMERGENCY ALERT

The standard Level 1 and 2 emergency alerting procedures are followed for the initial response. The emergency site manager on scene alerts the Director of the Mackenzie County Emergency Management Agency or designate at the E.O.C. (emergency operations centre). **(Reference - Part 2 - Level 3 - Response)**

EMERGENCY ALERT CHECKLIST - COUNTY ADMINISTRATION

- Is there a present or imminent emergency which requires prompt coordination and deployment of resources to protect the health, safety, and welfare of people and/or property?
- Is an evacuation of residents required?
- Have all appropriate local emergency services been notified?
- Has the Director of the Mackenzie County Emergency Management Agency been notified?
- Has contact been established with the emergency site(s)?
- Does the emergency require assistance beyond the capabilities of the first response agencies?
- Is mutual aid being requested to/by neighbouring municipalities?

(2) WARNING THE PUBLIC

The decision to warn the general public rests with the elected officials. The Director of the Mackenzie County Emergency Management Agency authorizes the release of the warning message, and the Public Information Officer or designated person will arrange to make the public information announcement. **(Reference - Part 2 - Public Information Procedures)**

Procedures

- a) If the nature of the emergency is such that lives are in immediate jeopardy and evacuation is essential, the emergency site manager, aided by on-scene emergency services, will warn people in the danger zone. This general public warning will be followed up with a formal door-to-door warning.

- b) Suggested methods for public warning are:
 - radio and/or television broadcasts
 - YL Country @ 1-780-926-4531** (Control Room)
 - YL Country @ 1-800-610-3610** (Main Line)
 - CIAM @ 1-780-927-2426** (Main Line)
 - CIAM @ 1-866-927-2426** (Toll Free / Main Line)
 - KIX 106.1 @ 1-780-624-2535** (Main Line)
 - Kix 106.1 @ 1-866-926-1061** (Studio Line)
 - telephone
 - sirens
 - loudhailers (P.A. system)
 - * Have an authorized County official activate the Alberta Emergency Public Warning System at 1-800-617-9662 and follow the instructions on how to release information.

Authorised Personnel

- * Greg Newman (Reeve)
- * Ryan Becker (Deputy Director of the Mackenzie County Emergency Management Agency)

- c) The Director of the Mackenzie County Emergency Management Agency, in consultation with the elected officials, will notify Alberta Emergency Management Agency Response Readiness Centre (ARRC): 24 Hours: 1-866-618-AEMA (2362) of warnings issued to the general public.

2.1.1

SEVERE WEATHER WARNING

(1) Alert

- a) Severe weather watches and warnings are issued by Environment Canada and are usually passed to the public through radio and television stations.
- b) A warning message is issued when dangerous severe weather is occurring or considered imminent, based on reports from the Weather Watcher Network or other sources. Warnings are issued for specific Counties, Municipal Districts, or Special Areas. Warnings are updated hourly. Listen to the radio or weather radio for updated information.

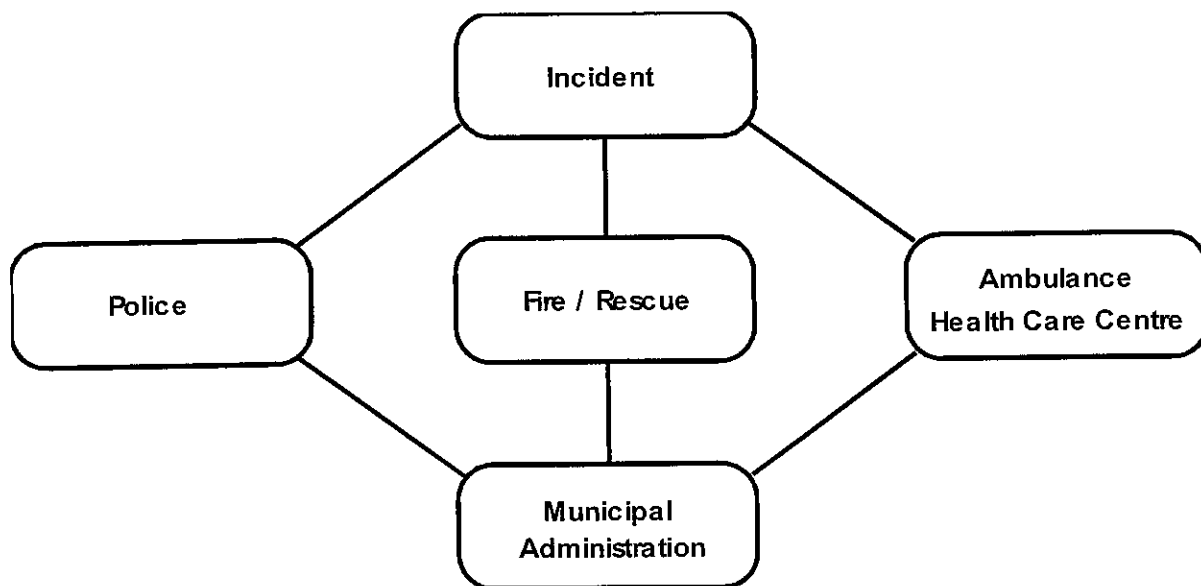
(2) Actions to be Taken on Receipt of a Severe Weather Warning:

- a) notify your local emergency responders. A heightened level of readiness may be necessary and they may wish to contact Mutual Aid Agreement responders;
- b) notify your public works department to prepare for any damage to roads, property or infrastructure;
- c) notify local health-care facilities. This would assist them either to prepare for protection of their patients or residents, or to prepare to receive injured citizens;
- d) notify local utility companies. It may be necessary to repair power, water, or telephone outages immediately;
- e) monitor regional television networks or cable systems (e.g. CBC, CTV, Weather Channel) for current weather reporting and forecasts, and monitor Weather radio if available; and
- f) notify local citizens via public warning procedures. **(Reference - Part 2, Public Information Procedures)**

2.1.2 LEVEL 1 - LOW IMPACT / SHORT DURATION INCIDENT

When a potential Level 1, Level 2, or Level 3 emergency has been identified by one of the County emergency services, it is the responsibility of the agency receiving this information to immediately **notify the Director of the Mackenzie County Emergency Management Agency/County Administration** if deemed necessary.

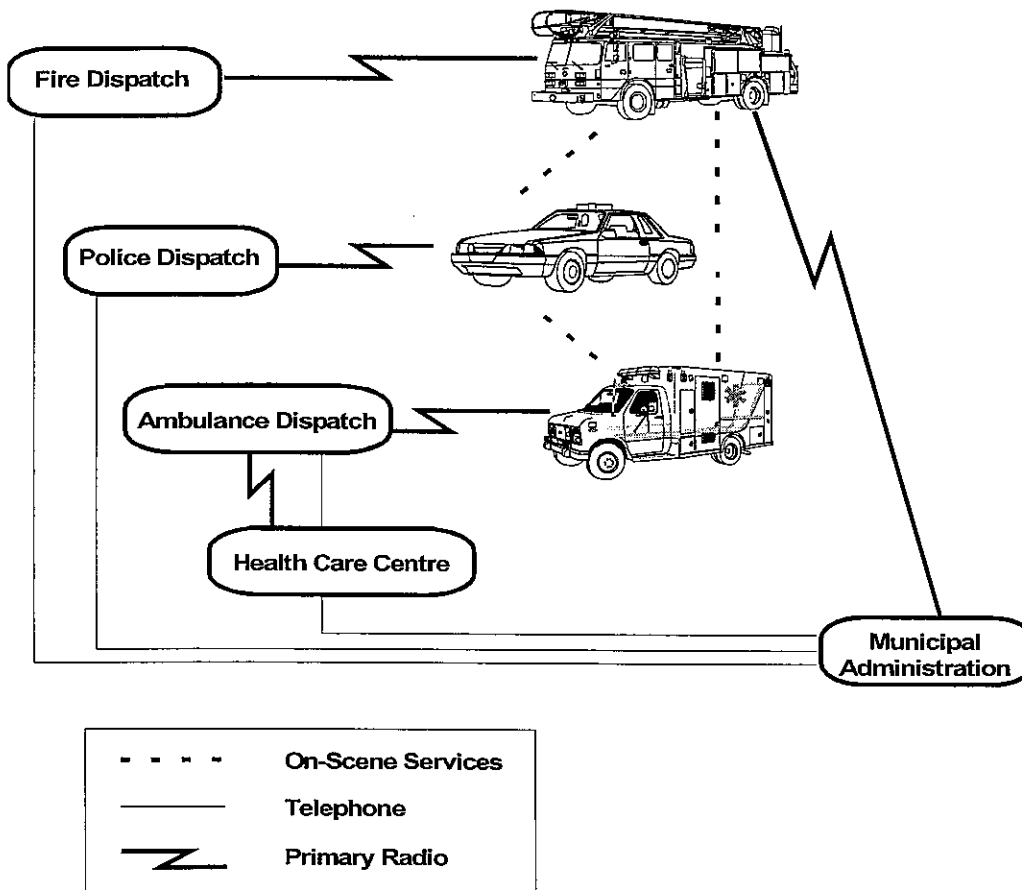
LEVEL 1 - ALERT PROCEDURES SITUATION CONTROLLED ----- STAND DOWN



- a) Mackenzie County is notified by the Fire Department of a response being initiated in their jurisdiction.
- b) Based upon on-scene assessment, the Mackenzie County senior administration **MAY**:
 - i) dispatch the Director of the Mackenzie County Emergency Management Agency or designate to the scene
 - ii) dispatch a Public Works representative to the scene
 - iii) dispatch a Public Information representative to the scene.

LEVEL 1 - COMMUNICATIONS

The primary communication for first response emergency services will be the radio communications normally used "everyday".



PROCEDURES

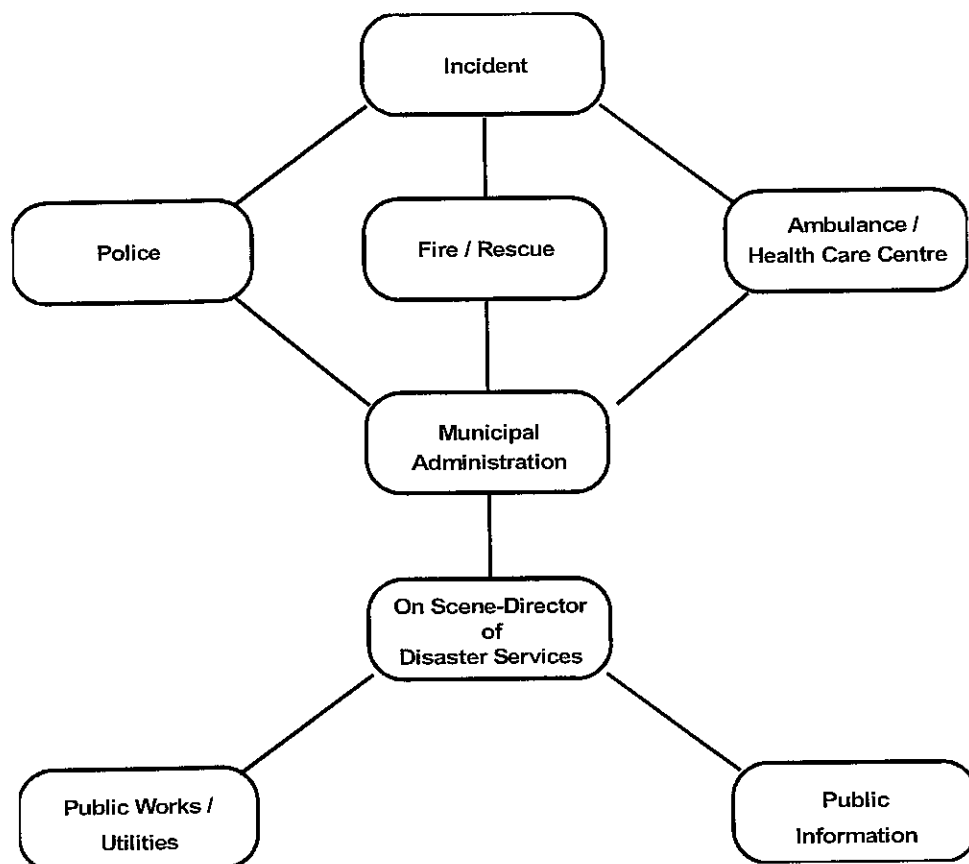
- Following the initial on-scene assessment, the Fire Department will notify the County of the incident in their jurisdiction.
- Should normal radio communications fail, back-up telephone contact from the Emergency Services dispatch centre to the County will be activated.
- When notified of an incident within the County, radio communications should be monitored to provide assistance if required.

2.1.3

LEVEL 2 - HIGH IMPACT / SHORT DURATION INCIDENT

(UNDER 8 HOURS, APPROX.)

LEVEL 2 - ALERT PROCEDURES

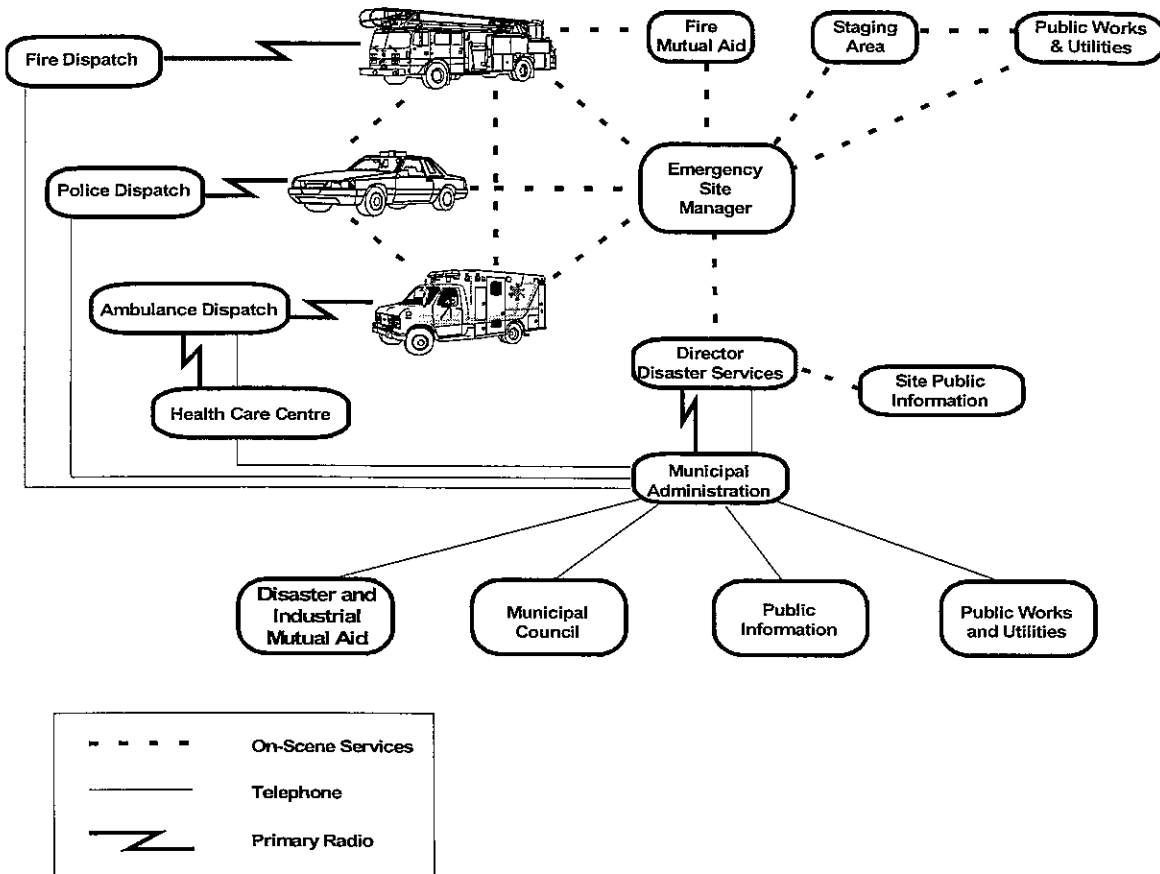


- a) The County is notified by the Fire Department of a response being initiated in their jurisdiction.
- b) The County administration **MAY**:
 - i) note the incident and take no further action
 - ii) request a status report once the Fire Department arrives on scene
 - iii) dispatch the Director of the Mackenzie County Emergency Management Agency and/or other personnel to the scene of the incident
 - iv) once on the scene, the Director of the Mackenzie County Emergency Management Agency, or designate, shall take such action as is necessary to minimize the effects of the emergency on the County by doing those things not being done by the first responders.

LEVEL 2 - COMMUNICATIONS

The primary communication for first response emergency services will be the radio communications normally used "everyday". County support services on-site will use the radio communications established and used in normal day-to-day operations.

PROCEDURES



- (a) The designated Emergency Site Manager will coordinate on-site communications.
- (b) The Director of the Mackenzie County Emergency Management Agency or designate will coordinate County support services communications.
- (c) The County office will monitor and record communications from the Director of the Mackenzie County Emergency Management Agency to the County office.
- (d) Should radio communications fail, telephone back-up communications will be established.

LEVEL 2 - DIRECTOR OF THE MACKENZIE COUNTY EMERGENCY MANAGEMENT AGENCY

Responsibilities during a **Level 2 Emergency** are to:

- a) Coordinate the County response with the Emergency Site Manager on scene.
- b) Communicate with elected officials.
- c) Notify the Alberta Emergency Management Agency Response Readiness Centre (ARRC): 24 Hours: 1-866-618-AEMA (2362).
- d) Activate the Municipal Emergency Plan in whole or in part.
- e) Recommend making a "declaration of a state of local emergency" to Reeve and council if required.
- f) Assist in the support of emergency site operations by disseminating information in preparation for media inquiries.
- g) Provide information for public awareness.
- h) Take such action as is necessary to minimize the effects of the emergency on the residents of the County.

LEVEL 2 - EMERGENCY MEDICAL SERVICES

Responsibilities during a **Level 2 Emergency** are to:

- a) Establish and maintain communication with the local Medical Officer of Health and Health Care Centres.
- b) Maintain contact with Emergency Site Manager on scene.
- c) Coordinate emergency medical services resources on site.
- d) **Activate** mutual aid emergency medical services resources.
- e) Activate medivac resources.
- f) Obtain a casualty count and brief the Director of the Mackenzie County Emergency Management Agency or designate.
- g) Assist other Emergency Services, as required.

LEVEL 2 - FIRE SERVICES

Responsibilities during a **Level 2 Emergency** are to:

- a) Coordinate firefighting operations.
- b) Maintain contact with the Emergency Site Manager or designate on scene.
- c) Coordinate casualty search operations.
- d) **Activate** the Fire Mutual Aid System as required.
- e) Coordinate operations with the Director of the Mackenzie County Emergency Management Agency or designate.
- f) Ensure that dangerous goods support agencies are contacted, if necessary.
- g) Assist with evacuation of buildings and residential areas.
- h) Ensure utility support agencies are contacted, if necessary.
- i) Assist other emergency services, as required.

LEVEL 2 - POLICE SERVICES

Responsibilities during a **Level 2 Emergency** are to:

- a) Maintain contact with Emergency Site Manager on scene.
- b) Seal off inner and outer perimeters of the emergency site(s).
- c) Control, and as necessary, disperse crowds within the emergency site(s).
- d) Control traffic to facilitate the movement of emergency vehicles.
- e) Assist in the evacuation of buildings and residential areas authorized by the Director of the Mackenzie County Emergency Management Agency or designate.
- f) Provide security for protection of lives, public and private property.
- g) Provide assistance to the Medical Examiner.
- h) Provide assistance in casualty search operations.
- i) Act as liaison with other police resources.

LEVEL 2 - PUBLIC INFORMATION

Responsibilities during a **Level 2 Emergency** are to:

- a) Inform the public, as soon as possible, of any emergency or disaster that is imminent. Advise the public of appropriate self-help actions.
- b) Prepare news releases in conjunction with the Director of the Mackenzie County Emergency Management Agency or designate.
- c) Consult with Director to arrange for media access to the site.
- d) Establish contact with Alberta Municipal Affairs - Communications Branch, (through the Disaster Services Branch).
- e) Arrange for a central media facility, if required.
- f) Obtain information from all relevant sources and be prepared to provide the media with honest, non-speculative answers related to these basic questions:
 - Who is involved?
 - What happened?
 - Where did it happen?
 - When did it happen?
 - Why did it happen?
 - How is it being dealt with?
 - How much will it cost?

LEVEL 2 - PUBLIC WORKS & UTILITIES

Responsibilities during a **Level 2 Emergency** are to:

- a) Provide County equipment and personnel and set up staging area on site, as required.
- b) Access equipment, supplies, and technical expertise from outside the County.
- c) Contact utilities to disconnect services that present a hazard.
- d) Provide barricades and flashing lights.
- e) Ensure adequate supplies of water are available.
- f) Restore essential services.
- g) Take such action as is necessary to minimize the effects of the emergency on the County.
- h) Coordinate public works response with Director of the Mackenzie County Emergency Management Agency and Emergency Services on scene.
- i) Provide for a staging area for Emergency Services arriving at site.

LEVEL 2 - MUTUAL AID EMERGENCY OPERATIONS

When the County is experiencing an event of such magnitude that their response is beyond their capability, assistance can be obtained from neighboring municipalities, industrial, and provincial government agencies.

(1) **Disaster Mutual Aid Agreements**

As signatories and party to mutual aid agreements, neighboring municipalities and other emergency services providers agree to assist each other in time of need. **(Reference - Part 4 – Disaster Mutual Aid Agreements)**

(2) **Procedure for Mutual Aid Assistance**

- a) Requests for disaster services mutual aid from a responding party are initiated by an elected official or designate of the requesting party.
- b) Should the authorized official not be available, the responding party must confirm prior to their intended response with the requesting party.

(3) **Emergency Site Management**

- a) Emergency response personnel and equipment responding to a mutual aid request are at all times under the direct command of their own respective services.
- b) With the authority delegated by the County's Director of the Mackenzie County Emergency Management Agency, the appointed Emergency Site Manager is ultimately in charge of the site operations.
- c) The decisions for deployment of on-site mutual aid resources to areas requiring the most attention is the responsibility of the site manager. It is essential that all actions be coordinated with the Director of the Mackenzie County Emergency Management Agency for the overall response activities to be effective.

LEVEL 3 - MUTUAL AID EMERGENCY OPERATIONS

(1) Major Emergency Operations - Mutual Aid

A municipality involved with an incident that is of high community impact and long duration may need the support of a neighboring municipality to coordinate emergency operations of their behalf.

- a) The County Director of the Mackenzie County Emergency Management Agency coordinates the overall emergency or disaster response from all parties responding to the incident within the impacted municipality.
- b) The responding municipality may activate their "Level 3 - Emergency Response" by establishment of the Emergency Operations Centre to act as the "nerve centre" for the overall emergency or disaster response.
- c) Should the declaration of a state of local emergency be necessary, the elected officials of the impacted municipality may, by Council resolution, invoke the declaration.
- d) Subject to the disaster Mutual Aid agreement, the municipality providing the mutual aid response for emergency operations does so in a support role during a declared state of local emergency.
- e) Telephone numbers of local emergency and mutual aid resources are listed in **Section 2.3 (Director of the Mackenzie County Emergency Management Agency Resources)**

2.1.4 LEVEL 3 - HIGH IMPACT / LONG DURATION INCIDENT (OVER 8 HOURS)

Major emergencies or disasters require response from multi-organizational multi-jurisdictional resources coordinated by activation of the Emergency Site Management System. The ESM System is a method of coordinating emergency site operations, which is supported by the Emergency Operations Centre. The E.O.C. functions as a point of coordination, or "nerve centre", anticipating and supporting the needs of site and additional needs of the County as a whole.

(1) Emergency Site Manager (ESM)

The ESM is appointed by the Director of the Mackenzie County Emergency Management Agency as the situation requires. It is the responsibility of the ESM to manage available resources by making the necessary decisions and coordinating the overall on-scene response.

(2) Emergency Operations Centre (EOC)

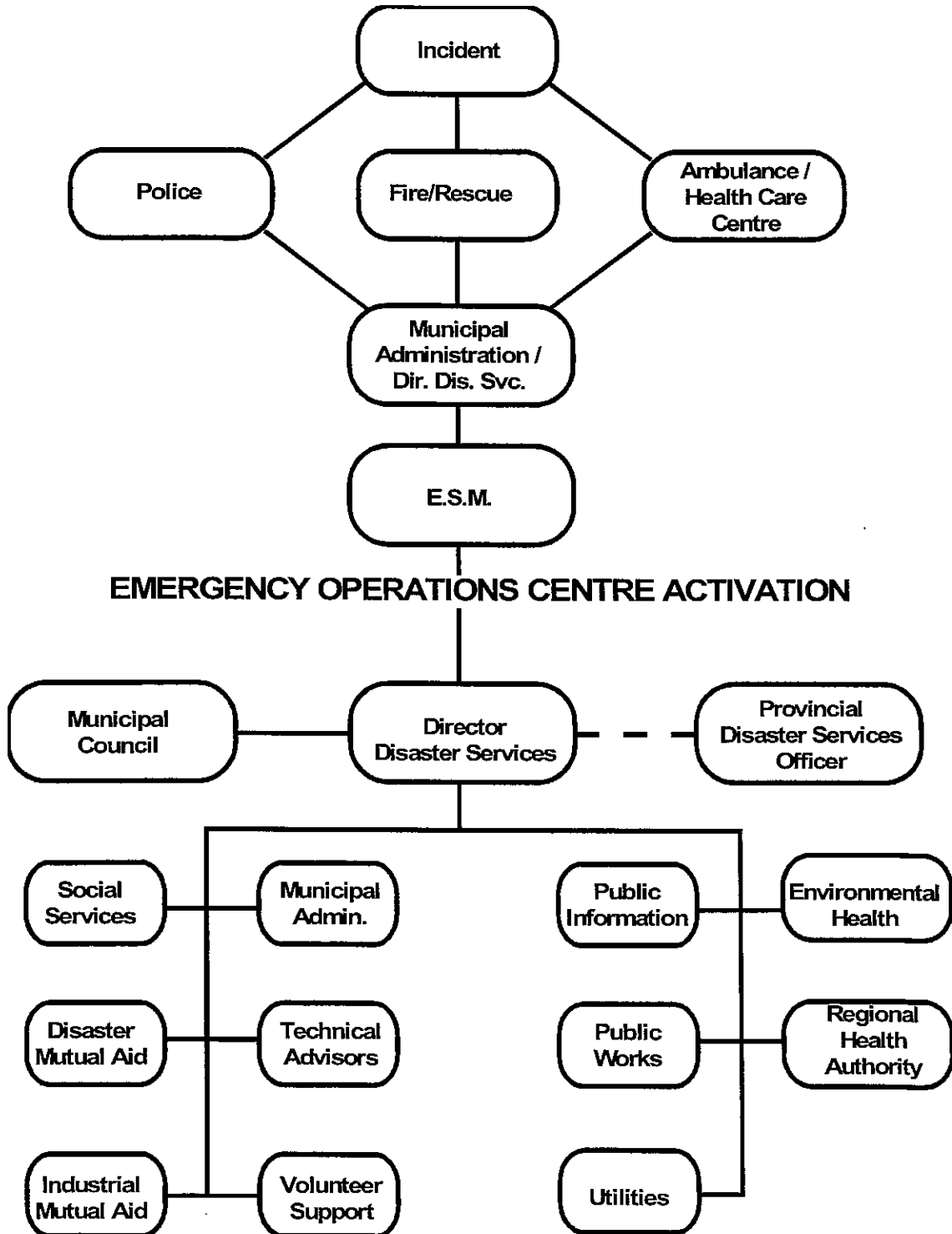
The establishment of an EOC including staffing procedures, identification of various roles with specific duties, and a listing of required resources are included in Part 2 of this plan. Under the direction of the Director of the Mackenzie County Emergency Management Agency, the EOC may be activated to the degree considered necessary. The EOC must anticipate and support the needs of the ESM and the County. EOC personnel may include:

- a) Elected officials
- b) Director of the Mackenzie County Emergency Management Agency
- c) County Administrator
- d) Senior officers of the Police, Fire, and Ambulance Services
- e) Senior officials from other municipal departments, i.e. Social Services, Public Information, Public Works, Transportation, Utilities
- f) Representatives from industry, institutions, Provincial and Federal Governments.

Smaller municipalities may have to cover several of the EOC functions with limited resources. Therefore, they should be prepared to coordinate their emergency operations with mutual aid municipalities when at the Level 3 emergency response.

LEVEL 3 - HIGH IMPACT/LONG DURATION (APPROX. OVER 8 HOURS)

LEVEL 3 - ALERT PROCEDURES



2.1.5 DECLARATION OF A STATE OF LOCAL EMERGENCY

Conditions under which a state of local emergency exists or may exist include:

- inadequacy of existing legal authority to deal effectively with the situation
- need for extraordinary legal authority
- a general warning to the population
- notification to other governments
- provision of liability protection for elected officials

Procedures:

- (1) By resolution of Council, complete a Declaration of a State of Local Emergency (see suggested format on following page).
- (2) Ensure the Declaration is recorded in the County Register.
- (3) Complete a public announcement form, following the Declaration of a State of Local Emergency (see suggested format on second page following).
- (4) Publish the public announcement by such means considered most likely to make the Declaration known to the population of the area affected.
- (5) Forward a copy of the official declaration to the Minister responsible for Alberta Emergency Management Agency Response Readiness Centre (ARRC): 24 Hours: 1-866-618-AEMA (2362). - Fax: 780-644-1044.
- (6) Should the Declaration be terminated by Council, or be renewed by Council, the Minister must be notified. The declaration lapses after seven (7) days, or may be cancelled by the Minister.

References:

Should the need arise to declare a state of local emergency, procedures to be followed are identified by the following sections of the Emergency Management Act By-Law. (**Reference - Part 4**). Numbers in brackets are the corresponding sections of the Emergency Management Act.

- | | | |
|--|------------|-------------|
| - Authority and Delegation of Authority: | Section(s) | {18, 18(4)} |
| - Declaration Procedures: | Section(s) | {18, 19} |
| - Cancellation of a Declaration: | Section(s) | {20} |
| - Termination of a Declaration: | Section(s) | {20} |
| - Powers of Council: | Section(s) | {21} |
| - Protection of Elected Officials: | Section(s) | {13} |

Suggested Format for Declaration of State of Local Emergency

Declaration of a State of Local Emergency

Fax: 780-644-1044

Whereas an emergency exists in:

"Mackenzie County"

due to:

(enter a description of the nature of the emergency)

Therefore, the Council declares that a state of local emergency exists in:

"Mackenzie County"

Time: _____

Date: _____

Signature(s):

Reeve: _____

Deputy Reeve: _____

Councillor: _____

Councillor: _____

Suggested Format for Public Announcement
following Declaration of State of Local Emergency

**Public Announcement following the
Declaration of a State of Local
Emergency**

The Council of "Mackenzie County"

declares that a State of Local Emergency exists or may exist in the

(describe affected portion of the County)

due to _____

(enter a description of the nature of the emergency)

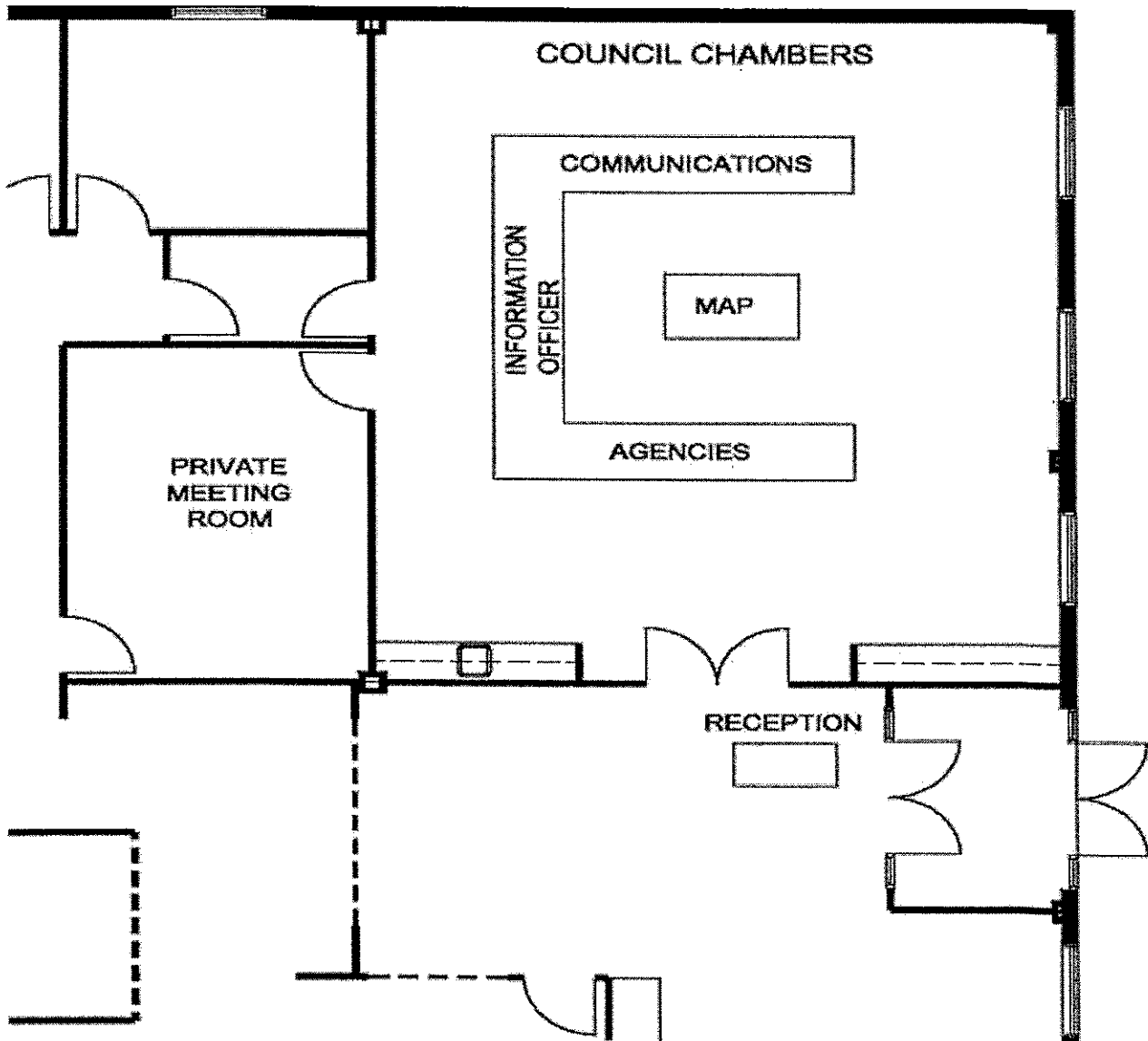
"The public is advised that for the duration of the emergency, the local authority may take any action it deems necessary to deal with the situation."

2.2

EMERGENCY OPERATIONS CENTRE (E.O.C.)

The primary EOC is located at the Fort Vermilion County Office, in the hamlet of Fort Vermilion. Should this location be unsuitable due to the nature of the emergency, an alternate site has been designated at the La Crete County Office or other location as directed by the Director of the Mackenzie County Emergency Management Agency.

The EOC may be activated to the degree considered necessary by the Director of the Mackenzie County Emergency Management Agency to accommodate representatives of the Mackenzie County Emergency Management Agency. .



2.2.1

EMERGENCY OPERATIONS CENTRE LAYOUT

(1) General

The location and layout of the EOC must provide a central point for the Council and Emergency Operations Group to direct and coordinate emergency operations effectively.

(2) Characteristics

The EOC should have:

- a) Sufficient space to enable the Centre to expand;
- b) Controlled access;
- c) Communications
 - Radio
 - Telephone (line load protected);
- d) Auxiliary power supply;
- e) Operational display boards;
- f) Facilities for media briefings (separate from EOC Room);
- g) Toilet/washroom facilities;
- h) Rest area.

(3) Desired Equipment and Supplies Checklist

- | | |
|--|------------------------|
| - TV / VCR / DVD | - Aerial Photos |
| - Desks | - Tape Recorders |
| - Chairs | - Identification Tags |
| - Blackboard | - Photocopy Machine |
| - Display Boards (Main Event) | - Message Forms |
| - Projection Screen | - Operations Log Sheet |
| - Film, Slide, and Overhead Projectors | - AM/FM Radio |
| - Tables | |
| - Filing Cabinet(s) | |
| - Clock | |
| - Word Processors | |
| - Calculators | |
| - Telephone Books | |
| - Emergency Operations Plans | |
| - Resource Inventories | |
| - Telephones (listed and unlisted numbers) (line load protected) | |
| - Local, Area, and Regional Maps | |

2.2.2

SIGNIFICANT EVENT DISPLAY BOARD

Sample Display Board

TIME	EVENT	REMARKS

- The significant event display board should be placed in such a way as to be clearly visible to all members of the Emergency Operations Centre.

The board itself can be:

- a) a 'white board', which is erasable;
- b) a chalk board; or
- c) an overhead projector and screen.

- It is important to keep information on the board as current as possible.

2.3 DIRECTOR OF THE MACKENZIE COUNTY EMERGENCY MANAGEMENT AGENCY

Responsibilities

The responsibilities of the Director of the Mackenzie County Emergency Management Agency during a Level 3 emergency are to maintain communications with Emergency Site Manager and Elected Officials during the term of the emergency by:

- a) Reporting to the Emergency Operations Centre and activating the centre according to the following checklist.
 - b) Notifying members of the Mackenzie County Emergency Management Agency representatives.
 - c) Activating the Emergency Plan in whole or in part.
 - d) Recommending to the elected officials the need to declare a State of Local Emergency.
 - e) Cooperating with other County departments, adjacent municipalities, and other emergency services.
 - f) Recommending elected officials approve mutual aid.
 - g) Determining if County resources are adequate to cope with the emergency.
 - h) Recommending, when required, that assistance be requested from the Provincial or Federal Governments.
 - i) Taking such action as is necessary to minimize the effects of the emergency persons, property, or the environment.
 - j) Maintaining a Log of all actions taken.
 - k) Requesting a full report of all emergency operations from each emergency service activated.
- ▶▶ See "Checklist" on next page.

2.3.1 CHECKLIST: DIRECTOR OF THE MACKENZIE COUNTY EMERGENCY MANAGEMENT AGENCY

- _____ Notify elected officials.
 - _____ Make sure support staff members have been alerted.
 - _____ Get an overview of what happened.
 - _____ Notify Alberta Emergency Management Agency Response Readiness Centre (ARRC): 24 Hours: 1-866-618-AEMA (2362)
 - _____ Check information displays: _____ operations map _____ main event log
 - _____ Obtain briefing from response departments, i.e. situation reports
 - _____ Ensure that new arrivals are briefed.
 - _____ Request situation reports from the site.
 - _____ Appoint appropriate services to be in charge of the emergency.
 - _____ Make sure ESM is appointed. Establish direct communications with the ESM.
 - _____ Prepare a briefing for elected officials.
 - _____ Deal with immediate problems and requests.
 - _____ Begin long-range planning (eg. feeding and accommodation of personnel).
 - _____ Location for media holding and briefing area.
 - _____ Consider security for Emergency Operations Centre.
- REMEMBER**
- _____ Your success depends on information. Insist on:
 - _____ Frequent briefings from support staff.
 - _____ Frequent situation reports from the site.
 - _____ Maintenance of operational records.

2.4

COUNTY ADMINISTRATION (HUMAN RESOURCES) (PURCHASING SUPPLIES & SERVICES)

The responsibilities of the County Administrator or alternate during an emergency are to:

(1) Purchasing Supplies and Services

- a) Attend to the administrative needs of emergency operations.
- b) Purchase supplies and distribute as necessary.
- c) Maintain records of all purchases, and services ordered.
- d) Maintain an inventory of emergency supplies and their location.
- e) Advise the Director of the Mackenzie County Emergency Management Agency and elected officials on administrative details that may involve financial liability.

(2) Human Resources

- a) Activate emergency alert for support staff.
- b) Co-ordinate supply and assignment of volunteers with Director of the Mackenzie County Emergency Management Agency.
- c) Arrange for registration of volunteers (For purposes of identification. REFERENCE: Worker's Compensation - Part 2.4.1).
- d) Maintain records of volunteer assignments (shift schedule)
- e) Arrange for transportation of volunteers.
- f) Ensure human needs are cared for; i.e. food, clothing, shelter, health.
- g) Arrange for security at EOC, if required.
- h) Maintain a log of all activities.
- ▶▶ See "Checklist" on next page.

CHECKLIST: COUNTY ADMINISTRATOR

<input type="checkbox"/>	Contact Deputy Director of the Mackenzie County Emergency Management Agency
<input type="checkbox"/>	Alert support staff
<input type="checkbox"/>	Establish communications links
<input type="checkbox"/>	Check with other EOC staff for immediate or possible future human resource requirements
<input type="checkbox"/>	Arrange for clerical staff, telephone and computer operators
<input type="checkbox"/>	Arrange for volunteer staff
<input type="checkbox"/>	Arrange for EOC security staff
<input type="checkbox"/>	

Introduction

- (1) The Workers' Compensation Amendment Act 1987 (Alberta) includes a provision whereby benefits under the Act may be extended to volunteers engaged in work related to an emergency.
- (2) A related provision is a 1960 Canada - Alberta Agreement on Workers' Compensation for Civil Defence Workers, whereby Canada will share with Alberta the costs of compensation awarded to a volunteer emergency worker.
- (3) In order for these provisions to have effect, it is necessary that volunteers be enrolled with the Executive Director of the Mackenzie County Emergency Management Agency Branch, Alberta Municipal Affairs; this requirement will be satisfied if volunteers are registered with the County at the time any injury is sustained.

Procedure

- (1) The following procedure should be followed:
 - a) Ensure all volunteer emergency workers are registered when they start their emergency tasks (see Volunteer Worker Registration Form).
 - b) In the event that an emergency task-related injury is sustained by a volunteer, the appropriate Workers' Compensation Board report forms -- one completed by the volunteer as the "employee", and one completed by the County as the "employer" -- should be forwarded to:

Alberta Municipal Affairs
2nd Floor, Twin Atria Building
4999-98 Avenue
Edmonton, Alberta
T5N 3A2

Attention: Executive Director, Disaster Services Branch

- (2) For further explanation or information, contact your Disaster Services District Officer of Alberta Municipal Affairs, Disaster Services Branch.

SHIFT SCHEDULE

INCIDENT:		PAGE of		
UNIT:		LOCATION:		
DAY:		DATE:		
No.	Duties	8:00 am - 4:00 pm	4:00 pm - 12:00 am	12:00 am - 8:00 am
Signature:		Title or Position:		

2.5

EMERGENCY PUBLIC INFORMATION

The responsibilities of the Public Information Manager or alternate during an emergency are to provide direction and control of information by:

- a) Preparing and releasing public alert/warning announcements in conjunction with the Director of the Mackenzie County Emergency Management Agency and elected officials.
 - b) Keeping the public and media informed of the emergency and actions being taken to bring the emergency under control.
 - c) Coordinating media information activities on scene.
 - d) Establishing a media information room near the Emergency Operations Centre.
 - e) Preparing timely and informative news releases (written) for media and public distribution.
 - f) Providing a central public information service to receive inquiries from relatives, residents, and general public.
 - g) Arranging for media tours of site, if required.
 - h) Activating Declaration of State of Local Emergency Notification Procedure.
(Reference - Part 2)
 - i) Coordinating messenger services for public information operations.
- ▶▶ See "Checklist" on next page.

CHECKLIST: EMERGENCY PUBLIC INFORMATION MANAGER

<input type="checkbox"/>	Report to the Director of the Mackenzie County Emergency Management Agency
<input type="checkbox"/>	Consult with elected officials on significant developments
<input type="checkbox"/>	Establish communications links - radio, telephones, fax, etc. as required
<input type="checkbox"/>	Record messages, press releases, self-help advisories
<input type="checkbox"/>	Provide public information service on site, if required
<input type="checkbox"/>	Verify operational status of Media Information Facility, if established
<input type="checkbox"/>	Alberta Emergency Management Agency Response Readiness Centre (ARRC): 24 Hours: 1-866-618-AEMA (2362)
<input type="checkbox"/>	Prepare first news release to the public and include: <ul style="list-style-type: none">• what happened• request public support• give telephone number for Media Information Centre• any other information or instructions
<input type="checkbox"/>	Schedule periodic press releases and advise the media of times & locations
<input type="checkbox"/>	Monitor news reports (TV/Radio)
<input type="checkbox"/>	Call in support staff, as required
<input type="checkbox"/>	Consider local radio station or cable channel for public information assistance
<input type="checkbox"/>	Assess long range needs

Procedures

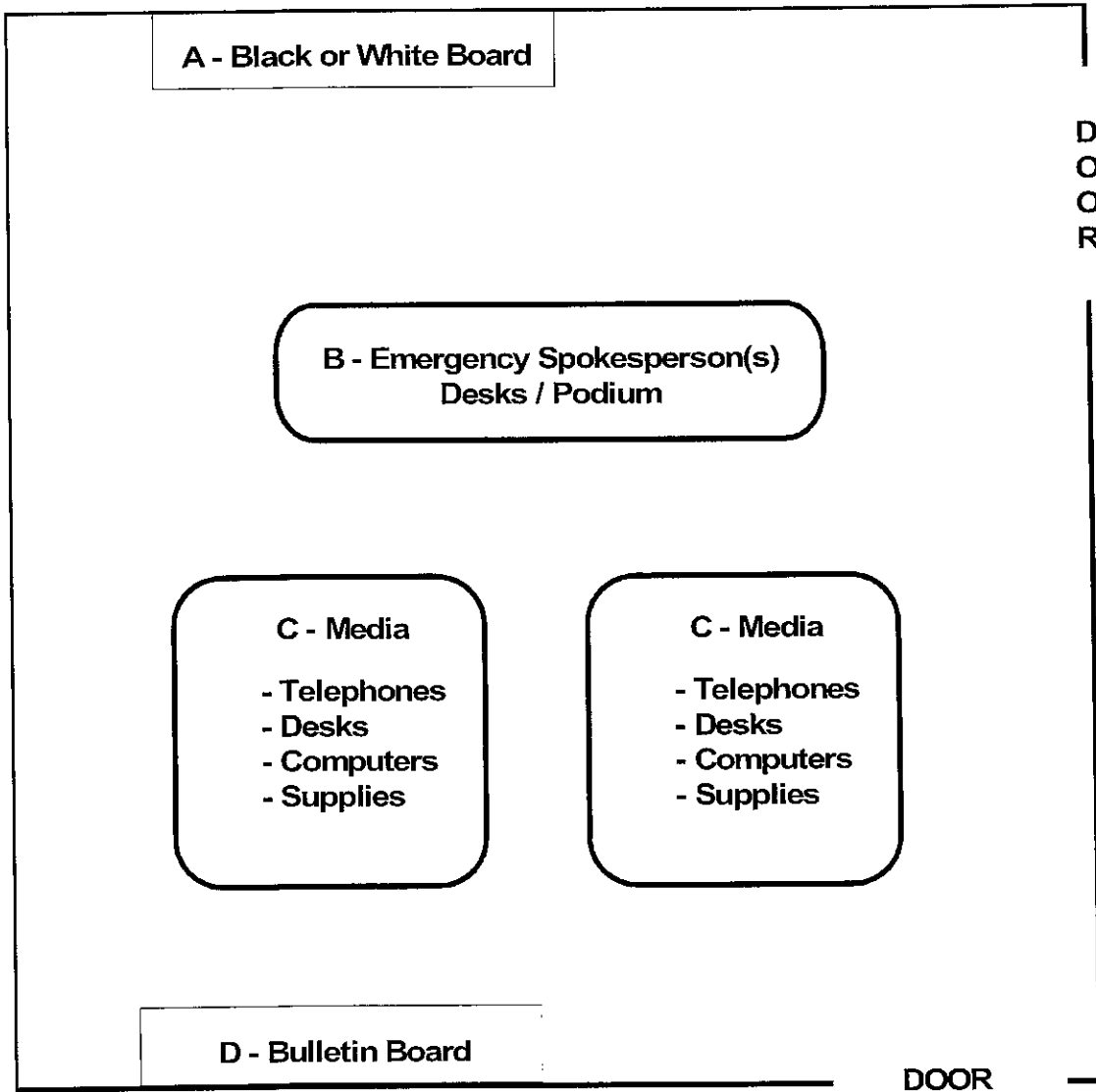
- (1) Schedule the first news conference as soon after the event as possible.
- (2) Set media guidelines regarding accessibility to information, length of question periods, conference/briefings, site tours, etc.
- (3) Ensure good communication with frequent "updates" on your bulletin board or white board.
- (4) Ensure a messenger is available to assist media whenever possible.
- (5) Media pooling is the practice of selecting a small number of media personnel to represent print and electronic news organizations on the emergency site. A good practice is to have the media select (from their own ranks) one print journalist, one still photographer, one video cameraman and one audio technician. These will be escorted to the site, and will be expected to share information with all media on their return. Media pooling is useful when access to the emergency site is limited. Otherwise the media will expect full access to the site.
- (6) Ensure monitoring of print and electronic coverage for rumour control, and awareness-
-you can contract the monitoring to an outside company or install your own electronic equipment plus monitoring personnel.
- (7) Ensure you have "expert" spokesperson available for validity and credibility.
- (8) Ensure you have transational capabilities, as appropriate. Certain circumstances may warrant professional translation services.

NOTE:

Be prepared to provide the media with honest, non-speculative answers related to these basic questions:

- Who is involved?
- What happened?
- Where did it happen?
- When did it happen?
- Why did it happen?
- How is it being dealt with?
- How much will it cost?

BASIC PUBLIC INFORMATION ROOM



PUBLIC INFORMATION ROOM - FURNISHINGS

- Large room/hall
- Chairs and desks
- Word processor(s)
- Clock
- FAX machine
- Telephones
- Stationery supplies
- Photocopier
- TV/VCR
- Administrative support

PUBLIC ANNOUNCEMENT FORM

"The Council of the Mackenzie County declare that a state of local emergency exists or may exist due to:

The public is advised that for the duration of the emergency, the local authority may take any action it deems necessary to deal with the situation."

PLEASE AWAIT FURTHER INFORMATION.

EVACUATION ADVISORY

This is _____
(name and position)

An emergency exists in Mackenzie County
(name of municipality)

For your personal safety, evacuation of _____ of _____
(state which parts or whole)

is necessary due to _____

The collection points for the evacuation are:

- 1.
- 2.
- 3.

*NOTE: ENSURE THAT YOU BRING YOUR MEDICATION.

If you require transportation, go to the collection point in your area. If you are evacuating with your own car, please go via the collection point in your area to pick up people without transportation. If you are physically unable to go to the collection point, call _____ (Emergency Operations phone #) to make arrangements for pick up.

The evacuation route to follow is

(describe route to avoid danger)

All evacuees are requested to report and register at the reception centre set up in _____

(state reception community and reception centre)

If you are planning to stay with friends, advise the
Reception Centre (Telephone #: _____)

You will be advised when the emergency has ended, and it is safe to return to your homes. During the period of evacuation, security of your homes and businesses will be provided by the Police.

For additional information, listen to radio _____ and _____.

DO NOT BRING PETS TO THE RECEPTION CENTRE(S).
BRING MEDICATION, BLANKETS, SLEEPING BAGS AND SPECIAL NEEDS ITEMS, IF POSSIBLE.

2.6

COMMUNICATIONS

The responsibilities of the Communications Operator or alternate during an emergency are to:

- a) Activate the Level 3 Emergency Communication procedures.
- b) Provide communications in support of emergency operations (radio, telephone, messages, etc.).
- c) Coordinate back-up communications and maintain resource listings.
- d) Coordinate radio frequencies and internal EOC communications.
- e) Assign operators for radio and telephones, as required.
- f) Provide liaison with an Alberta Ham Radio Operator Club, if required.
- g) Ensure that logs are maintained of all actions taken, including all IN and OUT messages. Assign recorders.

CHECKLIST: COMMUNICATIONS OPERATOR

_____	Report to the Director of the Mackenzie County Emergency Management Agency
_____	Alert support staff - operators, messengers, etc.
_____	Activate emergency communications procedures
_____	Provide for message forms and logs for EOC operations logs
_____	Ensure all available radio frequencies for emergency operations use
_____	Establish communications with A.E.M.A., Disaster Services Branch
_____	Assess long range needs

Communications Procedures

General

During an emergency, all available means of communications are pressed into action. These may include radio communications, telephones, messengers, and additional resources.

Radio Communications

Normally, the primary means of communication during an emergency response are the mobile radio systems of the emergency services. Communications between the emergency scene and the County generally originates with the fire service using the common County radio network.

In major emergency situations, additional radio communications may be accessed through:

- a) Local industrial, commercial and general service band (CB) resources.
- b) Alberta Amateur Radio Emergency Services (AARES) - Ham Radio
- c) Alberta Emergency Management Agency -1-866-618-AEMA (2362)

Telephones

The County telephone system is required to provide communications for the emergency operations centre supporting the on-scene emergency services operations.

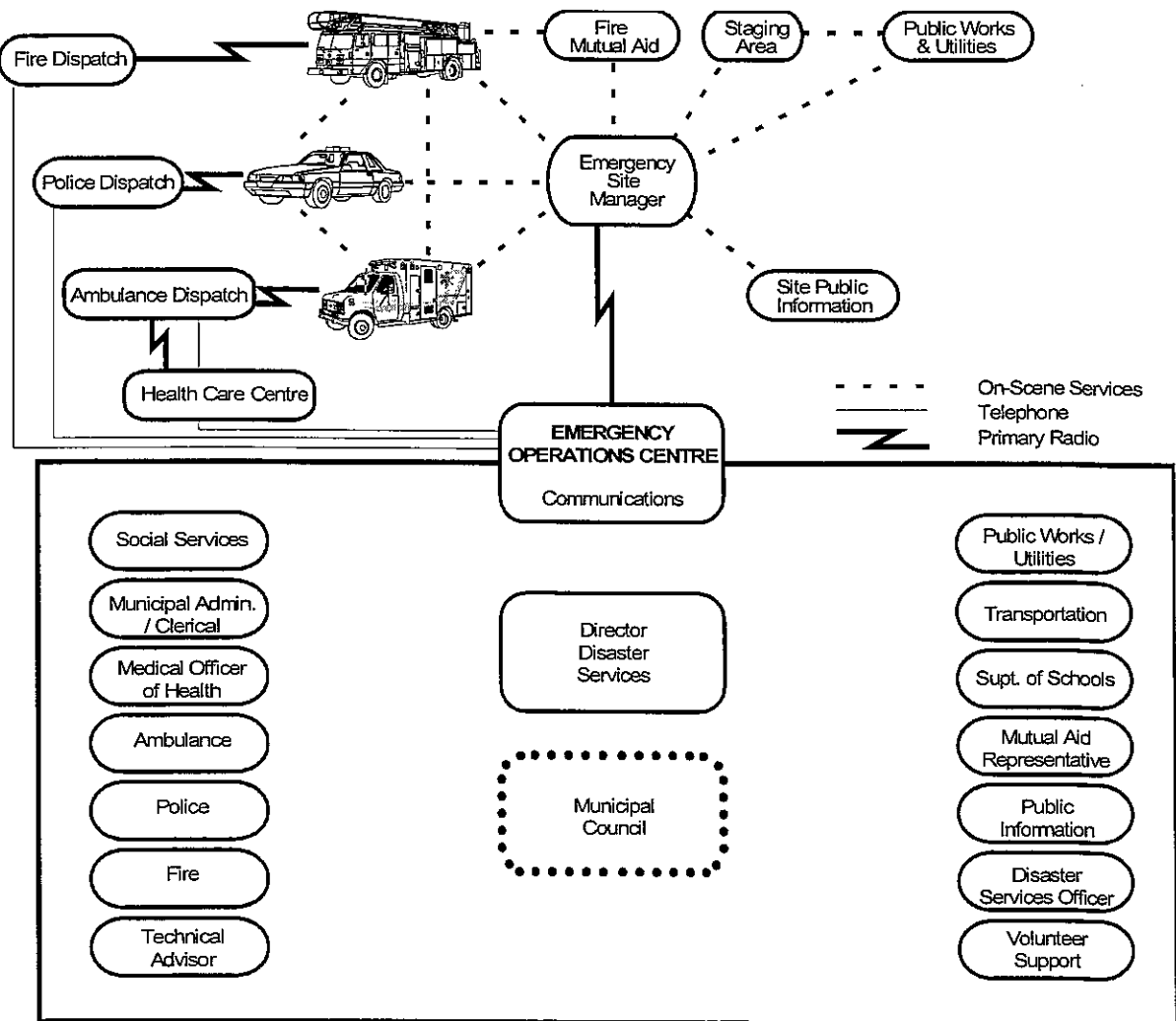
This includes internal EOC operations and external communications accessing resources and managing public information. The following telephone lines have been designated under *Line Load Control.

*Incoming calls are blocked out

Cellular phones should not be considered as a primary means of emergency communications.

LEVEL 3 - COMMUNICATIONS

The primary communication for first response emergency services will be the radio communications normally used in emergency situations. Normal radio communications may be augmented by the use of the designated Provincial Disaster Services channel.



County Emergency Communications System Profile

Type	Emerg. Service	Channel	Freq./No.
LEVEL 1 EMERGENCY RESPONSE			
Primary:			
Auxiliary:			
Cellphones			
On-Scene Disaster Channel			
LEVEL 2 EMERGENCY RESPONSE			
Primary:			
Auxiliary:			
Cellphones			
Telephones			
On-Scene Disaster Channel			
Regional Mutual Aid Channel			
OTHER			
A.A.R.E.S. (HAM)			
Private Sector			

PROVINCIAL ASSISTANCE	Alberta Municipal Affairs- Disaster Services Branch	1-800-272-9600 (24 hours)
	HAM Station	#VE6 ACD

County Emergency Communications System Profile

Type	Emg. Service	Channel	Freq./No.
LEVEL 3 EMERGENCY RESPONSE			
Primary:			
On-Scene Disaster Channel			
Regional Mutual Aid Channel			
Auxiliary:			
Cellphones			
Telephones			
A.A.R.E.S. (HAM)			
Private Sector			
OTHER			
Resources/Supplies			
Radios-Service & Repair			

COMMUNICATIONS LOG

Event:			Date:	
Radio Operator:			Page No.:	
To	From	Message	Time	Routed
Signature:				

2.7 PUBLIC WORKS AND UTILITIES

The responsibilities of the Public Works Manager or alternate during an emergency are to:

- a) Activate the department's emergency alert system.
- b) Provide County equipment and personnel as required.
- c) Provide a list of equipment, supplies, construction companies, private contractors, and engineer resources.
- d) Disconnect services (utilities) that represent a hazard.
- e) Provide assistance in cleanup operations, repair of damage, and the coordination of equipment and material.
- f) Advise the Director of the Mackenzie County Emergency Management Agency when damages to buildings or structure exceed safe limits.
- g) Provide alternate supplies of water as required.
- h) Provide barricades and flashers.
- i) Provide assistance in casualty search operations.
- j) Restore essential services.
- k) Recommend mutual aid when required.
- l) Maintain log of all actions taken.

▶▶ See "Checklist" on next page

CHECKLIST: PUBLIC WORKS AND UTILITIES

<input type="checkbox"/>	Report to Director of the Mackenzie County Emergency Management Agency
<input type="checkbox"/>	Alert Public Works support staff
<input type="checkbox"/>	Establish communications links with site
<input type="checkbox"/>	Assess all available information on the emergency, including resources committed and held in reserve
<input type="checkbox"/>	Identify available resources from Mutual Aid municipalities
<input type="checkbox"/>	Brief the Director of the Mackenzie County Emergency Management Agency on status and provide a situation report on the emergency - highlight problem areas or unusual resource requirements
<input type="checkbox"/>	Alert utilities as required and call in support staff
<input type="checkbox"/>	Activate departmental emergency services
<input type="checkbox"/>	Assess long range needs

2.7.1

PUBLIC WORK & UTILITIES

The responsibilities of Transportation Services during an emergency are to:

- a) Make available a listing of all public and private transportation resources available for emergency use.
- b) Provide emergency transportation, as required.
- c) Provide personnel to operate transportation vehicles.
- d) Provide special transportation for casualties, evacuees, and special care persons.
- e) Recommend mutual aid.
- f) Act as liaison with local transport companies, taxi firms, etc.
- g) Anticipate fuel requirements and delivery.
- h) Maintain log of all activities and expenditures.

CHECKLIST: TRANSPORTATION SERVICES

<input type="checkbox"/>	Alert support staff
<input type="checkbox"/>	Report to Director of the Mackenzie County Emergency Management Agency and provide a situation report on the emergency; highlight problem areas or unusual resource requirements
<input type="checkbox"/>	Identify available resources, local, and mutual aid
<input type="checkbox"/>	Activate departmental emergency services
<input type="checkbox"/>	Prepare inventory of transportation equipment
<input type="checkbox"/>	Assess long range needs
<input type="checkbox"/>	

DISASTER SOCIAL SERVICES

The responsibilities of the Disaster Social Services Manager during an emergency are to:

- a) Determine, in concert with the Director of the Mackenzie County Emergency Management Agency, which facility will be used as the Reception Centre.
 - b) Contact the custodian and arrange for the building to be opened.
 - c) The Mackenzie County will be responsible for the distribution of the Reception Centre Kit.
 - Additional Reception Centre Kit can be accessed by calling Alberta Municipal Affairs, Disaster Services Branch at 1-800-272-9600 (24 hours).
 - d) Initiate the calling of individuals responsible for Reception Centre management and co-ordination and direct them to activate the Reception Centre Plan, as required.
 - e) Report to the Emergency Operations Centre as requested by the Director of the Mackenzie County Emergency Management Agency or to the Reception Centre and assume the role of the Reception Centre Manager.
 - f) Establish communications requirements.
 - g) Recommend mutual aid assistance when required.
 - h) Coordinate the response of volunteer organizations directly involved with Disaster Social Services.
 - i) Maintain a log of all actions taken.
- » See "Checklist" next page.

CHECKLIST: DISASTER SOCIAL SERVICES

- _____ Determine Reception Centre site and arrange access
- _____ Arrange to move Reception Centre Kit and supplies to Reception Centre
- _____ Notify key Reception Centre staff to activate Reception Centre Plan
- _____ Report to EOC or assume role of Reception Centre Manager
- _____ Assess long range needs

2.9

ENVIRONMENTAL HEALTH

The responsibilities of Environmental Health Services (formerly known as Public Health) during an emergency are to:

- a) Provide advice on hygiene.
- b) Provide advice on making water safe for human consumption.
- c) Provide advice on safe, hygienic storage and distribution of food.
- d) Provide advice on sewage disposal.
- e) Provide advice on solid waste disposal.
- f) Provide advice on communicable disease.
- g) Provide advice on the safe, hygienic handling and storage of dead bodies.

2.10

SCHOOLS

The responsibilities of the Superintendent of Schools or designate during an emergency are to:

- a) Coordinate school emergency operations with the County Director of the Mackenzie County Emergency Management Agency.
- b) Activate emergency operations plans and procedures, as required.
- c) Advise School Board officials of emergency operations in progress.
- d) Maintain records of all activities.

CHECKLIST: SUPERINTENDENT OF SCHOOLS or Designate

<input type="checkbox"/>	Report to Director of the Mackenzie County Emergency Management Agency for briefing on the emergency
<input type="checkbox"/>	Alert school personnel and board officials
<input type="checkbox"/>	Establish communications with local schools
<input type="checkbox"/>	Be prepared to provide public information
<input type="checkbox"/>	Activate school emergency plan, as required
<input type="checkbox"/>	Liaise with Public Transportation Manager
<input type="checkbox"/>	Maintain log of all actions taken
<input type="checkbox"/>	Assess long range plans

2.11

EMERGENCY SITE MANAGEMENT

The responsibilities of the Emergency Site Manager or alternate during an emergency are to:

- a) Coordinate the emergency operations of all agencies at site.
- b) Maintain communications with the Director of the Mackenzie County Emergency Management Agency.
- c) Establish a command post as required.
- d) Keep the Director of the Mackenzie County Emergency Management Agency informed of on-site developments, progress made, problems encountered, and assistance required.
- e) Be prepared to deal with the media.

CHECKLIST: EMERGENCY SITE MANAGER

<input type="checkbox"/>	Assess situation
<input type="checkbox"/>	Establish inner/outer perimeters
<input type="checkbox"/>	Establish an ESM Command Post
<input type="checkbox"/>	Designate a scribe to maintain a log
<input type="checkbox"/>	Establish perimeter and Command Post security
<input type="checkbox"/>	Designate a media centre (if applicable)
<input type="checkbox"/>	Establish communications between the site and the EOC/DDS
<input type="checkbox"/>	Establish suitable staging areas
<input type="checkbox"/>	Establish rehabilitation/rest area in outer perimeter
<input type="checkbox"/>	Report operational status to Director of the Mackenzie County Emergency Management Agency
<input type="checkbox"/>	

2.11.1

FIRE SERVICES

The responsibilities of Fire Services during an emergency are to:

- a) Coordinate firefighting operations.
- b) Coordinate casualty search operations.
- c) Activate the Fire Mutual Aid System as required.
- d) Notify the Director of the Mackenzie County Emergency Management Agency of mutual aid activation.
- e) Ensure that dangerous goods support agencies are contacted if necessary.
- f) Assist with evacuation of buildings and residential areas authorized by the Director of the Mackenzie County Emergency Management Agency.

CHECKLIST: FIRE SERVICES

<input type="checkbox"/>	Report to Emergency Site Manager
<input type="checkbox"/>	Establish EOC - Site communications
<input type="checkbox"/>	Designate an Emergency Site Manager, if required
<input type="checkbox"/>	Meet with the Fire Chief to obtain all available information on the emergency, including resources committed and held in reserve
<input type="checkbox"/>	Identify available resources from Mutual Aid municipalities
<input type="checkbox"/>	Brief the Director of the Mackenzie County Emergency Management Agency on status and provide a situation report on the emergency - highlight problem areas or unusual resource requirements
<input type="checkbox"/>	Have emergency related information displayed on operations map and main event log
<input type="checkbox"/>	Alert Public Works & Utilities as required
<input type="checkbox"/>	Activate departmental emergency plans
<input type="checkbox"/>	Call in support staff
<input type="checkbox"/>	Assess long range needs

2.11.2

POLICE SERVICES

The responsibilities of the Police Services during an emergency are to:

- a) Activate the department's emergency alert system.
- b) Seal off inner and outer perimeters of the emergency site(s).
- c) Control and, as necessary, disperse crowds within the emergency site(s).
- d) Control traffic to facilitate the movement of emergency vehicles.
- e) Assist in the evacuation of buildings and residential areas authorized by the Director of the Mackenzie County Emergency Management Agency.
- f) Provide for protection of lives, public and private property.
- g) Provide security.
- h) Provide assistance to the Medical Examiner.
- i) Provide assistance in casualty search operations.
- j) Act as liaison with other police resources.
- k) Maintain a log of all actions taken.

CHECKLIST: POLICE SERVICES

<input type="checkbox"/>	Alert Department Personnel
<input type="checkbox"/>	Establish Communication Links
<input type="checkbox"/>	Designate an Emergency Site Manager, if required
<input type="checkbox"/>	Obtain from police dispatcher all available information on the emergency, including resources committed and held in reserve
<input type="checkbox"/>	Brief the Director of the Mackenzie County Emergency Management Agency on departmental status and provide a situation report on the emergency - highlight problem areas or unusual resource requirements
<input type="checkbox"/>	Display emergency information on operations map and main event log
<input type="checkbox"/>	Activate police emergency plan as required
<input type="checkbox"/>	Assess long range needs

2.11.3

EMERGENCY MEDICAL SERVICES

The responsibilities of Emergency Medical Services during an emergency are to:

- a) Establish and maintain communication with dispatch.
- b) Establish and maintain communication with the Regional Health Authority and the local Health Care Centres.
- c) Report the operational status to the Director of the Mackenzie County Emergency Management Agency.
- d) Allocate emergency medical services resources.
- e) Coordinate requests for mutual aid emergency medical service resources.
- f) Coordinate requests for medevac resources.
- g) Obtain a casualty count and brief the Director of the Mackenzie County Emergency Management Agency.
- h) Maintain a log of all activities and expenditures.

CHECKLIST: EMERGENCY MEDICAL SERVICES

<input type="checkbox"/>	Report to Director of the Mackenzie County Emergency Management Agency for briefing
<input type="checkbox"/>	Check communications links
<input type="checkbox"/>	Alert Department personnel
<input type="checkbox"/>	Check with Dispatch for urgent messages
<input type="checkbox"/>	Check operational status of ambulance units
<input type="checkbox"/>	Report operational status to the Director of the Mackenzie County Emergency Management Agency
<input type="checkbox"/>	Check with mutual aid agencies for availability of additional ambulances
<input type="checkbox"/>	Check with area hospitals to determine availability to receive patients
<input type="checkbox"/>	Liaise with Regional Health Authority
<input type="checkbox"/>	Respond to immediate needs of the emergency
<input type="checkbox"/>	Assess long range plans
<input type="checkbox"/>	

PART 3

EMERGENCY

RESPONSE

PLANS

PART 3 - EMERGENCY RESPONSE PLANS

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General

If any emergency or disaster makes it necessary to evacuate all or any portion of the Mackenzie County, the following procedures will be followed:

Alert / Warning

- (1) The Director of the Mackenzie County Emergency Management Agency will be notified by any first response agencies of a threat or need to evacuate residents.
- (2) The Director will issue a warning to the public to evacuate and then coordinate evacuation operations. **(Reference - Part 2 - Public Information/Public Warning)**
- (3) The Director will action the Level 1, 2, or 3 Emergency Response, and
 - a) alert Mackenzie County Emergency Management Agency members, and mobilize those as required.
 - b) determine if all or any part of the municipality needs to be evacuated and, if so, in what order.
 - c) recommend to elected officials to declare a state of local emergency, if necessary. **(Reference - Part 2 - Declaration Procedures)**
 - d) advise the Directors of Disaster Services in neighboring communities intended to receive evacuees to activate their Reception Centre Plans. Also provide the expected numbers and times of arrival for evacuees.
 - e) alert all surrounding schools, the Regional Health Authority, institutions, etc.
 - f) assess need for mutual aid assistance. **(Reference - Part 2)**
 - g) notify Alberta Transportation and Utilities, Disaster Services Branch at 1-800-272-9600/1-866-618-2362 (24 hours).

Collection Areas

- (1) For purposes of evacuation, the municipality will provide the following _____ areas as collection points.

AREA 1	<u>Fort Vermilion Complex</u>
AREA 2	<u>La Crete Public School</u>
AREA 3	<u>High Level Rural Hall</u>
AREA 4	<u>Zama School</u>

- (2) Evacuees are advised to report to the collection centres before transport to designated reception centres.

Transportation

- (1) It is anticipated that most people will provide their own transportation during an evacuation. However, any person in the need of transportation should contact the Area Reception Centre Office to make arrangements.
- (2) Persons physically unable to go to the designated collection points must pre-arrange for pick-up by appropriate transportation.
- (3) Persons with extra space in their vehicles will be requested to assist others needing transportation from collection points.
- (4) Further instructions for evacuees will be given with the official public announcement and evacuation advisory.

Schools

School children will be evacuated in accordance with the School Emergency Plan. **(Reference - Part 3.8 - School Emergency Plan)**

Institutions

Evacuation of patients or residents from Health Care Centres, Long Term Care Centres and Seniors' Homes will be supported by Mackenzie County emergency plan. **(Reference - Part 3.5 to 3.8 – Mackenzie County Support Plans)**

Security

To ensure the evacuation is complete:

- (1) security and safety checks of vacated premises will be performed by those emergency services responsible
- (2) during an evacuation, road blocks into the area will be maintained by the Police, supplemented by designated volunteer assistance, as required
- (3) access to an evacuated area will be restricted to persons in possession of "Official Emergency Passes"
- (4) evacuees may be allowed to return during the event, and will be escorted by security until the operation is complete
- (5) only when the area is determined to be safe will the Director of the Mackenzie County Emergency Management Agency give the general order to return.

RESIDENTIAL - EVACUATION ADVICE CHECKLIST

Preparation

If time is available or notice of intent to evacuate the area(s) is given, the following preparations should be immediately undertaken by residents:

- a) Alert all family members, immediately!!
- b) Maintain constant knowledge of whereabouts of all family members.
- c) Private motor vehicles should be prepared and fuelled.
- d) Emergency supplies should be readied.
- e) Secure or prepare to secure your home on departure.

Equipment

Most important items to take with you, time permitting, are:

- a) Protective clothing - clothing appropriate to the weather conditions; such as a parka, winter jackets, overcoat, rain gear, boots, gloves, etc., and extra functional clothing for an extended stay.
- b) Emergency equipment - first aid kit, flashlights, portable radios, batteries, basic tools, matches, candles, etc.
- c) Personal items - medicines, money, personal papers, identification, etc.
- d) Emergency food and water - basic utensils, dry foods, high energy snacks, etc.

Optional Items: the following items, if available time and space permit, could prove useful in temporary accommodations and would lessen the burden on the hosting municipality:

- a) Bedding - sleeping bags, extra blankets, camp cots, or air mattresses
- b) Camping or portable furniture - lawn chairs, camp stoves, cooking utensils, etc.
- c) Recreational materials - books, cards, games, portable TV's, handheld video games, etc.

Prohibited Items: do not take alcoholic beverages, firearms, or dangerous articles with you.

Pets: providing your pet is small, can readily be housed in a cage, and has adequate food to last a minimum of two weeks-it will then be allowed to be taken, but it must be given second priority.

Security: on evacuating, residences should be secured (i.e., doors/windows locked, heat turned off/down, etc., (instructions will be issued) and "attractive" items stored indoors, time permitting.

Medications/Drugs: special medications should be taken along with the person. Inform Registrar at Evacuation Reception Centre of your special medical needs.

3.2 RECEPTION CENTRE PLAN

General

- (1) Local conditions or conditions in neighboring municipalities may result in an evacuation being carried out and it may be necessary to establish a Reception Centre(s) to meet the immediate emergency needs of the evacuees.
- (2) Although it is not expected that evacuees would require assistance for a lengthy period, the possibility of providing shelter and assistance for an extended stay should not be discounted.
- (3) Details for accessing the necessary resources will be dealt with by Council and the Director of the Mackenzie County Emergency Management Agency .

Procedures

Reception Centres

- (1) Reception Centre(s) will be activated by the Director of the Mackenzie County Emergency Management Agency or the designated Disaster Social Services Manager to provide for the immediate needs of evacuees.
- (2) Primary Reception Centre(s) will be at:

Name of Building	Contact Name	Phone #
Fort Vermilion Recreation Complex		780-927-4222
High Level Rural Hall		780-926-3411
La Crete Public School		780-928-3913

- (3) Alternate Reception Centre(s) will be at:

<u>Name of Building</u>	<u>Capacity</u>	<u>Contact</u>	<u>Phone #'s</u>
<u>Fort Vermilion- St. Mary's Elementary School</u>			<u>780-927-3201</u>
<u>La Crete Heritage Centre</u>			<u>780-928-4447</u>

Reception Centre Kit

A Reception Centre Kit containing registration forms, inquiry forms, signage, portable loudspeaker and other supplies is stored at Emergency Operation Centre. Contact: Mackenzie County staff. Additional Reception Centre Kit can be accessed by contacting Alberta Transportation & Utilities, Disaster Services Branch at 1-800-272-9600 (24 hours).

Reception Centre Services

The following services will be provided, as required, at the Reception Centre(s):

(1) Registration & Inquiry Service

- a) A Registration & Inquiry Service will be provided to register all evacuees arriving at the Reception Centre(s) in order to facilitate the handling of inquiries and reuniting of family members.
- b) Central Registry & Inquiry will be set up at a location designated by the Director of the Mackenzie County Emergency Management Agency to process all registrations and handle inquiries about missing family members. Telephone communications will be arranged and the phone number for the public to contact Central Registry & Inquiry will be publicized.
- c) Registration & Inquiry forms are stored at the Emergency Operation Centre (in Reception Centre Kit). Additional forms can be obtained by contacting Alberta Municipal Affairs, Alberta Emergency Management Agency at 1-800-272-9600/1-866-618-2362 (24 hours).

(2) Emergency Clothing Service

- a) Emergency clothing needs may be met by contacting the following:

Agency/ Organization	Contact Person	Phone #
Midtown V & S	Dave Elias	780-928-3961
Northern Store	Belinda Kelland	780-927-3280
Community Care & Share	Justine Wieler	780-928-0006

- b) Emergency supplies, including are stored at the La Crete Fire Hall in the MCI ambulance and may be accessed by contacting Senior Mackenzie County staff. Additional blankets can be obtained by contacting Alberta Municipal Affairs, Alberta Emergency Management Agency at 1-800-272-9600/1-866-618-2362 (24 hours).
- c) A storage site/collection point for donated clothing, goods and supplies will be established by the Director of the Mackenzie County Emergency Management Agency . **(NOTE:** Donations should be discouraged for various reasons, but a storage site/collection point should be identified to receive unsolicited donations.)

(3) Emergency Food Services

- a) Cooking facilities in the buildings selected as Reception Centres will be used to provide nourishment and light snacks for the evacuees upon their arrival and hot meals for the duration of Reception Centre activities. If no such capability exists, then alternate arrangements will be made by contacting:

Name of Organization/ Caterer	Contact	Phone #
Young China		780-928-4888
Foothills Family Restaurant		780-928-3488
Sarah's Diner		780-928-4070
Pizza Place		780-928-4440
Country Grill		780-927-4499
Shirley's Place		780-927-4302
Trappers Shack		780-927-3060
The Lunch Box		780-927-3888
Copper Cookery		780-927-3300
Stardust Motor Inn		780-926-4222
Frontier Motor Inn		780-926-5005
Flamingo Inn		780-926-8844
Four Winds Hotel		780-926-3736

- b) Feeding of emergency response and rescue personnel may also be required and arrangements will be made with the same organization/caterers:
- c) Environmental Health will be contacted at 926-7000 to provide advice to ensure that health and sanitation standards are maintained.

(4) Emergency Lodging Service

- a) The following commercial facilities (hotels, motels, etc.) can provide emergency lodging:

Name of Agency	Contact	Phone #
La Crete Motel	George Neudorf	780-928-3806
Sheridan Lawrence	Lilian Sokol	780-927-4400
Frontier Motor Inn	Gordon Ross	780-926-5005
Flamingo Inn	Ash Moustafa	780-926-8844
Four Winds Hotel	Ester Kennedy-Mattsin	780-926-3736

- b) Congregate lodging can be provided at the following buildings, which have been selected in terms of suitability and optimum capacity in concert with Environmental Health. These buildings are listed in order of suitability.

Name of Organization/ Caterer	Contact	Phone #
Young China		780-928-4888
Foothills Family Restaurant		780-928-3488
Sarah's Diner		780-928-4070
Pizza Place		780-928-4440
Country Grill		780-927-4499
Shirley's Place		780-927-4302
Trappers Shack		780-927-3060
The Lunch Box		780-927-3888
Copper Cookery		780-927-3300
Stardust Motor Inn		780-926-4222
Frontier Motor Inn		780-926-5005
Flamingo Inn		780-926-8844
Four Winds Hotel		780-926-3736

- c) Environmental Health will be contacted at 926-7000 to provide advice to ensure that health and sanitation standards are maintained at congregate lodging sites.

(5) Personal Services

- a) Personal Services will provide for the initial support to disaster victims at the Reception Centre(s) by providing for individual needs of evacuees not included in other Reception Centre services, such as:
- informing them of immediate help available,
 - offering temporary care for unattended children and dependant adults,

- providing for immediate medical needs, and
- offering immediate psychological support and assessing the need for long term support.

b) The following agencies can provide Personal Services support:

Name of Agency	Type of Group	Contact	Phone #
N.W.H.S.R	Various		780-926-4388
F.C.S.S	Various		780-927-4222
L.C.S.S	Various		780-928-3967
Silver Birch	Various		780-928-6197

(6) Volunteer Services

- a) Volunteer Services will be set up to recruit, register and assign volunteers and volunteer groups offering support to the Reception Centre. **(Reference - Part 2 - Municipal Administration)**
- b) The following local volunteer groups/agencies have agreed to provide the services listed:

Name of Group

	Agency	Contact	Phone #'s
Meet & Greet	Silver Birch/LCSS/RCSS		
Security	Canadian Rangers	Greg Newman	780-927-4126
Traffic Control	Public Works	John Martens	780-928-3015
Messenger Service		Laverne Cardinal	780-927-3718
Transportation	F.V.S.D	Dave Elias	780-928-3860

Designated Disaster Social Services Functions

The following Disaster Social Service functions have been assigned:

	Service	Name	Phone #
(1)	Family & Community Support Services	Mary Wiebe	780-927-4340
	Alternate		
(2)	Reception Centre Manager		
	Alternate		
(3)	Registration & Inquiry coordinator		
	Alternate		
(4)	Emergency Clothing coordinator		
	Alternate		
(5)	Emergency Food Services coordinator		
	Alternate		
(6)	Emergency Lodging coordinator		
	Alternate		
(7)	Personal Services coordinator		
	Alternate		
(8)	Volunteer Services coordinator		
	Alternate		

Alberta Human Resources and Employment

If the Director of the Mackenzie County Emergency Management Agency , anticipates a need for Provincial government involvement in the delivery of Disaster Social Services, may make arrangements with the District Office Manager of Alberta Human Resource and Employment to assume the role of Disaster Social Services Manager. In this case, the District Office Manager will be included in local planning activities so that department resources can be efficiently and realistically tasked and co-ordinated.

District Office Managers who are not appointed by Mackenzie County to a local Disaster Social Services management role may be requested by a local authority to assist in managing the delivery of Disaster Social Services during an emergency.

Direction and control of committed department resources will be exercised by designated staff of Alberta Human Resource and Employment under the overall direction of the county Director of the Mackenzie County Emergency Management Agency .

Costs incurred in the provision of Disaster Social Services, excluding government employees salaries, are normally the responsibility of the municipality.

Alberta Human Resource and Employment support can be requested by contacting _____ at _____.

Supplies and Additional Services

Arrangements will be made with local merchants to provide supplies to support the needs of the Reception Centre(s). They will be obligated to submit statements to the Director of the Mackenzie County Emergency Management Agency concerning methods of payment, amounts of supplies needed, etc. **(Reference - Part 2 - Municipal Administration)**

3.3 DANGEROUS GOODS INCIDENT EMERGENCY RESPONSE SUPPORT PLAN

General

In the event of a dangerous goods incident, where public safety, property or the environment are threatened, Mackenzie County will activate its municipal emergency plan. The implementation procedures will be as follows:

Alert / Warning (Reference - Part 2)

Upon receipt of incident report from emergency response services, the Director of the Mackenzie County Emergency Management Agency will activate the municipal emergency plan according to Level 1, 2, or 3 emergency response procedures.

Coordination Functions - Level 2 - Emergency Response

Director of the Mackenzie County Emergency Management Agency (On-Scene):

- manage response and control procedures
- road closures
- air monitoring and environment impact
- arrange for specialized equipment and response personnel
- ensure the health and safety of workers at site
- provide enhanced communications
- monitor site clean-up and restoration
- provide situation reports to municipal administration
- release of information to media and the public

Municipal Administration:

- provide support to on-site personnel
- notify neighboring municipalities of actions taken and support needed
- process information from external inquiries and relay to media and public
- provide situation reports to Alberta Transportation & Utilities, Co-ordination & Information Centre - 1-800-272-9600/1-866-618-2362 (24 hours)
- be prepared to declare a State of Local Emergency, if required.

Public Protection

Guidelines for air monitoring, in-place sheltering, evacuation and road closures are referenced in **Part 4 - Dangerous Goods Incident Emergency Response Support Plan**.

MUNICIPAL ROLES & RESPONSIBILITIES

General

- in consultation with the industrial operator, implementing the initial local emergency response, i.e. securing the emergency site, taking appropriate emergency action or seeking additional information and/or advice on how to deal with the dangerous goods;
- reporting dangerous goods incidents in accordance with established provincial procedures;
- controlling and coordinating the emergency response and other supporting emergency services personnel including setting up an on-site command post;
- informing, warning and instructing their citizens of the emergency, including the use of the media for these purposes;
- implementing "Mutual Aid Agreements" with neighboring municipalities, if required;
- maintaining contact with other authorities who may provide expertise to enhance prompt decision making by municipal authorities.

INDUSTRY ROLES & RESPONSIBILITIES

General

- implement their Emergency Response Plan where applicable;
- notify local authorities of actions being taken in response to the incident;
- provide chemical identity, MSDS & E/R documentation, properties and emergency medical information to emergency services;
- provide suitable representatives to the Incident scene and Emergency Operations Centre if necessary, to assist in the emergency response;
- design and implement a strategy for controlling the release after review with the on-scene authorities;
- provide monitoring personnel and equipment;
- clean-up and restoration of the site including disposal of contaminants;
- coordinate media releases with Mackenzie County.

GOVERNMENT OF ALBERTA ROLES & RESPONSIBILITIES

- advise and assist county authorities in implementing their emergency plan;
- ensure that the industrial operator's emergency response plan has been activated and emergency response teams have been dispatched;
- inform the public and media in conjunction with local authorities and other involved agencies;
- provide or arrange for the provision of on and off-site monitoring and evaluation of the threat;
- ensure that specialist advice, equipment, manpower and assistance with road closures are provided;
- ensure the safe removal of dangerous goods and post-event clean-up standards are met;
- facilitate the implementation of Mutual Aid Agreements with neighboring municipalities;
- monitor safety and health standards of workers and other outside agencies;
- provide liaison with federal and other outside agencies.

GOVERNMENT OF CANADA ROLES & RESPONSIBILITIES

Requests for assistance from the Federal government shall be directed to the Department of Alberta Transportation & Utilities - Disaster Services Branch, Provincial Programs Director, who will coordinate requests for assistance from the Government of Canada through the Federal Regional Director, Emergency Preparedness Canada (EPC).

Canadian Transport Emergency Centre (CANUTEC), provides additional technical information on dangerous goods and communication links to international agencies. CANUTEC may be contacted directly by municipalities, by calling collect to (613) 996-6666 (24 hrs.).

Atmospheric Environmental Service will provide specialized weather reports / forecasts as requested by the on-scene Manager or emergency operations centre.

3.4 UTILITY FAILURE PLAN

General

In the event of a prolonged utility failure, Mackenzie County may be required to activate its municipal emergency plan. Following are the implementation procedures:

Alert / Warning

Upon assessment of the situation, the Director of the Mackenzie County Emergency Management Agency will activate the Level 1, 2, or 3 emergency response procedures. **(Reference - Part 2)**

Temporary Cold Weather Shelters

The following local shelters are designated as suitable for cold weather sheltering on a short-term basis:

Evacuation

Evacuation of people from their dwellings to neighboring municipalities will be coordinated by the Director of the Mackenzie County Emergency Management Agency . **(Reference - Evacuation Plan & Health Support Plan)**

NOTE: Evacuation of Institutions and Health Care Centres are implemented according to their respective Emergency Plans. **(Reference - Part 3.5 to 3.9 - Municipal Support to Institutions, and Environmental Health Support Plans)**

3.5 MUNICIPAL SUPPORT TO HEALTH CARE CENTRE EMERGENCY PLAN

General

In the event it becomes necessary to implement the Northwestern Health Services Region Health Care Centre Emergency Plan, the municipality will provide assistance as follows:

Casualty Transport Vehicles - Volunteer

- (1) The Director of the Mackenzie County Emergency Management Agency will coordinate arrangements for Casualty Transport Vehicles with the Emergency Medical Services (Ambulance).
- (2) Volunteers must be registered and provided with full instructions before they proceed with their task.
- (3) Coordination of casualty movement from site will be under the direction of the Emergency Medical Services (Ambulance).

Stretchers and Blankets

- (1) Emergency supplies including blankets are stored at the La Crete fire hall in the MCI unit.
- (2) Ron Dyck will be notified by the Director of the Mackenzie County Emergency Management Agency or Emergency Medical Services to pick up and deliver stretchers and blankets to the scene.

Casualty Transfer - Health Care Centre

Volunteer stretcher bearers are required to meet the ambulances and Casualty Transport Vehicles as they arrive at the health care centre, remove the casualties, and take them to the designated triage areas. They should remain with the casualties until assigned to a treatment area, accompany casualties to the treatment area, and then return to the casualty reception area with the equipment.

Security - Health Care Centre / Casualty Information Centre

- (1) 5 volunteers are required to be posted as guards at:
 - a) Main entrance door 1
 - b) Emergency door 1
 - c) Other entrance doors 2
 - d) Casualty Information Centre 1
- (2) Duties and instructions for volunteer guards will be provided by the Health Care Centre Administration.

Traffic Control - Health Care Centre

5 volunteers are required to control traffic to ensure emergency vehicles are unrestricted in their operation.

On-Site Assistance

First Aid volunteers from the community may assist in casualty care on-scene. Emergency medical services will coordinate those services on-site.

Public Utilities

Essential services (water, gas, electricity, and telephone) will be the responsibility of each respective utility service.

Casualty Information Centre

The _____ (to be determined specific to each incident) is the designated Casualty Information Centre for relatives and friends of casualties. Volunteers may be required to manage the centre along with clergy and community health personnel. NOTE: Communications to and from the health care centre are essential.

Public Information

- (1) News releases to the public and news media will be coordinated by the municipal public information manager. Media will not be allowed in the health care centre or Casualty Information Centre.
- (2) A Casualty Information Centre will be located at an appropriate location that will be determined specific to each incident for public information inquiries.

Communications

Radio communications between the health care centre and emergency services are:

Health Care Centre to site ambulance / health care centre-radio

Health Care Centre to Mackenzie County telephone / messenger

Health Care Centre to Casualty Information Centre | telephone/messenger

3.6

MUNICIPAL SUPPORT TO LONG TERM CARE CENTRE EMERGENCY PLAN

General

In the event the La Crete Continuing Care Centre needs to evacuate the residents, the municipality will provide support as follows:

Evacuation

Evacuation of the Long Term Care Centre is under the direction and control of the Centre's Administration and staff. **(Reference - Part 4)**

Emergency Services

Request for additional municipal emergency resources from administration will be directed to the municipal Director of the Mackenzie County Emergency Management Agency .

On-Site Operations

Police, fire, and ambulance will assume their normal functions and, in support:

- a) control traffic
- b) provide security for facility and holding area
- c) provide care for injured
- d) assist with the evacuation
- e) provide auxiliary emergency communications

Municipal Support

The Director of the Mackenzie County Emergency Management Agency or designate will:

- a) arrange for a temporary evacuee holding area at the Hiemstaed Lodge to be managed by Mackenzie Housing Management Board.
- b) Emergency supplies including blankets are stored at the La Crete fire hall in the MCI unit. They can be picked up by Mackenzie County staff and delivered to the Long Term Care Centre.
- c) Public information and news releases will be coordinated by the municipal public information manager and the administrator.
- d) Arrange for auxiliary transport vehicles for evacuees, if required.

3.7

MUNICIPAL SUPPORT TO SENIORS' HOME EMERGENCY PLAN

General

In the event any Seniors' Home needs to evacuate the residents, Mackenzie County will provide support as follows:

Evacuation

Evacuation of the Seniors' Home is under the direction and control of Administration and Staff.
(Reference - Part 4)

Emergency Services

Request for additional municipal emergency resources from administration will be directed to the municipal Director of the Mackenzie County Emergency Management Agency .

On-Scene Operations

Police, fire and ambulance will assume their normal functions and, in support:

- a) control traffic
- b) provide security for facility and holding area
- c) provide care for injured
- d) assist with the evacuation
- e) provide auxiliary emergency communications

Municipal Support

The Director of the Mackenzie County Emergency Management Agency or designate will:

- a) arrange for a temporary evacuee holding area to be determined specific to each incident at an area to be managed by the staff of the facility or as identified by the Senior's Home Administration.
- b) Emergency supplies including blankets are stored at the La Crete fire hall in the MCI unit. They can be picked up by Ron Dyck at 928-6638 and delivered to the Seniors' Home.
- c) Public information and news releases will be coordinated by the municipal public information manager and the Seniors' Home administrator.
- d) Arrange for auxiliary transport vehicles for evacuees, if required.

3.8 MUNICIPAL SUPPORT TO SCHOOL EMERGENCY PLAN

General

In the event the Fort Vermilion School Division implements their emergency plan, the will provide support as follows:

Additional Emergency Services

Requests for emergency services, above the normal police, fire, and ambulance services, will be directed to the Municipal Director of the Mackenzie County Emergency Management Agency

On-Scene Operations

On-scene operations will follow the Level 1, 2, or 3 Emergency Response procedure. **(Reference - Part 2)**

Municipal Support

In coordination with school administration, the Director of the Mackenzie County Emergency Management Agency will:

- a) establish communications links with school administration and site operations
- b) arrange for auxiliary transportation
- c) establish an evacuee holding area at an area to be determined specific to each incident. It will be managed by staff or volunteers to be determined.
- d) Emergency supplies including blankets are stored at the La Crete fire hall in the MCI unit. They can be picked up by Mackenzie County staff and delivered to the school.

General

The Northwestern Regional Health Authority Environmental Health Support Plan provides support to the municipality by assisting their emergency operations in an advisory capacity.

Advisory Functions

- a) hygiene
- b) making water safe for human consumption
- c) safe hygienic storage and distribution of food
- d) sewage disposal
- e) solid waste disposal
- f) communicable diseases
- g) safe, hygienic handling and storage of dead bodies
- h) vector control

Alert / Warning

The Municipal Director of the Mackenzie County Emergency Management Agency will alert the Regional Health Authority of an emergency situation.

Environmental Health will alert their staff and prepare to assist with the emergency operations.

3.10

FLOOD RESPONSE PLAN

General

This plan outlines the procedures to follow when increased water levels could potentially cause flooding or actual flooding has occurred. Information assistance is available through:

Alberta Environmental Protection River Forecast Centre, Edmonton:

- main telephone is 427-6278, during normal office hours
- after office hours, emergency number is 427-8173
- public information fax number is 422-8837

Phone or fax messages from this department will advise one of the two following situations:

"High Stream Flow Advisory"

This means that stream levels are expected to rise rapidly, and no imminent flooding is expected. Minor flooding in low-lying areas is possible.

"Flood Warning"

This means that rising river levels will result in flooding of areas adjacent to the river.

The Municipality will be responsible for maintaining liaison with Alberta Environmental Protection, **River Forecast Centre Edmonton**, (telephone 427-6278 during normal office hours, otherwise 427-8173 or fax 422-8842) to determine the predicted forecasts, etc.. In the event of flooding upstream of the municipality, they are to determine the predicted time that peak levels will reach the area.

Alert / Warning

"High Stream Flow Advisory": residents in the flood plain are to be informed of the rapidly rising water levels and that precautions should be taken. **(Reference - Part 2 - Alert/Warning)**

"Flood Warning": municipal officials are informed, and residents in the low level areas are to be advised accordingly. These persons are to be advised to take appropriate measures to avoid flood damage and consider evacuation where deemed necessary. **(Reference - Part 3.1 - Evacuation Plan)** Note: A list of the names and telephones of the residents in flood plain areas should be attached to this section.

Volunteer Assistance

All volunteers will be directed to report to the Reception Centre where they will be registered before being assigned to an emergency function.

Evacuation

Evacuation of any part of the municipality will be carried out in accordance with the provisions of the evacuation plan and reception centre plan. **(Reference - Part 3 - 3.1 & 3.2)**

**MACKENZIE COUNTY
MUNICIPAL EMERGENCY PLAN
PEACE RIVER FLOOD ALERT**

3.10.1 GREEN ALERT - Monitoring

- 1) Review Alberta Environment water level reports.
- 2) Monitor water levels
 - a) Tompkins Landing
 - b) La Crete Water Wells
 - c) Fort Vermilion Intake Chamber
 - d) Ice Jams as required
- 3) Mackenzie County Utility Officers shall notify the Director of the Mackenzie County Emergency Management Agency when the water level at the La Crete Water Well reaches:
 - 256.80 meters above sea level
- 4) Mackenzie County Utility Officers shall notify the Director of the Mackenzie County Emergency Management Agency when the water level at the Fort Vermilion Intake Chamber reaches:
 - 249.5 meters above sea level
- 5) Review External Emergency Resources (Municipal Emergency Plan)
- 6) Produce public information pamphlet on Green, Yellow and Red Alert Components of the Emergency Operations Plan.
- 7) Call an agency meeting to review the Municipal Emergency Plan.
- 8) Hold a public meeting (deliver notices door to door to those homes within the 100 year flood zone).
- 9) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i.) Determine and set up a sandbag staging area.
 - ii.) Confirm inventory of manpower, equipment and material resources and arrange to fill any shortages.
 - iii.) Place the following support services on alert:

Name of Company	Phone Number
Emergency Management Alberta	780-538-5295
Albert Transportation/ Bridge Branch	780-624-6280
La Prairie Group	780-926-3208
Northern Light Gas Co-op	780-928-3881
ATCO Electric	1-800-668-5506

Alberta Sustainable Resources, Land and Forest Service	780-624-6221
Fort Vermilion School Division	780-927-3766
St. Theresas General Hospital	780-927-3761
Alberta Environment River Engineering Branch	780-427-8216
Nor-Alta Air Services	780-927-4630
Aeromedical Air Ambulance	780-926-3890
Inform Little Red River Band	780-759-3912
Inform Tall Cree Band	780-927-4605 or 780-927-4317
Emergency Services	Fire @ 780-926-7636 or 780-927-3278 EMS @ 780-926-2166 RCMP @ 780-927-3258 or 780-3255 CASAR @ 780-926-0155

- 10) Request more information from Forecasting Section, Water Sciences Branch upon demand or new development for the Peace River up to the community of Garden River.
- 11) Secure the following:
 - a) Flood forms
 - b) Information request forms
 - c) I.D. Badges for all staff
 - d) Hard hats for officials
 - e) Issue emergency vests and pre-numbered arm bands
 - f) Cree interpreter to deal with Cree-speaking residents
- 12) Ensure all vehicles used by the County have visible identification.
- 13) Designate the following areas:
 - a) Rest area at Emergency Operations Centre
 - b) Public Information Centre (Fort Vermilion Community Library)
 - c) Media Room (Fort Vermilion Community Library)
- 14) Ensure that all staff has proper clothing available.
- 15) Obtain weather forecasts for the spring break-up period.
- 16) Inform the County Council and Staff of the "Green Alert".
- 17) Contact the residents living along the river in low-lying areas within Mackenzie County boundaries.
- 18) Contact the Little Red River Band @ (780) 759-3912
- 19) Contact the Tall Cree Band @ 927-4605 or 927-4371 (Loretta Auger)

3.10.2 YELLOW ALERT Sandbagging – (La Crete)

- 1) Review Alberta Environment water level reports.
- 2) Mackenzie County Utility Officers shall notify the Director of the Mackenzie County Emergency Management Agency when the water level at the La Crete Water Well reaches:
 - 258.5 meters above sea level
- 3) Inform County Council of the situation and updates.
- 4) Inform the public of the "Yellow Alert" Condition.
- 5) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i) Deploy County staff in accordance with the Advance Plan as prepared and maintained by the Director of the Mackenzie County Emergency Management Agency .
 - ii) Dyke key areas with clay/sandbags:
 - a) La Crete Water Well
 - iii) Notify the following facilities:

Facility	Phone #
Long Term Care	780-928-4215
La Crete Health Center	780-928-3242
Hiemstaed Lodge	780-928-4349
La Crete Car Wash	780-928-3833
UFA Car Wash	780-928-3886
La Crete Fire and Rescue	780-926-0503
La Crete Public School	780-928-3913
Ridgeview Central School	780-928-3100
Sand hills Elementary School	780-928-3947

3.10.3 YELLOW ALERT - Sandbagging (Fort Vermilion)

- 1) Review Alberta Environment water level reports.
- 2) Mackenzie County Utility Officers shall notify the Director of the Mackenzie County Emergency Management Agency when the water level at the Fort Vermilion Intake Chamber reaches:
 - 251.5 meters above sea level
- 3) Water levels shall be monitored on a twenty-four hour basis.
- 4) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i) Inform the public of the "Yellow Alert" Condition.
 - ii) Start appeal for labourers. Labourers are to report to the Community Complex and must sign up prior to working for the M.D.; they will be shuttled to sites as needed.
 - iii) Dyke Key Areas with clay/sandbags:
 - a) Lift Station #1
 - b) Lift Station #2
 - c) Airport fuel pumps
 - d) Water Treatment Plant
 - iv) Shut off cross-contamination valves at water treatment plant.
 - v) Begin announcements over CKYL / KIX / CBC / CIAM as to the anticipated High Water.

CKYL /KIX	1-800-610-3610 or 780-624-2535
CBC	780-468-7500
CIAM	780-927-2426

- vi) Provide hourly updates of river levels and conditions over county radios through all stages of situation.
- vii) Inform Council of the situation and updates.
- viii) Open Emergency Operations Center at the Fort Vermilion Office and notify all agencies.
- ix) Deploy MD staff in accordance with the Advance Plan as prepared and maintained by the Director of the Mackenzie County Emergency Management Agency .
- x) Notify Registration Center (Community Complex @ 927-4222). Estimate number of people requiring food and begin to make arrangements for food.
- xi) Regular announcements over CKYL / KIX / CBC / CIAM as to situation.

CKYL /KIX	1-800-610-3610 or 780-624-2535
CBC	780-468-7500
CIAM	780-927-2426

- xii) Secure radios, portable/mobile phones, and distribute to "KEY" personnel (site command posts/site commanders /ATCO).
- xiii) Contact R.C.M.P. @ 927-3258 or 927-3255 and advise of the requirements for security, crowd control, and traffic control.
- xiv) Distribute official I.D. to County Staff and emergency responders.

- xv) In the event of imminent danger as to the structural stability of the Peace River Bridge on Highway 88, the Director of the Mackenzie County Emergency Management Agency and Alberta Transportation (Bridge Division) should decide for the need of closing the bridge for vehicular traffic - RCMP to assist.
- xvi) Contact the Fort Vermilion School Division @ 927-3766
- xvii) Contact Little Red Air Service @ 927-4630
- xviii) Place the following support services on alert::

Name of Company	Phone Number
Emergency Management Alberta	780-538-5295
Albert Transportation/ Bridge Branch	780-624-6280
La Prairie Group	780-926-3208
Northern Light Gas Co-op	780-928-3881
ATCO Electric	1-800-668-5506
Alberta Sustainable Resources, Land and Forest Service	780-624-6221
Fort Vermilion School Division	780-927-3766
St. Theresas General Hospital	780-927-3761
Alberta Environment River Engineering Branch	780-427-8216
Nor-Alta Air Services	780-927-4630
Aeromedical Air Ambulance	780-926-3890
Inform Little Red River Band	780-759-3912
Inform Tall Cree Band	780-927-4605 or 780-927-4317
Emergency Services	Fire @ 780-926-7636 or 780-927-3278 EMS @ 780-926-2166 RCMP @ 780-927-3258 or 780-3255 CASAR @ 780-926-0155

- xix) Inform Little Red River Band @ (780) 759-3912
- xx) Inform Tall Cree Band @ 927-4605 or 927-4371 (Loretta Auger)
- xxi) Put the High Level Fire Department (926-7609) on alert for mutual aid in case of Peace River Bridge Closure on Hwy 88.

3.10.4 RED ALERT – Evacuation (La Crete)

- 1) Review Alberta Environment notification reports.
- 2) La Crete Water Well Reaches
 - 259.5 meters (during summer high-water conditions)
- 3) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i) The Director of the Mackenzie County Emergency Management Agency will recommend to Mackenzie County Council to declare a state of local emergency, if necessary.
 - ii) Fax the completed "State of Local Emergency" form to Alberta Municipal Affairs at (780)-538-5462
 - iii) Shut down of La Crete water wells.
 - iv) Read evacuation procedures over CKYL / KIX / CBC / CIAM, and broadcast around town over fire truck loudspeakers.

CKYL /KIX	1-800-610-3610 or 780-624-2535
CBC	780-468-7500
CIAM	780-927-2426

- v) The patrolling of the dykes/sandbagged areas at Spring Break-up will be carried out by County staff, Fire Departments and Mackenzie Regional Patrol.

3.10.5 RED ALERT – Evacuation (Fort Vermilion)

- 1) Review Alberta Environment notification reports.
- 2) Mackenzie County Utility Officers shall notify the Director of the Mackenzie County Emergency Management Agency when the water level at the: Fort Vermilion Intake Chamber reaches:
 - 252.75 meters (during summer high-water conditions)
- 3) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i) The Director of the Mackenzie County Emergency Management Agency will recommend to County Council to declare a state of local emergency, if necessary.
 - ii) Fax the completed "State of Local Emergency" form to Alberta Municipal Affairs at (780)-538-5462
 - iii) Notify Aeromedical Emergency Services @ 926-2166 and Little Red Air Service @ 927-4630 of Fort Vermilion Airport closure.
 - iv) Read evacuation procedures over CKYL / KIX / CBC / CIAM, and broadcast around town over fire truck loudspeakers.

CKYL /KIX	1-800-610-3610 or 780-624-2535
CBC	780-468-7500
CIAM	780-927-2426

- v) Notify the Fort Vermilion School Division (927-3766) and low-lying area residents (100 year flood zone) of evacuation.
- vi) Notify Family & Community Support Services (927-4222) to activate Registration Centre.
- vii) Arrange with Coordinator of Transportation for the Fort Vermilion School Division for the dispatching of school buses for evacuation.
- viii) The patrolling of the dykes/sandbagged areas at Spring Break-up will be carried out by County staff, Fire Departments and Mackenzie Regional Patrol.
- ix) Put up signs and barricades to designate evacuation routes.
- x) Forced evacuation of low-lying area residents (100 year flood zone).
- xi) Only emergency vehicles will be allowed into evacuated zones.

3.10.6 POST PEAK ACTIVITIES

- 1) Continue to monitor river water levels.
- 2) Mackenzie County forces continue to work until all is clear.
- 3) After stand down emergency workers to receive mandatory debriefing sessions.

**MACKENZIE COUNTY
MUNICIPAL EMERGENCY PLAN
PEACE RIVER SPRING ICE BREAKUP**

3.10.7 GREEN ALERT – Monitoring (when ice front is at Town of Peace River)

- 1) Review Alberta Environment water level reports.

3.10.8 YELLOW ALERT – Imminent Ice Jam

- 1) Review Alberta Environment water level reports.
- 2) Inform Mackenzie County Council and staff of the "Yellow Alert" situation and updates.
- 3) Review External Emergency Resources (Municipal Emergency Plan)
- 4) Produce public information pamphlet on the Flood Management Plan of the Municipal Emergency Plan.
- 5) Call an agency meeting to review the Municipal Emergency Plan.
- 6) Hold a public meeting.
- 7) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i. Confirm inventory of manpower, equipment and material resources and arrange to fill any shortages.
 - ii. Dyke key areas with clay/sandbags:
 - a. Lift Station #1
 - b. Lift Station #2
 - c. Telus Building
 - iii) Inform the public of the "Yellow Alert" Condition and updates.
 - iv) Secure radios, portable/mobile phones, and distribute to "KEY" personnel (site command posts/site commanders /ATCO).
 - v) Place the following support services on alert:

Name of Company	Phone Number
Emergency Management Alberta	780-538-5295
Albert Transportation/ Bridge Branch	780-624-6280
La Prairie Group	780-926-3208
Northern Light Gas Co-op	780-928-3881
ATCO Electric	1-800-668-5506
Alberta Sustainable Resources, Land and Forest Service	780-624-6221
Fort Vermilion School Division	780-927-3766
St. Therasas General Hospital	780-927-3761
Alberta Environment River Engineering Branch	780-427-8216

Nor-Alta Air Services	780-927-4630
Aeromedical Air Ambulance	780-926-3890
Inform Little Red River Band	780-759-3912
Inform Tall Cree Band	780-927-4605 or 780-927-4317
Emergency Services	Fire @ 780-926-7636 or 780-927-3278 EMS @ 780-926-2166 RCMP @ 780-927-3258 or 780-3255 CASAR @ 780-926-0155

- 8) Request more information from Forecasting Section, Water Sciences Branch upon demand or new development for the Peace River up to the community of Garden River.
- 9) Secure the following:
 - a. Flood forms
 - b. Information request forms
 - c. I.D. Badges for all staff
 - d. Hard hats for officials
 - e. Issue emergency vests and pre-numbered arm bands
 - f. Cree interpreter to deal with Cree-speaking residents
- 10) Ensure all vehicles used by the County have visible identification. (Includes private vehicles i.e.: Rangers)
- 11) Ensure that all staff has the proper clothing available.
- 12) Contact the residents living along the river in low-lying areas within Mackenzie County boundaries.

3.10.9 RED ALERT – Ice Jam

- 1) Review Alberta Environment water level reports.
- 2) Designate the following areas:
 - a) Emergency Operations Centre (Fort Vermilion County Office)
 - b) Public Information Centre (Fort Vermilion Community Library)
 - c) Media Room (Fort Vermilion Community Library)
- 3) Inform Mackenzie County Council of the situation and updates.
- 4) Water levels shall be monitored on a twenty-four hour basis at:
 - a) Tompkins Landing
 - b) La Crete Water Wells
 - c) Fort Vermilion Intake Chamber
- 5) The Director of the Mackenzie County Emergency Management Agency will determine when to initiate the following:
 - i) Will recommend to Mackenzie County Council to declare a state of local emergency, if necessary.
 - ii) If evacuation is necessary, the following will be initiated:
 - Call an Agency meeting
 - Announce evacuation procedures over CKYL / KIX / CBC / CIAM, and broadcast around town over fire truck loudspeakers when evacuation is required:

CKYL /KIX	1-800-610-3610 or 780-624-2535
CBC	780-468-7500
CIAM	780-927-2426

- Put up signs and barricades to designate evacuation routes.
 - Notify Aeromedical Emergency Services @ 926-2166 and Little Red Air Service @ 927-4630 of Fort Vermilion Airport closure.
 - Provide security to evacuated areas by Canadian Rangers and RCMP.
- iii) Fax the completed "State of Local Emergency" form to Alberta Municipal Affairs (AMA) at (780)-538-5462.
 - iv) Call an Agency meeting.
 - v) Distribute official I.D. to County Staff and emergency responders.
 - vi) Shut down of La Crete water wells if required and notify following facilities.

Facility	Phone #
Long Term Care	780-928-4215
La Crete Health Center	780-928-3242
Hiemstaed Lodge	780-928-4349

La Crete Car Wash	780-928-3833
UFA Car Wash	780-928-3886
La Crete Fire and Rescue	780-926-0503
La Crete Public School	780-928-3913
Ridgeview Central School	780-928-3100
Sand hills Elementary School	780-928-3947

- vii) Shut off cross-contamination valves at the Fort Vermilion water treatment plant if required.
- viii) Arrange with Coordinator of Transportation for the Fort Vermilion School Division for the dispatching of school buses for evacuation.
- ix) In the event of imminent danger as to the structural stability of the Peace River Bridge on Highway 88, the Director of the Mackenzie County Emergency Management Agency and Alberta Transportation (Bridge Division) should decide for the need of closing the bridge for vehicular traffic – RCMP to assist.
- x) Put the High Level Fire Department (841-1229) on alert for mutual aid in case of Peace River Bridge Closure on Hwy 88.
- xi) The patrolling of the dykes/sandbagged areas at Spring Break-up will be carried out by County staff.
- xii) Provide regular updates of river levels and conditions through Agency meetings at EOC.

3.10.10

POST PEAK ACTIVITIES

- 1) Continue to monitor river water levels.
- 2) Mackenzie County forces continue to work until all is clear.
- 3) After stand down emergency workers to receive mandatory debriefing sessions.
- 4) Agency meeting to review Flood Management Plan (if red alert is initiated).

3.11 FOREST / WILDFIRE RESPONSE PLAN

General

In the event an uncontrolled brush or forest fire is endangering populated areas, threatening lives, or causing extensive damage to property, municipal response will use the following procedure:

Alert / Warning

Procedures for alerting first response emergency services and warning the public are outlined in **Part 2 - Alert/Warning and Public Information**.

Evacuation

Procedures for evacuation are detailed in **Part 3.1 - Evacuation Plan**.

Mutual Aid Assistance

Procedures for accessing mutual aid assistance from other municipalities, provincial government or industry are provided in **Part 1 - Director of the Mackenzie County Emergency Management Agency** and **Part 4 -Reference Mutual Aid Agreements**.

Alberta Environmental Protection - Land & Forest Service

Requests for assistance for fire suppression outside of Forest Protection Areas are actioned by Alberta Environmental Protection - Land & Forest Service as follows:

- a) requests will originate with the municipal Director of the Mackenzie County Emergency Management Agency authorized by council
- b) assistance from the Land & Forest Service may consist of a forest fire officer providing advice to the municipal response
- c) subject to the availability of resources, at the time of request, the Land & Forest Service may loan equipment or provide direct assistance in fire suppression (water bombers)
- d) if water bombers are on site, the "bird dog" officer, or forest officer-in-charge will report to the designated emergency site manager
- e) costs incurred by the Land & Forest Service will be borne by the requesting municipality.

To access Land & Forest Service assistance, the following procedure will be used:

- (1) Municipal Director of the Mackenzie County Emergency Management Agency
- (2) Municipal Council
- (3) Alberta Municipal Affairs, Alberta Emergency Management Agency, 1-800-272-9600/1-866-618-2362 (24 hours)
- (4) Land & Forest Service - Local Contact 926-3761.

Information required when requesting Land & Forest Service assistance:

- a) Location of fire?
- b) Size of fire?
- c) What type of fuel (type of forest) is the fire burning in?
- d) Fire behavior (i.e. surface or ground fire, rate of speed?)
- e) What's at risk (i.e. life threatening (who and where), property (location and proximity to fire)?
- f) Manpower and equipment at fire?
- g) Radio frequency being monitored?
- h) In an emergency situation, a request may be verbally approved and followed up with a formal, signed request.

FOREST FIRE/WILDFIRE RISK SUMMARY & CONTACTS

RECREATIONAL AREAS		
NAME	ADMINISTERED BY	CONTACT

RESIDENTIAL SUBDIVISIONS (ACREAGES)		
RESIDENTIAL	DEVELOPMENT	RESIDENTS

INDUSTRIAL SITES		
COMPANY	DEVELOPMENT	CONTACT

AGRICULTURAL GRAZING LEASES		
LOCATION	SIZE	CONTACT

General

A disaster will cause extensive personal suffering and extensive loss or damage to property, requiring broad range of resources and assistance to those affected. The establishment of a Disaster Victims Assistance Centre is the most effective method of providing immediate and mid-term services to victims of the disaster.

Establishment of a Disaster Victims Assistance Centre

The Director of the Mackenzie County Emergency Management Agency, in liaison with the local Disaster Services District Officer will conduct an on-site assessment of the situation and recommend the establishment of a Disaster Victims Assistance Centre. _____ is designated as the Disaster Victims Assistance Centre.

(Reference - Part 4 - Disaster Victims Assistance Centre)

- Critical incident stress debriefing provided by Northwestern Health Services Region and Mental Health Services at 841-3200.

Disaster Recovery Priorities

If the municipality suffers from widespread disaster or major emergency, the municipality must set priorities for:

- a) preparation of a damage and loss assessment for Disaster Recovery Program
- b) restoration of community services (utilities, transportation, community support services, schools, institutions, etc.)
- c) resumption of business operations
- d) rebuilding and restoration of social services/activities to pre-incident conditions.

Disaster Recovery Program

There is no disaster recovery program permanently in place. The provincial government may authorize a program after evaluation of all the circumstances following a widespread disaster.

If your municipality suffers from a disaster or emergency, and you think disaster recovery assistance may be appropriate, then take the following action:

- (1) Immediately advise your local Disaster Services District Officer or Alberta Transportation & Utilities, Disaster Services Branch, Edmonton (1-800-272-9600/1-866-618-2362, 24 hrs., Normal hours: 422-9000) of your request for recovery assistance.
- (2) Without delay, collect all available information as to the extent of the problem, including the cause, the number of people, homes, farms, businesses and public property affected and in what manner. Record all costs related to emergency operations.
- (3) Assist Alberta Transportation & Utilities, Disaster Services Branch and other government departments in the collection of information and registration if a program is announced.

PART 4

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PART 4.1
Municipal Risk Assessment

4.1.1 RISK ASSESSMENT WORKSHEET

Municipality: _____
 Prepared by: _____

Date: _____
 Position: _____

Rating Procedure: A. Identify potential emergency or disasters. B. Assess the probability of occurrence. C. Determine the impact to life, property, or environment of the municipality. D. Rate the municipality's ability to respond. E. Establish planning priorities. F. Transfer final results to risk assessment table.	Rating: 1 - High 2 - Moderate 3 - Low 4 - Not applicable
---	---

NATURAL	MUNICIPALITY				
	Proba-	Impact	Ability to	Planning	Comments
Blizzards/Massive Snowstorms	---	---	---	---	
Drought	---	---	---	---	
Major Wind/Hailstorm/Tornado	---	---	---	---	
Rainfall/Run-off Flooding	---	---	---	---	
Watercourse Flooding	---	---	---	---	
Plant Diseases/Pest Infestation	---	---	---	---	
Animal Diseases	---	---	---	---	
MAN-MADE	MUNICIPALITY				
	Proba-	Impact	Ability to	Planning	Comments
Construction Accidents/Structural Collapse	---	---	---	---	
Building Explosions	---	---	---	---	
Major Industrial Accident	---	---	---	---	
Public Utility Failures	---	---	---	---	
Major Gas Main Break	---	---	---	---	
Major Water Main Break	---	---	---	---	
Water Pollution or Shortage	---	---	---	---	
Major Fire (urban/rural)	---	---	---	---	
Forest Fire/Wild Fire	---	---	---	---	
Environmental Contamination/Chemical Spills	---	---	---	---	
Toxic Gas Releases	---	---	---	---	
Pipeline Explosion	---	---	---	---	
Oil Spill	---	---	---	---	
Major Road Accidents (truck/bus)	---	---	---	---	
Major Rail Accidents	---	---	---	---	
Airplane Crash	---	---	---	---	
Public Health Epidemic	---	---	---	---	
Radiological Accidents	---	---	---	---	
Evacuation/Reception	---	---	---	---	
Abnormal Frost/Freeze	---	---	---	---	
Missing Persons (Search & Rescue)	---	---	---	---	
OTHER:	---	---	---	---	

4.1.2 EXAMPLE RISK ASSESSMENT

MUNICIPALITY: Anytowne, Alberta

DATE: 96/12/00

Type	Disaster/ Emergency	History	Potential	Planning Priority	Risk Control Measures (Actions / References)	Remarks
NATURAL	Floods	Seldom	Low	2	Evacuation Plan - Part 3.1 Flood Plan - Part 3.10	Three in last 30 years. Threat has increased recently.
	Blizzards & Heavy Snow	Frequent	High	1	Reception Centre Plan - Part 3.2 Blankets available through Disaster Services Office	3-5 per year, usually causes stranded travellers. Could cause building collapse.
	Fires	Frequent	High	1	Fire Plan - Part 3.11, MAA's - Part 4	Current equipment is adequate.
MAN- MADE	Explosions	Seldom	Medium	2	Emergency Contact Numbers in MEP	Gas lines and storage tanks. Gasoline rupture 3.5 years ago.
	Gas Leaks	None	High	2	All Oil Companies in area have E.R.P.'s in place	Sour gas fields in area.
	Railway Accidents	One	High	1	Contact #'s for Railway in MEP - Part 2.7 & 2.3.2, fire dept. dispatch responsible to call HAZMAT team	Main line to U.S.A.. Toxic and explosive material carried, heavy traffic flow.
OTHER	Road Transport Accidents	Seldom	Medium	2	Police Detachment/Fire Department primary responsibility, DG Support Plan - Part 4	Bypass has alleviated most of problem. School buses at risk crossing railway.
	Extended Power Failure	Seldom	Medium	3	Contact #'s listed - Part 2.7: Public Works and Utilities, Utility Failure Plan - Part 3.4	Possible problem in winter. May cause power outages, usually short duration.
	Extended Water Failure	Seldom	Medium	3	Routine matter for Public Works. Utility Failure Plan - Part 3.4	Had to close school a couple of times, due to lack of water.
	Chemical Plant	---	High	1	Has a well-defined Emergency Response Plan, joint exercise held using MEP and Hospital Plan	Produces highly explosive substances. Plant is on edge of Town. Residences are set back 200 metres.

4.1.3 RISK ASSESSMENT (Update and reprint with new date annually)

DATE:

MUNICIPALITY:

Type	Disaster/ Emergency	History	Potential	Planning Priority	Risk Control Measures (Actions / References)	Remarks
NATURAL						
MAN- MADE						
OTHER						

This section provides detailed analyses of the effects and potential actions for different types of disasters. The information will assist your planning committee in completing the emergency plan.

Both possible effects and potential actions are listed in an approximate order of significance and/or priority. In most cases, for example, the first crucial steps are to establish an emergency headquarters and communication network.

Use the analyses as a guide, but do not necessarily follow them precisely. The agencies responsible for taking specific actions could vary somewhat from one community to another, depending upon resources and municipal structure. The following analyses should therefore be adapted to suit to your own particular situation.

- aircraft crash (urban or rural, outside of airport)
- construction
- dangerous gases
- explosion
- fire - major
- flood
- forest fire/wild fire (major, in remote area)
- tornado or windstorm
- extended power failure
- transportation - road
- transportation - rail

PART 4.1.4
Potential Hazards Detail Analysis

AIRCRAFT CRASH (Urban or Rural) - Outside of Airport

A. Possible Major Effects

1. Casualties
2. Deaths
3. Fires
4. Explosions
5. Damage to property
6. Nuclear cargo problems
7. International implications
8. Special cargo problems
9. Sudden hospital requirements
10. Disruption of traffic and communications
11. Disruption of utilities

B. Potential Actions	Agency Responsible
1. Establish an emergency headquarters	Local government/DDS
2. Establish adequate communications	Police/DDS
3. Define a working area and establish a control perimeter	Police
4. Secure disaster scene for subsequent investigation	Police - Transportation Safety Board
5. Rescue and fire fighting	Fire Department/Rescue Services
6. Establish routes for emergency vehicles	Police
7. Notify hospitals of casualties including type and number	Ambulance Coordinator/Media/Police
8. Establish temporary morgue	Police/Medical Examiner
9. Disposition of nuclear or special cargoes	Police/Industry/Radioactive Protection Branch
10. Establish traffic control	Police - Military if Armed Forces aircraft
11. Establish crowd control	Police
12. Eliminate hazards from damaged utilities	Engineering/Utilities
13. Protect property and valuables	Police
14. Establish a news release system	Airline authorities (if commercial plane)/Municipality
15. Set up an inquiry service	FCSS/Social Services

C. Equipment	Source
1. Fire fighting and rescue equipment	Fire/Engineering/Industry
2. Ambulances	Medical/Transportation/Police
3. Communication equipment	Police/Dis. Ser. Br./Telephone Co.
4. Auxiliary lighting	Engineering/Utilities
5. Barricades	Engineering
6. Mobile public address equipment	Police/Fire/DDS/Radio Stations

PART 4.1.4
Potential Hazards Detail Analysis

CONSTRUCTION

A. Possible Major Effects

1. Casualties
2. Deaths
3. Trapped persons
4. Disruption of traffic
5. Disruption of utilities

B. Potential Actions

Agency Responsible

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Establish an emergency headquarters 2. Establish adequate communications 3. Rescue 4. Notify hospitals of casualties, including number and type 5. Define a working area and establish a control perimeter 6. Establish traffic control 7. Provide emergency lighting if required 8. Eliminate hazards from damaged utilities 9. Establish social services 10. Establish a news release system 11. Set up an inquiry service | <p>Local government/DDS
Police/DDS
Contractor/Fire/Rescue Service
Triage Officer/Medical/Police
Police
Police
Police/Engineering Dept/Utilities/DDS
Engineering/Utilities
Social Services/FCSS
Construction company authorities
Social Services/FCSS</p> |
|---|--|

C. Equipment

Source

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Rescue equipment 2. Ambulances 3. Communication equipment 4. Auxiliary lighting 5. Mobile public address equipment 6. Powerful cranes 7. Barricades | <p>Fire/Engineering/Industry
Medical/Transportation/Police
Police/DDS/Dis. Ser. Br.
Engineering/Utilities
Police/DDS
Contractors
Engineering</p> |
|--|--|

PART 4.1.4
Potential Hazards Detail Analysis

DANGEROUS GASES

A. Possible Major Effects

1. Casualties
2. Deaths
3. Tendency of people to disperse
4. Disruption of traffic
5. Explosions and fires
6. Hazards to humans and livestock
7. Disruption of business and industrial activities
8. Evacuation

B. Potential Actions

Agency Responsible

- | | | |
|-----|--|---------------------------------|
| 1. | Establish an emergency headquarters | Local Government/DDS |
| 2. | Establish adequate communications | Police/Fire/DDS |
| 3. | Rescue and fire fighting | Fire Department/Rescue Services |
| 4. | Determine nature and effects of the gas | Police/Medical/Industry |
| 5. | Warn adjacent areas and define area of risk | Police/Fire/Industry |
| 6. | Evacuate area | Police |
| 7. | Eliminate further escape of gases | Engineering/Industry |
| 8. | Notify hospitals and casualties, including number and type | Medical/Police |
| 9. | Establish temporary morgue | Police/Medical Examiner |
| 10. | Establish a news release system, including instruction to the public | Local Government Authority |
| 11. | Establish social services | Social Services/FCSS |
| 12. | Establish traffic control | Police |
| 13. | Establish evacuation routes | Police/DDS |
| 14. | Set up an inquiry service | Social Services/FCSS |

C. Equipment

Source

- | | | |
|----|---|-----------------------------|
| 1. | Ambulances | Medical/Police/Volunteers |
| 2. | Fire fighting and rescue equipment, including respirators and resuscitators | Fire/Police/Rescue Services |
| 3. | Communication equipment | Police/DDS |
| 4. | Decontaminating equipment | Industry/Fire/DDS |
| 5. | Mobile public address equipment | Fire Department/Police/DDS |
| 6. | Barricades | Engineering |
| 7. | Anti-gas clothing, if necessary | Rescue Services/Police/Fire |
| 8. | Emergency feeding facilities | Social Services/FCSS |

PART 4.1.4
Potential Hazards Detail Analysis

EXPLOSION

A. Possible Major Effects

1. Casualties
2. Deaths
3. Trapped persons
4. Damage to property
5. Infrastructure damage - roads and bridges, utilities, buildings
6. Fires, explosions and fire hazards
7. Escape of gases
8. Flooding
9. Slides and/or seismic waves
10. Dangers to public health
11. Evacuation of population and livestock
12. Jurisdictional problems

B. Potential Actions

Agency Responsible

- | | | |
|-----|---|--------------------------------------|
| 1. | Establish an emergency headquarters | Local Government/DDS |
| 2. | Mobilize necessary manpower and equipment | Local Govt/Canada Employment Centres |
| 3. | Request outside assistance, including military | Local Government |
| 4. | Rescue | Police/Fire/Rescue Services |
| 5. | Establish adequate communication (internal and external) | Police/DDS |
| 6. | Establish medical facilities | Emergency Health Services |
| 7. | Establish emergency social services | Social Services/FCSS |
| 8. | Establish temporary morgue | Police/Medical Examiner |
| 9. | Establish control of population | Police |
| 10. | Coordination and administration of incoming aid | Local Government |
| 11. | Establish a news release system | Province/DDS/Municipal PIO |
| 12. | Set up an inquiry service | Social Services/Volunteer Agencies |
| 13. | Eliminate hazards from damaged utilities | Police/Fire |
| 14. | Establish salvage operations of essential items, if necessary | Police/Fire |

C. Equipment

Source

- | | | |
|----|---|---------------------------------|
| 1. | Transportation vehicles | Road/Rail/Air Authorities |
| 2. | Rescue equipment, all types | All agencies |
| 3. | Public service maintenance vehicles | Engineering/Utilities |
| 4. | Mobile generators, lighting & commercial equipment | Province/Fire/DDS/Industry |
| 5. | Medical units and supplies | Health Services |
| 6. | Emergency feeding facilities | Social Services/FCSS |
| 7. | Piping for emergency repairs to water and sewage facilities | Engineering/Industry |
| 8. | Tank cars for drinking water | Utilities/Railways/Dairy Trucks |
| 9. | Mobile public address equipment | Police/Fire/DDS/Radio Stations |

PART 4.1.4
Potential Hazards Detail Analysis

FIRE - Major

A. Possible Major Effects

1. Casualties
2. Deaths
3. Fires
4. Damage to property
5. Sudden hospital requirements
6. Disruption of traffic and communications
7. Explosions and other hazards
8. Collapse of buildings
9. Disruption of buildings
10. Evacuation

B. Potential Actions

Agency Responsible

- | | | |
|-----|--|---------------------------------|
| 1. | Establish an emergency headquarters | Local Government/DDS |
| 2. | Establish adequate communications | Police/Fire/DDS |
| 3. | Define a working area and establish a control perimeter | Police |
| 4. | Secure disaster scene for subsequent investigation | Police |
| 5. | Rescue and firefighting | Fire Department/Rescue Services |
| 6. | Control panic in firefighting area | Police |
| 7. | Establish routes for emergency vehicles | Police |
| 8. | Notify hospital of casualties, including number and type | Medical/Police |
| 9. | Establish temporary morgue, if required | Police/Medical Examiner |
| 10. | Establish traffic control | Police |
| 11. | Establish crowd control | Police |
| 12. | Eliminate hazards from damaged utilities | Engineering/Utilities |
| 13. | Warning of spread of fire | Police/News Media |
| 14. | Establish a news release system | Local Government Authorities |
| 15. | Set up an inquiry service | Social Services/FCSS |
| 16. | Establish a social service | Social Services/FCSS |

C. Equipment

Source

- | | | |
|----|-------------------------------------|---------------------------------------|
| 1. | Firefighting and rescue equipment | Fire Department |
| 2. | Ambulances | Private/Hospitals |
| 3. | Water tankers, i.e. street cleaners | Engineering |
| 4. | Relay pumps | Engineering |
| 5. | Communication equipment | Fire Department/Police/DDS |
| 6. | Auxiliary lighting | Engineering/Utilities/Fire Department |
| 7. | Blankets and food | Social Services/FCSS |
| 8. | Mobile public address equipment | Police/Fire/DDS |

PART 4.1.4
Potential Hazards Detail Analysis

FLOOD

A. Possible Major Effects

1. Disruption of community
2. Damage to property
3. Contamination of normal water supplies
4. Casualties
5. Evacuation of the population
6. Dangers to public health
7. Losses to local economy

B. Potential Actions

Agency Responsible

- | | | |
|-----|---|------------------------------------|
| 1. | Warning of imminence: | Provincial Flood Authority |
| | a) long term | Meteorological Services |
| | b) short term | Police/DDS |
| 2. | Establish an emergency headquarters | Province/DDS |
| 3. | Mobilize necessary manpower and equipment | Province/Canada Employment Centres |
| 4. | Establish adequate communications | Police/DDS |
| 5. | Establish jurisdiction | Government |
| 6. | Establish traffic control | Police |
| 7. | Establish dyking as required | Engineering |
| 8. | Check stocks of sand and sandbags | Engineering |
| 9. | Eliminate hazards from damaged utilities | Engineering/Utilities |
| 10. | Protect property and relocate resources where necessary | Police/Industry |
| 11. | Establish emergency social services | Social Services/FCSS |
| 12. | Evacuation of personnel, livestock, etc. | Social Services/Volunteer Agencies |
| 13. | Storage of furnishings and equipment | Province/DDS |
| 14. | Establish a news release system | Province/Municipality |
| 15. | Set up an inquiry service | Social Services/Volunteer Agencies |
| 16. | Establish emergency health facilities | Health Services |

C. Equipment

Source

- | | | |
|-----|---|--------------------------------|
| 1. | Transportation | Road/Rail/Air Authorities |
| 2. | Communication equipment | Province/Police/Dis. Ser. Br. |
| 3. | Dyking equipment | Engineering/Industry |
| 4. | Heavy equipment (bulldozers, etc.) | Engineering/Industry |
| 5. | Auxiliary lighting equipment | Engineering/Industry |
| 6. | Auxiliary power facilities | Engineering/Industry |
| 7. | Medical and health supplies | Health Services |
| 8. | Food and lodging | Social Services/FCSS |
| 9. | Pumps | Engineering Department |
| 10. | Storage facilities for equipment, furnishings and livestock | Province |
| 11. | Mobile public address equipment | Police/Fire/DDS/Radio Stations |

PART 4.1.4
Potential Hazards Detail Analysis

FOREST FIRE/WILD FIRE - Major and in Remote Areas
--

A. Possible Major Effects

1. Casualties from fire or smoke
2. Deaths
3. Damage to property
4. Disruption of traffic and communications
5. Disruption of utilities (power lines, etc.)
6. Losses to local economy

B. Potential Actions	Agency Responsible
1. Establish an emergency headquarters	Province (Lands and Forests)
2. Control traffic and access routes	Police/Lands and Forests
3. Recruit firefighters	Province/Police/Canada Employment Centres
4. Firefighting	Province/Forest Industry
5. Rescue	Rescue Services
6. Establish emergency communications	Province
7. Establish water points	Province/Lands and Forests
8. Establish transportation requirements and obtain vehicles	Road/Rail/Air
9. Warning of spread of fire	Lands and Forests/News Media/Province
10. Establish a news release system	Lands and Forests/Police/A.T. & U. -PIO
11. Establish emergency feeding services	Social Services Agencies/Volunteer Agencies
12. Establish first aid posts	Lands and Forests/Medical

C. Equipment	Source
1. Light portable firefighting equipment	Lands and Forests
2. Water bombers	Province
3. Bulldozers	Province/Industry
4. Tankers	Province/Industry
5. Power saws, shovels, axes, back tank and other hand tools for fire suppression	Province/Industry
6. Establish emergency feeding services	Social Services
7. Communications equipment	Province/Industry/Dis. Ser. Br.

PART 4.1.4
Potential Hazards Detail Analysis

TORNADO/WINDSTORM

A. Possible Major Effects

1. Casualties
2. Deaths
3. Disruption of community
4. Disruption of utilities
5. Damage to property
6. Disruption of traffic and communications

B. Potential Actions

Agency Responsible

- | | | |
|-----|---|---|
| 1. | Warning of imminence | Meteorological Service/CBC/Other News Media |
| 2. | Establish an emergency headquarters | Municipal Government/DDS |
| 3. | Establish adequate communications | Police/DDS |
| 4. | Define a working area and establish a control perimeter | Police |
| 5. | Establish routes for emergency vehicles | Police |
| 6. | Notify hospitals of casualties, including number and type | Medical/Police |
| 7. | Rescue | Fire/Police/Rescue Service |
| 8. | Establish a temporary morgue | Police/Medical Examiner |
| 9. | Eliminate hazards from damaged utilities | Engineering/Utilities |
| 10. | Establish a news release system | Police/DDS/A.T. & U.-PIO |
| 11. | Protection of property | Police |
| 12. | Establish emergency feeding services | Social Services/Volunteer Services/FCSS |
| 13. | Establish an inquiry service | Social Services/FCSS |
| 14. | Provide auxiliary power | Engineering/Utilities |
| 15. | Clear debris | Engineering |

C. Equipment

Source

- | | | |
|----|---------------------------------|-------------------------------|
| 1. | Rescue equipment | Police/DDS/Industry |
| 2. | Fire equipment | Fire Department |
| 3. | Ambulances | Medical/Transportation/Police |
| 4. | Road clearing equipment | Engineering |
| 5. | Barricades | Engineering |
| 6. | Auxiliary generators | Various Sources |
| 7. | Mobile public address equipment | Police/DDS/Radio Stations |

PART 4.1.4
Potential Hazards Detail Analysis

EXTENDED POWER FAILURE

A. Possible Major Effects

1. Casualties - indirect effects due to lack of power
2. Deaths - as above
3. Panic - real danger in crowded areas
4. Disruption of traffic
5. Disruption of utilities
6. Trapped persons

B. Potential Actions	Agency Responsible
1. Establish a headquarters for restoration of power	Power Authorities
2. Establish a headquarters for emergency services to community	Local Government/DDS
3. Restore power	Power Authorities
4. Establish a priority for essential requirements	Local Government/DDS
5. Control the allocation of auxiliary power	Power Authorities/DDS
6. Establish a news release system and keep population informed	Power Company Authorities
7. Establish traffic control	Police
8. Protection of property by requesting assistance in law enforcement	Police
9. Establish special assistance to aged, infirm and home patients	Social Services
10. Establish an inquiry service	Social Services/Volunteer Agencies/FCSS
11. Establish adequate emergency communications	Telephone/Radio Facilities
12. Organize an emergency transportation pool	Engineering Department/DDS
13. Ascertain the status of water and food and arrange distribution	Health/Social Services/DDS
14. Release trapped persons in electrically operated devices	Specialists
15. Assess danger to public health and provide emergency services	Health
16. Lack of heat for schools and public buildings	Engineering/School Boards

C. Equipment	Source
1. Auxiliary power	Engineering Department/Any other source of supply
2. Auxiliary heaters	Engineering Department/Any other supply source
3. Mobile public address equipment	Police/DDS
4. Auxiliary lighting	Engineering/Police/Fire Department/Retail Stores, etc.
5. Emergency lodging and feeding	Social Services and Voluntary Organizations

PART 4.1.4
Potential Hazards Detail Analysis

TRANSPORTATION - Road

A. Possible Major Effects

1. Casualties
2. Deaths
3. Fires and explosions
4. Trapped persons
5. Disruption of traffic

B. Potential Actions

Agency Responsible

- | | | |
|-----|--|-------------------------|
| 1. | Establish an emergency headquarters | Police/DDS |
| 2. | Establish adequate communications | Police/DDS |
| 3. | Request additional police assistance | Police |
| 4. | Establish routes for emergency vehicles | Police |
| 5. | Request doctors, ambulances, wreckers, fire truck and heavy equipment, as required | Police |
| 6. | Notify hospitals of casualties, including number and type | Medical/Police |
| 7. | Define a working area and establish a control perimeter | Police |
| 8. | Establish temporary morgue, if required | Police/Medical Examiner |
| 9. | Special precautions needed when radioactive container or dangerous gases, chemicals, etc. are involved | Police/Medical Examiner |
| 10. | Establish a news release system | Police/EMS |

C. Equipment

Source

- | | | |
|----|--|--------------------------------|
| 1. | Wrecker/tower equipped with cutting torches | Police/Garage |
| 2. | Fire fighting equipment | Fire Department |
| 3. | Barricades to control traffic | Engineering Department |
| 4. | Radio test equipment if accident involves radioactive material | Industry/EMS/DDS/Dis. Ser. Br. |
| 5. | Test equipment for dangerous gases, where applicable | Industry/Fire/DDS/EMS |

PART 4.1.4
Potential Hazards Detail Analysis

TRANSPORTATION - Rail

A. Possible Major Effects

1. Casualties
2. Deaths
3. Fires
4. Disruption of rail traffic
5. Disruption of railway communications

B. Potential Actions

Agency Responsible

- | | | |
|-----|---|---------------------------------|
| 1. | Warn other traffic | Train crew or first on scene |
| 2. | Establish an emergency headquarters (at scene or divisional point) | Railway Staff |
| 3. | establish adequate communications | Railway Staff |
| 4. | Request a relief train | Railway Staff |
| 5. | Give an accurate and complete report of accident | Railway Staff |
| 6. | Request police/fire/ambulance, doctors, and heavy equipment when reporting accident | Railway Staff |
| 7. | Organize rescue parties as required | Railway Staff |
| 8. | Notify hospitals of casualties, including number and type | Medical/Police |
| 9. | Arrange temporary reception area for casualties | FCSS/Social Services |
| 10. | Dispatch ambulances to ensure proper distribution of casualties | Medical/Police |
| 11. | Establish control routes for emergency vehicles | Police |
| 12. | Define a working area and establish a control perimeter | Railway Staff/Police |
| 13. | Establish a temporary morgue | Police/Medical Examiner |
| 14. | Restrict entrance to work area if accident involves dangerous goods | Railway Staff/Police |
| 15. | Establish a news release system | Railway Company Authorities |
| 16. | Set up an inquiry service | FCSS/Social Services/Volunteers |

C. Equipment

Source

- | | | |
|----|--|-------------------------------|
| 1. | Relief train | Railway Authorities |
| 2. | Ambulances | Medical Authorities |
| 3. | Firefighting equipment | Fire Department |
| 4. | Heavy recovery equipment, cutting torches | Railway Authorities/DDS |
| 5. | Special Equipment for handling Dangerous Goods | Suppliers/Dis. Ser. Br. |
| 6. | Auxiliary Lighting | Police/Fire/DDS/Railway Staff |
| 7. | Mobile public address system | Police/DDS |
| 8. | Emergency feeding facilities | FCSS/Social Services |

PART 4.2 Public Warning Systems

PART 4.2.1
Severe Weather Warning Guidelines

SEVERE WEATHER ADVISORY SYSTEM - ENVIRONMENT CANADA

4.2.1

Severe weather watches and warnings are issued by Environment Canada. As a precaution, severe thunderstorm warnings are further disseminated by Alberta Transportation & Utilities to the municipalities concerned. Severe thunderstorms are an expected part of summer weather in Alberta.

Note: Severe weather information is contained in the blue pages of all local telephone directories in Alberta.

Three Levels of Severe Weather Advisory Messages are:

Weather Watch, Weather Warning, and an Actual Event.

1. Severe Thunderstorm Watch

This forecast message will be issued by Environment Canada when meteorological conditions exist for severe weather to develop. Severe Weather Watches will normally be issued in the late morning for broadcast on radio and television noon-hour newscasts. Watches are issued for groups of public forecast regions covering a large part of the province.

When a Watch is issued, thunderstorms may not necessarily have developed, and the sky may still be clear. **Nevertheless, a Watch should be considered in planning activities for the remainder of the day.** Keep alert for developing thunderstorms, and stay tuned to the radio if possible. Better still, check if a weatheradio service is available in your area, and monitor it for possible updates to the Watch.

2. Severe Thunderstorm Warning

A Warning message is issued when a dangerous severe thunderstorm is occurring or considered imminent. Warnings are issued for specific Counties, Municipal Districts, Improvement Districts or Special Areas. Warnings are updated hourly. Listen to the radio or weatheradio for updated information. **Destructive winds, very large hail, intense lightning, or flooding downpours have occurred, or are about to occur somewhere in the Warning area. Keep a lookout for thunderstorms and be prepared to take action.** Darkening skies along with thunder and lightning will mark the storm's approach.

When a Warning is issued for a specific area, there is a likelihood that a severe weather event will occur somewhere in that area. Not all parts of the area may be affected.

When the Weather Centre has reliable evidence that a tornado is occurring, a Tornado Warning is issued. In spite of its destructive intensity, a tornado is generally a small and short-lived event which is usually detected by eyewitness reports. With a tornado warning in effect, typically only a single location in an area will suffer damage. **The response should be similar to that for a severe thunderstorm warning. Be prepared to move away from the area or to find shelter. Keep a close eye on any approaching thunderstorms.**

3. Thunderstorm Approaching

When a thunderstorm approaches, the safest place to be is inside a solid building, especially one with a basement.

If caught outdoors, keep in mind that the biggest killer in thunderstorms is lightning. Be particularly careful with fishing rods and golf clubs, as they may attract a lightning bolt. Stay away from fences, metal structures, and farm equipment. Keep away from hills, ridges, or wide open areas, and do not seek shelter under a tree. A ditch or gully may be the safest bet.

Boating accidents are the second biggest cause of fatalities. Any thunderstorm is capable of producing dangerous winds. Severe thunderstorms often produce extreme winds which could rapidly capsize even large pleasure boats.

4. **Tornado Spotted and Approaching**

Danger at this point can be extreme. **If the tornado is directly approaching, immediate response is required. Schools and public facilities should activate their Tornado Action Plans.**

If you are in or near a building, seek shelter in the basement or in a small room near the building's core. Stay away from windows, since flying glass and storm projectiles can be deadly. Leave any building that has large expanses of roof, such as a gymnasium or an arena. Leave a mobile home to seek shelter in a nearby permanent structure.

5. **When a Severe Tornado Storm Threatens**

During heavy storm activity, have a battery powered radio available as a good source for warning information or advice.

Check access to the designated shelter area and your "Emergency Kit"; stay away from windows.

Avoid travelling any great distance so that you will not be caught in the open.

If the storm approaches severe proportions, go to your designated shelter area.

If caught outdoors and you cannot reach your designated shelter, lie flat in a ditch, excavation or culvert. If possible, lie flat, holding on to the base of a small tree, bush or shrubbery to avoid being lifted or blown away.

If caught while driving, drive away from the funnel at a right angle (if possible). If you cannot escape the path of the funnel, get out of your vehicle immediately and seek shelter in a ditch or a ravine away from the vehicle, keeping the ditch's slope between you and the funnel.

If caught away from home in a built up area, seek shelter in a sturdy building and go to an interior hallway or washroom on the lower floor away from flying glass; avoid buildings with large span roofs such as malls or supermarkets, etc.

6. **Mobile Home Owners: Special Precautions**

Mobile home owners must take special precautions to protect themselves; mobile home residents are the exception to the "stay indoors" rule. Get out of your mobile home immediately and seek shelter in a ditch or a ravine away from the building, keeping the ditch's slope between you and the funnel.

Severe storms usually travel from a southwest, west, or northwesterly direction; mobile homes facing these directions present a smaller profile to an approaching storm.

Mobile homes are vulnerable to being overturned, lifted then hurtled to the ground. They may be protected somewhat by being anchored to the ground using heavy cable or chain which has been secured to the mainframe and embedded into solid concrete set deeply into the ground; the manufacturer should be consulted about tie down measures which can deal with the equivalent of 18,000 kg of explosive pressure being exerted against an area (wall) of 3 meters by 15 meters. A securely anchored mobile home which has been securely skirted by chain link will offer protection (underneath) from flying debris only, if no other shelter is available.

7. **After the Tornado's Impact**

Listen to your radio for information and follow instructions.

Unless you are requested or qualified to give help, stay away from the stricken area.

Activate your family's pre-planned rendezvous arrangements.

Avoid using the telephone except for emergencies.

8. Tornado Watches and Warnings:

The word tornado may be used in three different weather announcements.

- a) If there is a severe thunder storm warning, it may include the phrase "Remember: some severe thunderstorms can produce tornados." This is really the same as a tornado watch. It does not mean that there will be a tornado, it means that a tornado could develop. Stay alert and listen to your radio.
- b) A tornado watch means that all the conditions that make a tornado are present. It does not mean that a tornado will necessarily occur. It is a "watch" only. Listen to your radio for half-hour updates.
- c) A tornado warning means that a tornado has touched down. If the warning is for the area where you live, take precautions immediately and listen to your radio for constant updates.

Watches and Warnings

The weather office issues, and radio and T.V. repeat weather watches and weather warnings.

Remember - A "watch" is advisory only. Nothing may happen but a watch could develop into a warning. Stay alert! Listen to your radio.

Remember - A "warning" means that the event is imminent. Take precautions and listen to your radio.

Information

If you require information on any watch or warning currently in effect, you may call the Severe Weather Desk at Environment Canada at 495-3143, or your local Environment Canada weather information number.

PART 4.2.2
Weather radio Canada Information Handout

PART 4.2.3
Alberta Emergency Public Warning System Handout

PART 4.3
Alberta Dangerous Goods Emergency Support Plan

PART 4.4
Plan for an Upstream Petroleum Incident

PART 4.5

Victim Assistance Centre Guidelines

VICTIM ASSISTANCE CENTRE

GUIDELINES

GENERAL

1. Following a disaster in which there has been widespread or catastrophic damage, there may be a need to draw together services from all orders of government, non-governmental organizations, and the private sector to meet the short and mid-term needs of the victims. Mackenzie County has Victims Services Units (VSU) that operate from the RCMP detachment in the Municipality. VSU offices are located at Fort Vermilion, High Level and Assumption RCMP Deatchments. They work cooperatively with the County in a disaster situation. Making contact with the respective detachment will set the VSU in motion.
2. This "one-stop shopping centre" is called a Victim Assistance Centre (VAC).

PURPOSE

3. The purpose of these guidelines is to outline the management, structure, and operating procedures which may be employed in a VAC.

MANAGEMENT

4. It is a municipal responsibility to establish and operate a VAC. This may be one municipality if the disaster event is within its jurisdiction, or a mutually-agreed co-management by several municipalities if the disaster event occurs over several jurisdictions.
5. If the municipality or municipalities wishing to establish a VAC feel they do not have the resources or capabilities to manage it, Disaster Services Branch may be requested to assume responsibility for the VAC management. Given inter-departmental agreement the Branch would designate staff to participate.
6. The municipality(s) establishing a VAC will be responsible for funding the resources required. All expenditures should be recorded.

REPRESENTATION IN THE VAC

7. Organizations who may be represented in the VAC will generally provide one of two types of support: direct assistance and longer-term. They may be federal and provincial departments, municipal agencies, regional authorities (e.g. regional health authorities, school boards, etc) non-governmental organizations (e.g. Salvation Army, Red Cross, etc.), and the private sector (e.g. insurance industry, utility companies, etc.). The representation required in a VAC will be dictated by the nature of the

disaster event and the needs of those *affected*. Annex A to these guidelines lists organizations which may have a role in a VAC.

DISASTER SERVICES BRANCH PARTICIPATION

8. At a minimum, Disaster Services Branch will maintain a presence in the VAC in a liaison capacity, providing advice and assistance to the VAC in a manner similar to that provided to a municipality during the response to the actual disaster.
9. Should a Disaster Recovery Program have been approved, it may be appropriate to establish an application centre within the VAC. However, normally a VAC will be dealing with the short and mid-term needs of victims, whereas a disaster recovery program is a longer-term process and may not overlap conveniently with the VAC operation.
10. As described above, Disaster Services Branch may be requested to manage the VAC. In that case, and given inter-departmental agreement, the Branch would designate the Branch staff to manage the VAC.

VAC PROCEDURES - GENERAL

11. General. The circumstances forcing the establishment of a VAC can create chaos and confusion. Individuals affected by a disaster may be distressed if not traumatized and may be greatly concerned for the immediate and future well-being of their families and businesses. Personnel staffing a VAC must be prepared to deal with a number of distressed individuals.
12. Flow Control. Experience has shown that there will inevitably be lengthy line-ups, particularly in the first days of VAC operation. This dictates the need for some form of access control, assignment of registration numbers to individuals or families, an initial screening to determine needs, and then the creation of a flow sequence for each individual or family. This will ensure that all necessary agencies are included for each case, and will spread the initial and continuing load evenly among all agencies and avoid bottlenecks. VAC management staff must continually monitor the flow and adjust the sequence as necessary to ensure minimum waiting time.

VAC FACILITIES

13. General. The two aspects of a VAC facility which should be considered in the planning stage are the structure which houses the VAC and the organization of the VAC itself.
14. Accommodation. A VAC should be accommodated in a large open space, with

access to private areas for interviews, child-care, etc. Washroom facilities are essential. Separate rest and refreshment areas for VAC staff and applicants should be provided. A high school with cafeteria facilities is ideal as a VAC.

15. Organization. Although the VAC will be organized according to the nature of the disaster's impact on individuals and the features of the facility, there will be some aspects which should be present to ensure efficient operation.

- a. The VAC should be clearly identified from the outside.
- b. Dedicated parking is required in sufficient quantity.
- c. Control of initial access is necessary so that applicants can first be directed to registration desks for an assessment of their situation, and then to the appropriate functional areas for more detailed assistance.
- d. Each functional area should be clearly identified, as should the administrative areas.
- e. The staff managing the VAC should be readily identifiable, and be available for applicants to contact. All VAC management staff and agency representatives should be briefed regularly on VAC status and issues.
- f. A single public information spokesperson should be identified.

16. Administrative Support. This will vary with the situation, however some basic support aspects should always be present in the VAC.

- a. Documentation. Initial registration forms should be created and retained centrally. Applicants should receive a registration number for recording on all pertinent documentation. Applicants should be issued a flow sheet from the initial assessment identifying those organizations able to provide detailed assistance.
- b. VAC Layout. Large maps of the VAC layout showing the location of each organization should be in several locations in the facility.
- c. Miscellaneous Support Resources. Additional telephones will be required for VAC staff, agency representatives and applicants. A child care area may be required. Refreshments should be supplied for VAC staff and applicants.
- d. General Administration. Custodial assistance will be required for frequent clean up of the VAC.

Annex A To VAC Guidelines

POTENTIAL REPRESENTATION IN THE VICTIM ASSISTANCE CENTRE

MUNICIPAL AGENCIES

1. Municipal Government
 - administration
 - disaster services
2. Public Utilities/Public Works
 - utility services advice
 - clean up and restoration advice
3. Social Services
 - assessment of lodging, meals and clothing needs
4. Transportation
 - transportation between VAC, emergency accommodation and reception centres
5. School Boards
 - interim schooling arrangements

PROVINCIAL AGENCIES

6. Family and Social Services
 - financial support (emergency accommodation, meals)
 - counselling
7. Municipal Affairs
 - assistance in locating emergency accommodation
 - licensing of small businesses and business advice
8. Economic Development and Tourism
 - business advice
9. Agriculture, Food and Rural Development
 - advice and technical assistance
 - damage appraisals
10. Regional Health Authority
 - public health advice and assistance
 - mental health advice and assistance
 - critical incident stress debriefings
11. Disaster Services Branch
 - liaison and response assistance
 - management of VAC if requested
 - registration for disaster recovery program if approved

FEDERAL AGENCIES

12. Canada Mortgage and Housing Corporation
 - emergency accommodation
13. Human Resources and Development Canada
 - unemployment insurance benefits
 - Canada Pension Plan benefits
 - employment assistance
14. Indian and Northern Affairs Canada
 - advice and support for services to First Nations
15. Revenue Canada
 - income tax return arrangements (for incidents occurring in tax return period)

NON-GOVERNMENTAL ORGANIZATIONS

16. Canadian Red Cross
17. Salvation Army - Assistance as requested
18. Service clubs

PRIVATE SECTOR

19. Insurance Bureau of Canada
 - insurance claims advice
20. Utility Companies
 - advice and assistance
 - service restoration

PART 4.7
Reception Centre Guidelines

PART 4.8 Flood Control – Sandbagging Guidelines

FLOOD CONTROLS - DYKES

GENERAL

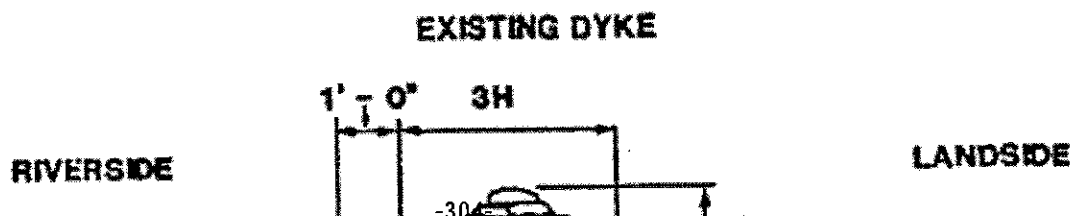
1. The practice of increasing the height of existing terrain to combat floods is called dyking.
2. Where a levee exists, increasing the height is called capping, requiring the same procedures as dyking.
3. The type of dyke used will depend on the material available; however, the grade line should generally be two feet above the anticipated high water.
4. Railroad crossings require special treatment of rails, ties and ballast should be completely removed if practicable.

CONSTRUCTION METHODS

5. The construction methods outlined are for short reaches. Emergency raising of long sections will require time and manpower which are seldom available.
6. The general types of dykes or capping are:
 - a. Sand bag dykes;
 - b. Earth fill and sandbags;
 - c. Flash boards.
7. Polyethylene barriers may be combined with any of the above methods.

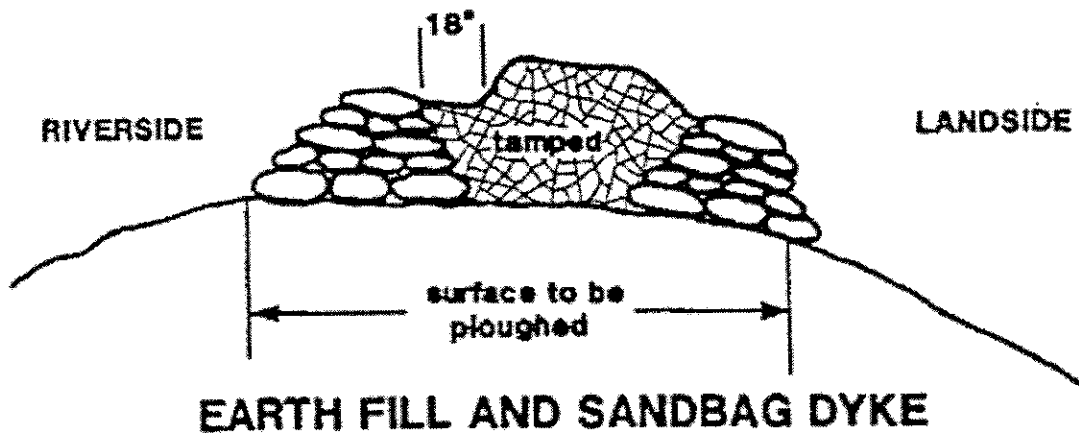
SANDBAG DYKES

8. Basically, a dyke requires that the sod be stripped from the ground, and that a "bonding trench" -- one sack deep and two sacks wide -- be established in the middle of the proposed dyke.
9. The dyke must be three times as wide as it is high. If, for example, the dyke has to be raised three feet the base width should be nine feet.
10. Sand bags should be only half full. The bottom layer of bags on the dyke should run parallel to the river, with the second layer crosswise. The third layer is parallel, the fourth crosswise, and so on in alternate fashion. Each succeeding layer is set back the width of half a sandbag, both on the river side and the land side of the dyke, giving it a step-like appearance.
11. It is not necessary to tie the sacks. The top or unfilled part of the sack is stretched lengthwise and the next sandbag is laid on top of it. This method is known as "lapping".
12. Sandbags must be tamped firmly in place. and it's a good idea to have extra



EARTH FILL AND SANDBAG DYKES

13. Combination earth fill and sandbag dykes are usually more effective than sandbags only. The possibility of seepage is prevented by earth fill, which may be used up to a height of 3 feet, where not exposed to wave action.
14. Construction consists of a small embankment of sandbags and earth. The surface on which the dyke is to be built should be thoroughly scarred by ploughing or other methods in order to maintain a water tight bond.
15. The material, tools and labour required for a combination earth filled and sandbag dyke 1,000 feet long and two feet high are:
 - a) 10,000 sandbags;
 - b) 30 shovels;
 - c) 1 plough or grader to scar the surface;
 - d) 100 - 120 labourers.



FLASH BOARD DYKES

16. Flash board capping or dykes are used for 3 feet or less increase in height, and to prevent erosion due to wave action.

17. The following list of material and labour is required for a flash board dyke, two 1,000 feet long:

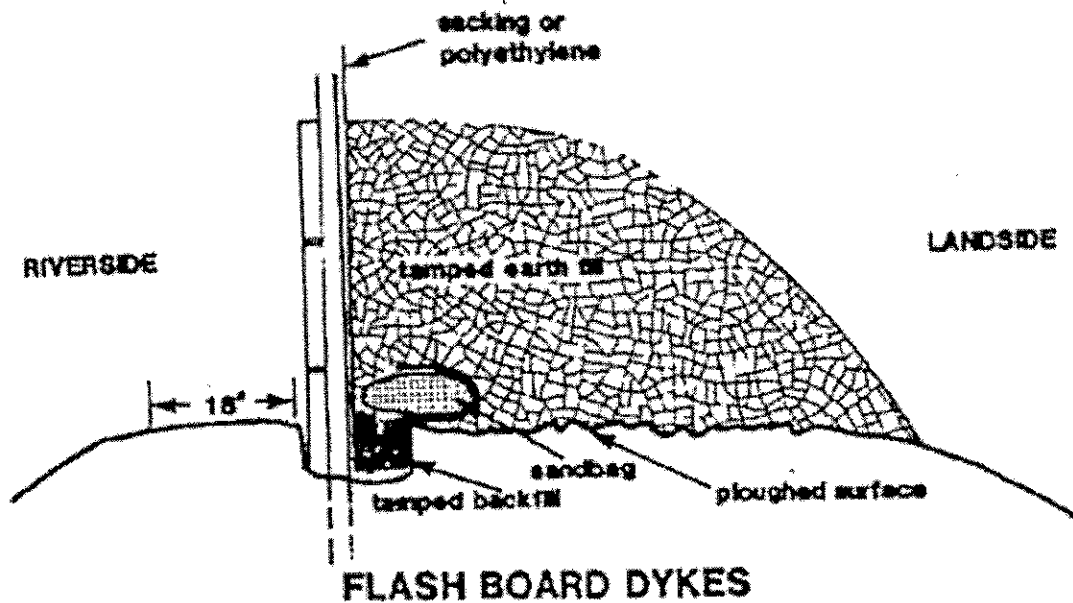
a)	Rough Pine/Spruce:	
	2" x 4" x 10'	800 FBM
	1" x 12" x 10"	2500 FBM
	2" x 12" x 12'	2000 FBM
	3" Common Nails	60 LB
b)	Axes	4
c)	Claw hammers	6
d)	Shovels	100
e)	Mauls	4
f)	Saw Cross Cut	2
g)	Wheelbarrows	100
h)	Plow or grader	1

18. The construction sequence is:

- a) Plow or dig a furrow into the crown of the road, levee or slope. This furrow must be straight and level and dug so that the bottom flash board will fit flush against the riverside edge of the furrow;
- b) Place the bottom 1 x 12 on edge into the furrow;
- c) Drive 2 x 4 posts on the land side of the 1 x 12, so that the boards are wedged against the furrow — post intervals should be 4 - 6 feet, and driven in no less than 2 feet;
- d) Back fill the furrow, tamping both sides;
- e) Add boards for height, ensuring joints are broken on posts -- generally limit height to 3 feet;
- f) Scar the surface behind the board fence at least 2 inches deep, to ensure a good bond with the earth fill;
- g) Nail burlap or polyethylene to the landside of the flash boards, to prevent wave erosion;

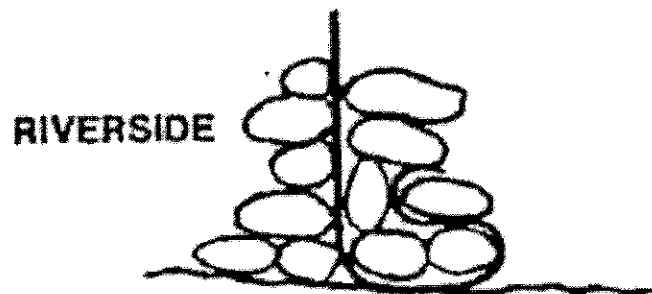
Road Controls Page 4

- h) If desired, use guy ropes from the posts to anchors on the landside;
- i) Place earth fill on the landside of flash boards.



USE OF POLYETHYLENE

- 19. Polyethylene may be used in conjunction with each type of dyke or capping. The major advantage is that it limits erosion of soil fill.
- 20. The footing of the polyethylene should be anchored using about three feet of the total width doubled back under and between the landside sandbags. For example:

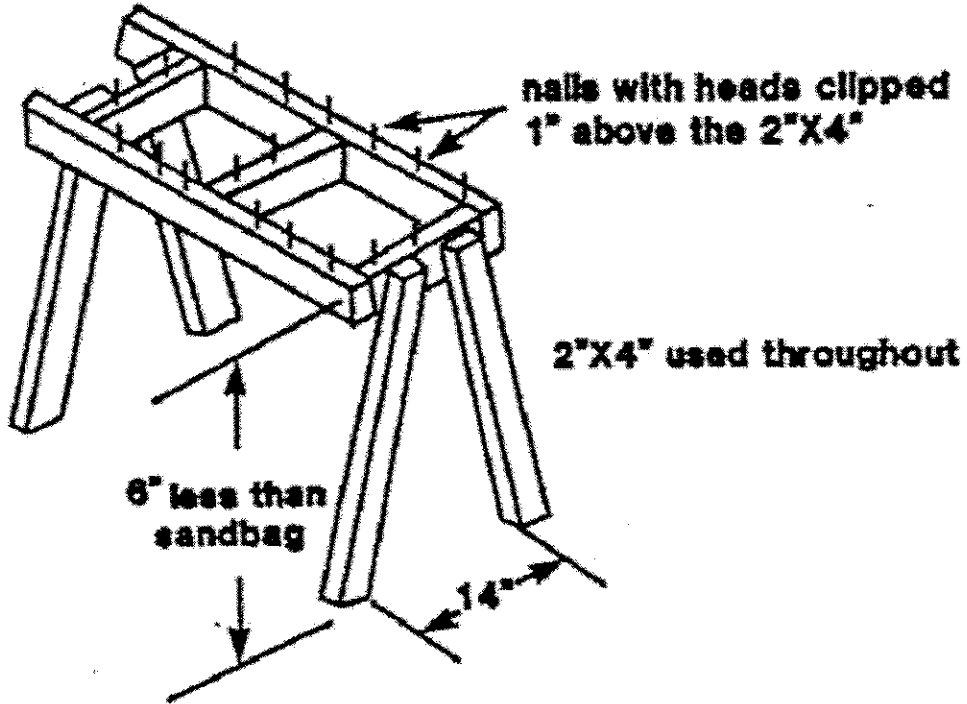


- 21. The polyethylene should be under the surface of the riverside of sandbags or the flash board.
- 22. On existing dykes the polyethylene may be used to prevent washout. It must be weighted down by sandbags, wire or straw bales.

23. The recommended minimum thickness of polyethylene for dykes or capping is 6-mil. It is available in 10-foot width rolls 100 feet long.

SACK FILLING RACKS

24. A sack filling rack may be useful in cases where it is necessary to fill a large number of sacks and automatic loaders are not available.



PART 4.9
Mutual Aid Agreements

Memorandum of Understanding
EMERGENCY BLANKET LOAN AGREEMENT

AT & U Disaster & Emergency Programs Branch and _____

hereby agree to the terms and conditions pertaining to the loan of emergency blankets as follows:

1. The _____ of _____ shall, at its own expense, maintain all blankets described in this agreement in secure storage, good repair and replace lost, stolen or damaged item(s) as required. The blankets may be used for training or emergency purposes with the understanding that used blankets must be restored in a clean condition. Costs of cleaning blankets shall be the responsibility of the user(s).
2. The _____ of _____ agrees to release the blankets at the request of other municipalities in need or at the request of Alberta Transportation & Utilities Disaster & Emergency Programs staff. Blankets so requested will be loaned against receipt and it will be the responsibility of the user(s) to restore the blankets in a clean and serviceable condition.

Number of Blankets _____

Storage Location: _____

Contact: _____ Tel: _____

Date: _____ Signature: _____

Custodian: _____ (Please Print) Position: _____

Note: Please notify your regional D&E Programs Officer when blankets have been loaned to another municipality.

PART 4.11

Municipal Disaster Services By-law

BY-LAW NO. 305/02

**A BY-LAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A
MUNICIPAL MACKENZIE COUNTY EMERGENCY MANAGEMENT AGENCY**

WHEREAS, the Council of Mackenzie County is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act*, Chapter E-6.8, Revised Statutes of Alberta 2000, to appoint a Disaster Services Committee and to establish and maintain a Municipal Mackenzie County Emergency Management Agency ; and

WHEREAS, it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said *Emergency Management Act*;

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This By-law may be cited as the Municipal Mackenzie County Emergency Management Agency By-law.
2. In this By-law,
 - (a) "Act" means the *Emergency Management Act*, Chapter E-6.8 Revised Statutes of Alberta 2000;
 - (b) "Council" means the Council of Mackenzie County.
 - (c) "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - (d) "Disaster Services Committee" means the committee established under this By-law;
 - (e) "emergency" means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - (f) "Minister" means the Minister charged with administration of the Act;
 - (g) "Municipal Mackenzie County Emergency Management Agency " means the agency established under this By-law; and
 - (h) "Municipal Emergency Plan" means the emergency plan prepared by the Director of the Mackenzie County Emergency Management Agency to co-ordinate response to an emergency or disaster.
3. There is hereby established a Disaster Services Committee to advise Council on the development of emergency plans and programs.
4. There is hereby established a Municipal Mackenzie County Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this By-law.
5. Council shall
 - (a) as a Whole, serve as the Disaster Services Committee;
 - (b) provide for the payment of expenses of the members of the Disaster Services Committee;
 - (c) by resolution, appoint a Director of the Mackenzie County Emergency Management Agency and a Deputy Director of the Mackenzie County Emergency Management Agency who shall do those things required of the Director of the Mackenzie County Emergency Management Agency in that person's absence;
 - (d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in Mackenzie County.

- (e) approve Mackenzie County's emergency plans and programs; and
- (f) review the status of the Municipal Emergency Plan and related plans and programs at least once each year.

6. Council may

- (a) by By-law borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Mackenzie County Emergency Management Agency ; and
- (b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

7. The Disaster Services Committee shall

- (a) review the Municipal Emergency Plan and related plans and programs on an annual basis.

8. The Municipal Mackenzie County Emergency Management Agency shall be comprised of one or more persons or agencies directly or indirectly involved as a service provider for disaster services or anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.

9. The Director of the Mackenzie County Emergency Management Agency shall
 - (a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for Mackenzie County;
 - (b) act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Municipal Mackenzie County Emergency Management Agency ; and
 - (c) co-ordinate all emergency services and other resources used in an emergency; or
 - (d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).

10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this By-law, and the requirement specified in Section 15 of this By-law, is hereby delegated to a committee comprised of the Reeve or any two members of Council. They may, at any time when an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.

11. When site of local emergency is declared, the person or persons making the declaration shall
 - (a) ensure that the declaration identifies the nature of the emergency and the area of Mackenzie County in which it exists;
 - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - (c) forward a copy of the declaration to the Minister forthwith.

12. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may
 - (a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - (d) control or prohibit travel to or from any area of Mackenzie County;
 - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of Mackenzie County.
 - (f) cause the evacuation of persons and the removal of livestock and personal property from any area of Mackenzie County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - (i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within Mackenzie County for the duration of the state of emergency;
 - (j) authorize the conscription of persons needed to meet an emergency; and
 - (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.

13. When a state of local emergency is declared,
 - (a) neither Council nor any member of Council, and
 - (b) no person appointed by Council to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through any action taken under this By-law, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.

14. Notwithstanding Section 13,

- (a) Council and any member of Council, and
- (b) Any person acting under the direction or authorization of Council, is liable for gross negligence in carrying out their duties under this By-law.

15. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when

- (a) a resolution is passed under Section 15;
- (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
- (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- (d) the Minister cancels the state of local emergency.

17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

First Reading given on the 3rd day of April, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Second Reading given on the 2nd day of July, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 23rd day of July, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"H. Prockiw" (Signed)
Harvey Prockiw, CAO

PART 4.12

Emergency Management Act

EMERGENCY MANAGEMENT ACT Chapter D-13

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HER MAJESTY, by and with the advice and consent of the Legislative Assembly of Alberta, enacts as follows:

Definitions

1 In this Act,

(a) "Cabinet Committee" means the committee of the Executive Council appointed under section 4;

(b) "declaration of a state of emergency" means an order of the Lieutenant Governor in Council under section 18;

- (c)“declaration of a state of local emergency” means a resolution or order of a local authority under section 21;
- (d)“Deputy Minister” means the deputy minister of the Minister;
- (e)“disaster” means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
- (f)“emergency” means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- (g)“local authority” means
 - (i)the council of a city, town, village or municipal district,
 - (ii)in the case of an improvement district, the Minister responsible for the *Municipal Government Act*,
 - (iii)in the case of a special area, the Minister responsible for the *Special Areas Act*,
 - (iv)the settlement council of a settlement under the *Metis Settlements Act*,
 - (v)the park superintendent of a national park or the superintendent’s delegate where an agreement is entered into with the Government of Canada under section 9(b) in which it is agreed that the park superintendent is a local authority for the purposes of this Act, or
 - (vi)the band council of an Indian band where an agreement is entered into with the Government of Canada under section 9(b) in which it is agreed that the band council is a local authority for the purposes of this Act;
- (h)“Minister” means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for this Act;
- (i)“municipality” means the area comprising a city, town, village, municipal district, improvement district or special area and includes
 - (i)the settlement area of a settlement under the *Metis Settlements Act*,
 - (ii)the area comprising a national park where an agreement is entered into with the Government of Canada under section 9(b) in which it is agreed that the park superintendent is a local authority for the purposes of this Act, and
 - (iii)the area comprising an Indian reserve where an agreement is entered into with the Government of Canada under section 9(b) in which it is agreed that the band council is a local authority for the purposes of this Act.

RSA 1980 cD-36 s1;1985 c22 s3;1992 c31 s2;1993 c23 s2;
1994 cM-26.1 s642(59);1995 c24 s99(28);1995 c34 s13

Crown bound

2 This Act binds the Crown.

1992 c31 s3Delegation

3(1) The Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act* may authorize another person to carry out the duties or exercise any of the powers that may be carried out or exercised under this Act by the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act*, as the case may be.

(2) An authorization made under subsection (1) may be

- (a)general or applicable to a particular case, and
- (b)conditional or unconditional.

- (3) If an authorization made under subsection (1) is made in writing and
- (a) purports to be signed by the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act*, and
 - (b) states that the person named in it is authorized under this section to carry out the duties or exercise the power set out in the written authorization,

that written authorization or a copy of it shall be admitted in evidence as proof, in the absence of evidence to the contrary, of that person's authorization to carry out the duties or exercise the power without proof of the signature or official character of the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act*, as the case may be.

- (4) Notwithstanding that the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act* has given an authorization under this section, the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act*, as the case may be, may carry out the duties or exercise that power in respect of which the authorization was given.

1992 c31 s3

Part 1 Administration

Cabinet Committee

- 4 The Lieutenant Governor in Council may appoint a committee consisting of those members of the Executive Council whom the Lieutenant Governor in Council designates to advise on matters relating to emergencies and disasters.

RSA 1980 cD-36 s3

Advisory committees

- 5(1) The Minister may appoint committees as the Minister considers necessary or desirable to advise or assist the Minister, the Cabinet Committee or the Deputy Minister.
- (2) The members of committees appointed under subsection (1) who are not officers or employees of the Crown, or officers or employees of an agency of the Crown, may be paid remuneration for their services and expenses at a rate or rates fixed by the Minister.

RSA 1980 cD-36 s4; 1985 c22 s5; 1995 c34 s13

Regulations

- 6 The Lieutenant Governor in Council may make regulations
- (a) assigning responsibility to departments, boards, commissions or Crown agencies for the preparation or implementation of plans or arrangements or parts of plans or arrangements to deal with emergencies;
 - (b) delegating to any person, board or committee appointed under this Act any of the powers vested by this Act in the Minister or the Lieutenant Governor in Council except the power to make an order for a declaration of a state of emergency or to make regulations;
 - (c) governing the assessment of damage or loss caused by a disaster and the payment of compensation for the damage or loss;
 - (d) governing the sharing of costs incurred by the Government of Alberta or by a local authority in conducting emergency operations;
 - (e) requiring persons
 - (i) who are engaged or may be engaged in any operation,
 - (ii) who are utilizing or may be utilizing any process,

- (iii) who are using any property in any manner, or
- (iv) on whose real property there exists or may exist any condition,
that may be or may create a hazard to persons or property to develop plans and programs in conjunction with local authorities to remedy or alleviate the hazard and to meet any emergency that might arise from the hazard;
- (f) governing the administration of the Disaster Relief Fund;
- (g) concerning any other matter or thing necessary for the administration of this Act and for which no specific provision is made in this Act.

RSA 1980 cD-36 s5;1985 c22 s6;1992 c31 s4

Subrogation regulations

7(1) The Lieutenant Governor in Council may make regulations establishing that Her Majesty in right of Alberta has a right of subrogation with respect to

- (a) payments of compensation made by Her Majesty in right of Alberta for damage or loss caused by a disaster,
or
- (b) payments made by Her Majesty in right of Alberta for the purpose of sharing costs incurred by a local authority in conducting emergency operations.

(2) The regulations under this section may define and describe the right of subrogation and may deal with any matter respecting the enforcement of or procedures relating to the right of subrogation.

(3) The regulations under this section may provide that the right of subrogation applies to payments made before November 15, 1993.

1993 c23 s3

Validation of past payments

8 Payments made by Her Majesty in right of Alberta before November 15, 1993 are valid, notwithstanding the definition of disaster in force when those payments were made, and are deemed to have been made in accordance with the regulations.

1993 c23 s3

Powers and duties of Minister

9 The Minister may

- (a) review and approve or require the modification of provincial and municipal emergency plans and programs;
- (b) enter into agreements with the Government of Canada or of any other province or territory or any agency of such a government, dealing with emergency plans and programs;
- (c) make surveys and studies of resources and facilities to maintain and provide information necessary for the effective preparation of emergency plans and programs;
- (d) make surveys and studies to identify and record actual and potential hazards that may cause emergencies;
- (e) make payments and grants, subject to any terms or conditions that the Minister may prescribe, to local authorities for the purposes of assisting in emergency preparedness and the provision of public safety programs;
- (f) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs;
- (g) conduct public information programs relating to emergency preparedness for and the mitigation of disasters.

RSA 1980 cD-36 s6;1985 c22 s7;1992 c31 s5;1995 c34 s13

Ministerial orders

10(1) The Minister may, by order,

- (a) divide Alberta into various subdivisions for the purpose of organizing integrated emergency planning, training, assistance and emergency operations programs;
- (b) require local authorities of those municipalities located within a subdivision referred to in clause (a) to prepare integrated plans, procedures and mutual assistance programs to deal with emergencies and to submit them to the Deputy Minister for review;
- (c) establish procedures required for the prompt and efficient implementation of plans and programs to meet emergencies;
- (d) require a person to whom the order is directed and
 - (i) who is engaged or may be engaged in any operation,
 - (ii) who is utilizing or may be utilizing any process,
 - (iii) who is using any property in any manner, or
 - (iv) on whose real property there exists or may exist any condition,that may be or may create a hazard to persons or property to develop plans and programs in conjunction with one or more local authorities to remedy or alleviate the hazard and to meet any emergency that might arise from the hazard.

(2) The *Regulations Act* does not apply to an order made under subsection (1).

RSA 1980 cD-36 s7;1985 c22 s8;1992 c31 s6;1995 c34 s13

Municipal emergency organization

11 The local authority of each municipality

- (a) shall, at all times, be responsible for the direction and control of the local authority's emergency response unless the Government assumes direction and control under section 18;
- (b) shall appoint a committee consisting of a member or members of the local authority or
 - (i) in the case of an improvement district, of a person or persons that the Minister responsible for the *Municipal Government Act* designates,
 - (ii) in the case of a special area, of a person or persons that the Minister responsible for the *Special Areas Act* designates, or
 - (iii) in the case of a national park, of a person or persons that the park superintendent designates,to advise on the development of emergency plans and programs;
- (c) shall provide for the payment of expenses of the members of a committee appointed under clause (b);
- (d) shall establish and maintain a municipal Mackenzie County Emergency Management Agency to act as the agent of the local authority to carry out the local authority's statutory powers and obligations under this Act;
- (e) in the case of a municipality other than an improvement district, special area, national park or Indian reserve, may by bylaw that is not advertised borrow, levy, appropriate and expend all sums required for the operation of the municipal Mackenzie County Emergency Management Agency ;
- (f) shall appoint a director of the municipal Mackenzie County Emergency Management Agency , who shall
 - (i) prepare and co-ordinate emergency plans and programs for the municipality,

(ii) act as director of emergency operations on behalf of the municipal Mackenzie County Emergency Management Agency,

(iii) co-ordinate all emergency services and other resources used in an emergency, and

(iv) perform other duties as prescribed by the local authority;

(g) shall prepare and approve emergency plans and programs;

(h) may enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs.

RSA 1980 cD-36 s8; 1985 c22 s9; 1992 c31 s7;
1994 cM-26.1 s642(59)

Disaster Relief Fund

12(1) There is hereby established a Disaster Relief Fund into which may be deposited public donations for disaster relief in areas inside or outside Alberta.

(2) The Disaster Relief Fund shall be administered in accordance with the regulations by a committee called the "Disaster Relief Committee" consisting of those persons who are appointed to the committee by the Lieutenant Governor in Council.

(3) Members of the Disaster Relief Committee who are not officers or employees of the Crown, or officers or employees of an agency of the Crown, may be paid remuneration for their services and expense allowances at the rate fixed by the Lieutenant Governor in Council.

RSA 1980 cD-36 s10

Recovery of expenditures

13 When an expenditure with respect to a disaster is made by the Government within or for the benefit of a municipality, the local authority, other than a park superintendent or an Indian band council, shall, if so required by the Lieutenant Governor in Council, pay to the Provincial Treasurer the amount of the expenditure or the portion of it as may be specified in the order, at the times and on the terms as to the payment of interest and otherwise that the order may require.

RSA 1980 cD-36 s11; 1985 c22 s11

Fees

14 The Minister may charge fees for any services or materials that are provided and any research that is carried out in respect of matters to which this Act pertains.

1985 c22 s12

Protection from action

15(1) Neither the Minister nor any official or other person acting under the Minister's direction or authorization is liable for damage caused through any action under this Act or the regulations, nor is the Minister subject to any proceedings by way of prohibition, certiorari, mandamus or injunction.

(2) Notwithstanding subsection (1), the Minister or any official or other person acting under the Minister's direction or authorization is liable for gross negligence in carrying out duties under this Act or the regulations.

RSA 1980 cD-36 s12; 1985 c22 s13

Protection from action

16(1) If a state of emergency is declared to exist by the Government of Canada or by the Lieutenant Governor in Council or if a state of local emergency is declared to exist by a local authority,

(a) neither the local authority nor any member of the local authority, and

(b) no person appointed by a local authority to carry out measures relating to emergencies or disasters,

is liable in respect of damage caused through any action taken under this Act or the regulations, nor are they subject to any proceedings by way of prohibition, certiorari, mandamus or injunction.

(2) Notwithstanding subsection (1),

(a) any member of a local authority, and

(b) any person acting under the direction or authorization of the local authority,

is liable for gross negligence in carrying out duties under this Act or the regulations.

RSA 1980 cD-36 s13;1985 c22 s14

Offence

17 Any person who

(a) contravenes this Act or the regulations, or

(b) interferes with or obstructs any person in the exercise of any power or the performance of any duty conferred or imposed by this Act or the regulations,

is guilty of an offence and liable to imprisonment for a term of not more than one year or to a fine of not more than \$10 000 or to both imprisonment and fine.

RSA 1980 cD-36 s14;1985 c22 s15;1992 c31 s8

Part 2 State of Emergency

Declaration of state of emergency

18(1) The Lieutenant Governor in Council may, at any time when the Lieutenant Governor in Council is satisfied that an emergency exists or may exist, make an order for a declaration of a state of emergency relating to all or any part of Alberta.

(2) A declaration of a state of emergency under subsection (1) must identify the nature of the emergency and the area of Alberta in which it exists.

(3) Immediately after the making of an order for a declaration of a state of emergency, the Minister shall cause the details of the declaration to be published by any means of communication that the Minister considers is most likely to make known to the majority of the population of the area affected the contents of the declaration.

(4) An order under subsection (1) expires at the end of 14 days unless continued by a resolution of the Legislative Assembly.

(5) Unless otherwise provided for in the order for a declaration of a state of emergency, where

(a) an order for a declaration of a state of emergency is made, and

(b) there is a conflict between this Act or a regulation made under this Act and any other Act or regulation, other than the *Alberta Bill of Rights* or the *Human Rights, Citizenship and Multiculturalism Act* or a regulation made under either of those Acts,

this Act and the regulations made under this Act, during the time that the order is in effect, shall prevail in Alberta or that part of Alberta in respect of which the order was made.

(6) The *Regulations Act* does not apply to an order made under subsection (1).

RSA 1980 cD-36 s15;1992 c31 s9;1996 c25 s28

Powers of Minister in emergency

19(1) On the making of the declaration and for the duration of the state of emergency, the Minister may do all acts and take all necessary proceedings including the following:

- (a) put into operation an emergency plan or program;
- (b) authorize or require a local authority to put into effect an emergency plan or program for the municipality;
- (c) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
- (d) authorize or require any qualified person to render aid of a type the person is qualified to provide;
- (e) control or prohibit travel to or from any area of Alberta;
- (f) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of Alberta;
- (g) cause the evacuation of persons and the removal of livestock and personal property from any area of Alberta that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- (h) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
- (i) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
- (j) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within any part of Alberta for the duration of the state of emergency;
- (k) authorize the conscription of persons needed to meet an emergency.

(2) As it relates to the acquisition of real property, subsection (1)(c) does not apply to real property located within a national park or an Indian reserve.

(3) If the Minister acquires or utilizes real or personal property under subsection (1) or if any real or personal property is damaged or destroyed due to an action of the Minister in preventing, combatting or alleviating the effects of an emergency or disaster, the Minister shall cause compensation to be paid for it.

(4) The Lieutenant Governor in Council may make regulations in respect of any matter mentioned in subsection (1).

(5) On the making of an order under section 18(1), the Deputy Minister or some other person whom the Minister appoints is responsible for the co-ordination and implementation of any or all necessary plans or programs prepared pursuant to this Act and all persons and agencies involved in the implementation are subject to the control and direction of the Deputy Minister or other person appointed.

RSA 1980 cD-36 s16;1985 c22 s16;1995 c34 s13

Termination of state of emergency

20(1) When, in the opinion of the Lieutenant Governor in Council, an emergency no longer exists in an area in relation to which a declaration of a state of emergency was made, the Lieutenant Governor in Council shall make an order terminating the declaration of a state of emergency in respect of that area.

(2) Immediately after an order is made under subsection (1), the Minister shall cause the details of the termination to be published by any means of communication that the Minister considers is most likely to make known to the majority of the population of the area affected the contents of the termination order.

RSA 1980 cD-36 s17

Declaration of state of local emergency

21(1) The local authority of a municipality may, at any time when it is satisfied that an emergency exists or may exist, by resolution or, in the case of the Minister responsible for the *Municipal Government Act*, the Minister responsible for the *Special Areas Act* or a park superintendent of a national park, by order, make a declaration of a state of local emergency relating to all or any part of the municipality.

(2) A declaration of a state of local emergency under subsection (1) must identify the nature of the emergency and the area of the municipality in which it exists.

(3) Immediately after the making of a resolution for a declaration of a state of local emergency, the local authority shall cause the details of the declaration to be published by any means of communication that it considers is most likely to make known to the population of the area of the municipality affected the contents of the declaration.

(4) A local authority may delegate any of its powers and duties under this Act to a committee composed of a member or members of the local authority.

RSA 1980 cD-36 s18;1985 c22 s17

Cancellation of declaration of state of local emergency

22(1) The local authority shall forthwith on making a declaration of a state of local emergency forward a copy of the declaration to the Minister.

(2) The Minister may cancel the declaration of a state of local emergency at any time the Minister considers appropriate in the circumstances.

(3) A declaration of a state of local emergency ceases to be of any force or effect on the making of an order for a state of emergency by the Lieutenant Governor in Council relating to the same area of the municipality.

(4) A declaration of a state of local emergency lapses 7 days after its making by the local authority unless it is earlier cancelled by the Minister or terminated by the local authority or unless it is renewed by the local authority.

(5) This section and section 21(3) apply to any renewal of a state of local emergency.

RSA 1980 cD-36 s19

Termination of declaration of state of local emergency

23(1) When, in the opinion of the local authority, an emergency no longer exists in an area of the municipality in relation to which a declaration of a state of local emergency was made, it shall by resolution or, in the case of the Minister responsible for the *Municipal Government Act*, the Minister responsible for the *Special Areas Act* or a park superintendent of a national park, by order, terminate the declaration of a state of local emergency in respect of that area.

(2) Immediately after

- (a) the passage of a resolution or order terminating a declaration under subsection (1),
- (b) the cancellation by the Minister of a declaration of a state of local emergency, or
- (c) the termination by lapse of time of a declaration of a state of local emergency,

the local authority shall cause the details of the declaration or cancellation or the fact of the termination by lapse of time to be published by any means of communication that it considers is most likely to make known to the majority of the population of the area affected the contents of the declaration or cancellation or the fact of the termination.

RSA 1980 cD-36 s20;1985 c22 s18

Powers of local authority

24(1) On the making of a declaration of a state of local emergency and for the duration of the state of local emergency, the local authority may do all acts and take all necessary proceedings including the following:

- (a) cause any emergency plan or program to be put into operation;
- (b) exercise any power given to the Minister under section 19(1) in relation to the part of the municipality affected by the declaration;
- (c) authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section 19(1) in relation to any part of the municipality affected by a declaration of a state of local emergency.

(2) The local authority of a municipality other than an improvement district, special area, national park or Indian reserve may, during or within 60 days after the state of local emergency, by bylaw that is not advertised but is approved by the Minister responsible for the *Municipal Government Act*, borrow any money necessary to pay expenses caused by the emergency including payment for services provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of the local authority.

(3) In the case of an improvement district, the Minister responsible for the *Municipal Government Act* and in the case of a special area, the Minister responsible for the *Special Areas Act* may, during or within 60 days after the state of local emergency, borrow any money necessary to pay expenses caused by the emergency including payment for services provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of the Minister responsible for the *Municipal Government Act* or the Minister responsible for the *Special Areas Act*, as the case may be.

RSA 1980 cD-36 s21;1985 c22 s19;1994 cM-26.1 s642(59)

Dispute re compensation

25 If any dispute arises concerning the amount of compensation payable under this Act, the matter shall be determined by arbitration and the *Arbitration Act* applies.

RSA 1980 cD-36 s22

Conscript's employment

26 A person's employment shall not be terminated by reason only that the person is conscripted pursuant to section 19(1) or 24(1).

Part 5 - 100 Year Flood Zone Residents

NAME	PHONE #	LEGAL ADDRESS (Lot, Block & Plan)	CIVIC ADDRESS
Larry Norman Hutchinson	780-927-2425	08 03 3383ET	4101 River Road
Larry Norman Hutchinson	780-927-2425	07 03 3383ET	4103 River Road
Terry Lambert/Valerie Ward	780-927-4745	06 03 3383ET	4105 River Road
Henry and Marie Baerg	780-927-4517	05 03 3383ET	4107 River Road
Olga Plyetnyeva	780-927-3718	04 03 3383ET	4109 River Road
Nor-Alta	780-927-4630	03 03 3383ET	4111 River Road
Greg and Jamie Selwah	780-927-3350	02 03 3383ET	4113 River Road
Gordi & Nancy Friebe	780-927-3114/780-927-3350	01 03 3383ET	4115 River Road
Inactive	000-0000	R 03 3383ET	4901 42nd Street
Mackenzie County	780-927-3718	19 02 8522204	4902 42nd Street
Mackenzie County	780-927-3718	08 02 3383ET	4201 River Road
Mackenzie County	780-927-3718	07 02 3383ET	4203 River Road
Wayne Strach	780-986-1000/ 780-221-2769	06 02 3383ET	4205 River Road
Wayne Strach	780-986-1000/780-221-2769	05 02 3383ET	4207 River Road
Wayne Strach	780-986-1000/780-221-2769	04 02 3383ET	4209 River Road
Wayne Strach	780-986-1000/780-221-2769	03 02 3383ET	4211 River Road
Leon Reid	780-927-4732	02 02 3383ET	4213 River Road
William Mercredi	000-0000	01 02 3383ET	4215 River Road
Mackenzie County	780-927-3718	06 01 2777RS	4902 43rd Street
Margie Schmidt	780-927-3101/780-926-7743	01 01 5516NY	4301 River Road
Gladys Ward	780-927-4458	02 01 5516NY	4303 River Road
Gladys Ward	780-927-4458	03 01 5516 NY	4305 River Road
Jack & Elizabeth Winsor	780-927-3653	04 01 5516NY	4307 River Road
Jack & Elizabeth Winsor	780-927-3653	05 01 5516NY	4309 River Road
Friends of the Old Bay House	780-927-3491	01 01 338ET	4405 River Road
Mackenzie Housing Management Board	780-927-434/780- 927-3783	09 4726TR	4501 River Road
Mackenzie Housing Management Board	780-927-4349/ 780-927-3783	09 4726TR	4501 River Road Unit 1
Mackenzie Housing Management Board	780-927-4349/ 780-927-3783	09 4726TR	4501 River Road Unit 2
Mackenzie Housing Management Board	780-927-4349/ 780-927-3783	09 4726TR	4501 River Road Unit 3
Mackenzie Housing Management Board	70-927-4349/ 780-927-3783	09 4726TR	4501 River Road Unit 4
Alberta Sustainable Resource	780-427-9174/ 780-427-6174	08 6162RS	4503 River Road
Guy L. Morin	867-770-4460	07 6162RS	4505 River Road
Daleen Lizotte	780-927-3877	09 08 8320443	4507 River Road
Roman Catholic Church;Oblate Fathers	780-927-3219	05 6162RS	4601 River Road
St.Henri's Roman Catholic Church	780-927-3219	04 6162RS	4603 River Road
Frank P. & Agnes Rosenberger	780-927-3227	03 6162RS	4605 River Road
Alberta Municipal Affairs- Public Works Supply and Service	000-0000	02 3279KS	4607 River Road
The Board of Trustees of Holy Family Catholic Regional Division No. 37	780-624-3956	10 8320468	4609 River Road
Fort Vermillion School Division No. 52 (St. Mary's Elementary School)	Division Office 927-3766 St. Mary's Elementary School 927-3201	01 3279KS	4611 River Road

Part 5 - 100 Year Flood Zone Residents

The Board of Trustees of Holy Family Catholic Regional Division No. 37	780-624-3956	06 05 2938RS	4613 River Road
The Board of Trustees of Holy Family Catholic Regional Division No. 37	780-624-3965	05 05 2938RS	4615 River Road
Lester & Anita Fournier	780-841-0684	09 01 840527	4701 River Road
Samson Hamelian	780-927-4707	08 01 840527	4703 River Road
Black Gold Resources	780-927-3395	07 01 8420527	4705 River Road
Black Gold Resources	780-927-3395	06 01 8420527	4707 River Road
CIAM Radio	780-927-2426	05 01 8420527	4709 River Road
Topline	780-927-4009	04 01 29383RS	4711 River Road
Ray Toews	780-927-3505	03 01 2938RS	4713 River Road
Hydway	780-927-3505	02 01 2938RS	4715 River Road
1180783 Alberta LTD. O/A Shirle	000-0000	01 01 2938RS	4717 River Road
Fort Vermilion Area Board of Trade	780-927-4008	14 02 2938RS	4801 River Road
L Sokoloki Invesment	000-0000	13 02 2938RS	4803 River Road
L Sokoloki Invesment	000-0000	11 02 2938 RS	4901 River Road
L Sokoloki Invesment	000-000	11 02 2938RS	Unit A 4901 River Road
Northwest Company Incorporated	000-0000	12 02 2938RS	4903 River Road
L Sokoloki Invesment	000-0000	10 02 2938RS	4906 49th Avenue
Northern Lights Home Entertainment	780-926-4687	15 02 2938RS	4904 48th Street
306376 Alberta Ltd.	780-986-1000/ 780-986-1058	13 03 2938RS	4901 49th Avenue
Clarence Sandersen	780-927-3730	16 02 2938RS	4902 48th Street
Stanley Fittler	780-928-3476/ 780-332-4820	08 02 2938RS	4902 49th Street
Wayne & Leslie Strach	780-986-1000/ 780-221-2769	07 02 2938RS	4805 49th Street
Telus Communications Incorporated	1-888-236-3637 780-493-6944	17 02 2938RS	4715 49th Avenue
Mackenzie County	000-0000	18 02 2938RS	4713 49th Avenue
Donna Roberts	780-927-3681	19 02 2938RS	4711 49th Avenue
Vina Martens	000-0000	20 03 2938RS	4709 49th Avenue
Gary Mclean	000-0000	21 02 2938RS	4705 49th Avenue
Mina Ward	780-927-3259	23 02 2938RS	4703 49th Avenue
Ann M. & Angus Peters	000-0000	24 02 2938RS	4701 49th Avenue
Veronica Batt	780-927-3705/ 780-841-8524	11 01 2938RS	4720 49th Avenue
Lois Auger	000-0000	23 01 8420527	4718 49th Avenue
Black Gold Resources	780-927-3395	22 01 8420527	4716 49th Avenue
Black Gold Resources	780-927-3395	21 01 8420527	4716 49th Avenue
William Mithcell	780-927-3440	20 01 8420527	4712 49th Avenue
Black Gold Resources	780-927-3395	19 01 8420527	4710 49th Avenue
Cheryl Cardinal	780-927-4554	18 01 8420527	4708 49th Avenue
Black Gold Resources	780-927-3395	17 01 8420527	4706 49th Avenue
Patrick Hamelin	780-927-4979	16 01 8420527	4704 49th Avenue
Barrie & Roberta Johns	780-927-4860	15 01 8420527	4902 47th Street
Black Gold Resources	780-927-3395	14 01 8420527	4904 47th Street
Black Gold Resources	780-927-3395	13 01 8420527	4906 47th Street
Black Gold Resources	780-927-3395	12A 01 8420527	4908 47th Street
Black Gold Resources	780-927-3395	11A 01 8420527	4910 47th Street
Stanley Bellefeville	780-927-4443	11 08 8320443	4701 47th Street

Part 5 - 100 Year Flood Zone Residents

Kevin & Carole Shelton	780-927-3073	10 08 8320443	4703 47th Street
Fort Vermilion School Division No. 52	780-927-3766	09 08 8320443	Unit 2 4601 48th Avenue
Fort Vermilion School Division No. 52	780-927-3766	09 08 8320443	Unit 1 4601 48th Avenue
George Sheeba	780-927-3931	09 08 8320443	Unit 3 4601 48th Avenue
Fort Vermilion School Division No. 52	780-927-3766	09 08 8320443	Unit 4 4601 48th Avenue
James and Jackie Thompson	780-926-5428	10 05 8320443	4602 48th Avenue
Nick & Leona Flooren	780-927-3585	08 08 8320443	4603 48th Avenue
The Board of Trustees of Holy Family Catholic Regional Division No. 37	780-624-3956	11 05 8320443	4604 48th Avenue
			4605 48th Avenue (on the map but NOT listed in the computer)
Frank P. & Agnes Rosenberger	927-3227	01 08 8320443	4606 48th Avenue (in the computer but not on the map)
John and Amilda Belcourt	000-0000	08 05 8320443	4801 47th Street
Sarah Morin	780-927-4896/ 780-928-3100	07 05 8320443	4803 47th Street
Rebecca K. Smith	000-0000	01 05 2938RS	4805 47th Street
Veronica Alword	780-927-4080/ 780-927-4081	13 05 720424	4807 47th Street
Lancot's Country Wood Crafts	000-0000	12 05 720424	4901 47th Street
Roger D. Lancot	780-927-4393	04 05 2938RS	4903 47th Street
Frank Rosenberger	780-927-3227	C 4662RS	4902 45th Street
Lester A. Clarke	780-927-2371/ 780-926-1837	06 05 4357MC	5001 45th Street
James Loyie	780-927-2394/ 780-927-4111	C 4662RS	5002 45th Street
Jeannine Calliou	000-0000	05 05 4357MC	5003 45th Street
Diane S. Salter	000-0000	04 05 4357MC	5005 45th Street
Paul Hayduik	780-927-4964	03 05 4357MC	5007 45th Street
Leonard R. Lizotte	780-927-3779	02 05 4357MC	5101 45th Street
Frank Rosenberger	780-927-3227	C 4662RS	5102 45th Street
Fantasy North Clubhouse	780-927-4800	C 4662RS	Clubhouse 5102 45th Street
Frank Rosenberger	780-927-3227	C 4662RS	Course 5102 45th Street
Lily Paul	780-927-3215	01 05 4357MC	5103 45 th Street
La Corp Episcopale RC	000-0000	B 3077NY	5106 45th Street
Denise Rose Lambert	780-927-3191	05 04 4357MC	5203 45th Street
Darryl Mercredie	000-0000	04 04 4357MC	5205 45th Street
La Corp Episcopale RC	000-0000	A 3077NY	5206 45th Street
Brett & Cheryl Mercredi	780-927-4566	03 04 4357MC	5207 45th Street
Karen Wieler	780-927-4881/ 780-927-3201	02 04 4357MC	5209 45th Street
Rene Laurie Flett	000-0000	01 04 4357MC	5211 45th Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	18 05 188TR	South 5001 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	18 05 188TR	North 5001 Pritchard Place
Mackenzie Housing Management Board	780-928-4349 / 780-927-3783	07 05 188TR	5002 Pritchard Place
Mervin & Michele Mitchell	780-927-3166	17 05 188TR	5003 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/780-927-3783	40 05 8921752	Unit 1 5004 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	40 05 8921752	Unit 2 5004 Pritchard Place

Part 5 - 100 Year Flood Zone Residents

Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	16 05 188TR	5005 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	39 05 8321752	5006 Pritchard Place
Judy Pisiak & William Mitchell	000-0000	15 05 188TR	5007 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	09 05 188TR	5008 Pritchard Place
Delmer Lizotte	780-927-4629	14 05 188TR	5009 Pritchard Place
Janice Lizotte	780-927-4802	10 05 188TR	5010 Pritchard Place
Mitchell Ephren	000-0000	13 05 188TR	5011 Pritchard Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	11 05 188TR	5012 Pritchard Place
Grace Mitchell	780-927-2397	12 05 188TR	5014 Pritchard Place
Arlene Courtoreille	780-927-4325	03 06 188TR	4301 50th Avenue
Daniel Flett	780-927-3774/ 780-821-0304	20 05 188TR	4302 50th Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	02 06 188TR	4303 50th Avenue
Aaron Doepel	780-927-2381	19 05 188TR	4304 50th Avenue
Craig Stevens	780-821-9122	01 06 188TR	4305 50th Avenue
Mackenzie County	780-927-3718	14 06 7290058	4307 50th Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	04 06 188TR	5001 43rd Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	21 05 188TR	5002 43rd Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	42 05 8921752	4304 Peace Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	22 05 188TR	4305 Peace Place
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	23 05 188TR	4307 Peace Place
Cardinal and Shaylene Ducharme	780-927-3657	24 05 188TR	4308 Peace Place
Wilma Meneen	780-841-6166	41 05 8921752	4306 Peace Place
Russell Mitchell	780-927-3025	05 06 188TR	5003 43rd Street
Fred & Hilda Smith	780-502-4401	06 06 188TR	5005 43rd Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	07 06 188TR	5101 43rd Street
Darin Overholt and Norma Longuard	780-836-2960	26 05 188TR	5102 43rd Street
John Cardinal & Betty Mitchell	780-927-3736	08 06 188TR	5103 43rd Street
Mackenzie Housing Management Board	780-928-4349/780-927-3783	43 05 8921752	5104 43rd Street
Tipeemso Development Corporation	000-0000	09 06 188TR	5105 43rd Streer
R.S. Janzen Properties Ltd.	000-0000	44 25 8921752	5106 43rd Street
R.S. Janzen Properties Ltd.	000-0000	15 06 8921752	5107 43rd Street
Leon Cardinal	780-927-3041	45 05 8921752	5108 43rd Street
Brighter Futures Society	708-926-2754	16 06 8921752	5109 43rd Street
Larry Congo	780-926-2458	46 05 8921752	5110 43rd Street
Patrick F. Flett and Hay Mercredi	000-0000	17 06 8921752	5111 43rd Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	47 05 8921752	5112 43rd Street
Larry Congo	000-0000	18 06 8921752	5113 43rd Street
Mackenzie Housing Management Board	780-928-4349/780-927-3783	48 05 8921752	Unit 2 5114 43rd Street
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	48 05 8921752	Unit 1 5114 43rd Street
Ambrose Hamerlien	780-927-4898	19 06 8921752	5115 43rd Street

Part 5 - 100 Year Flood Zone Residents

Amber Smith	780-927-4312	49 05 8921752	5116 43rd Street
Mackenzie Housing Management Board	928-4349 or 927-3783	20 06 8921752	Unit 2 43rd Street
Mackenzie Housing Management Board	928-4349 or 927-3783	20 06 8921752	Unit 1 43rd Street
Daneen Smith	780-927-3748/ 780-927-4400	21 06 8921752	5119 43rd Street
Shane Mclean	780-927-3809	31 05 188TR	4301 52nd Avenue
Philip and Rhonda Peters	780-850-99665	36 04 8921752	4302 52nd Avenue
R.S. Janzen Properties Ltd.	000-0000	35 04 892752	4304 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	34 04 8921752	4306 52nd Avenue
R.S. Janzen Properties Ltd.	000-00000	33 04 8921752	4308 52nd Avenue
Rodena Loonskin	000-0000	32 04 8921752	4310 52nd Avenue
Andy L. Flooren	780-927-4181	31 04 8921752	4312 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	30 04 8921752	Unit 1 4314 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	30 04 8921752	Unit 2 4314 52nd Avenue
Malcolm (Max) Dachuck	780-927-4238	14 04 188TR	4316 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	32 05 188TR	4317 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	13 04 188TR	4318 52nd Avenue
Lauralyn Chonkolay	780-927-4887	50 05 8921752	4319 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	29 04 8921752	4320 52nd Avenue
Terry Ward	1-902-835-2185	51 05 8921752	4321 52nd Avenue
Larry Congo	780-926-2458	28 04 8921752	4322 52nd Avenue
Terry Ward	1-902-835-2185	52 05 8921752	4323 52nd Avenue
Dora Flett	780-927-4631	27 04 8921752	4324 52nd Avenue
Andy L. Flooren	780-927-4181	53 05 9821752	4325 52nd Avenue
Alberta Management Board	000-0000	25 04 8921752	4326 52nd Avenue
Andy L. Flooren	780-927-4181	54 05 8921752	4327 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	25 04 8921752	4328 52nd Avenue
Andy L. Flooren	780-927-4181	55 05 8921752	4329 52nd Avenue
R.S. Janzen Properties Ltd.	000-0000	24 04 8921752	4330 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	56 05 8921752	4331 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	23 04 8921752 (also listed as 09 05 1922NY)	4332 52nd Avenue
Rohnda Clarke	000-0000	57 05 8921752	4333 52nd Avenue
R.S. Janzen Properties Ltd.	000-0000	22 04 8921752	4334 52nd Avenue
Rohnda Clarke	000-0000	58 05 8921752	4401 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	21 04 8921752	4402 52nd Avenue
Rohnda Clarke	000-0000	59 05 8921752 (also listed as R2 05 188TR)	4403 52nd Avenue
Leeann Mclean	780-927-3041	20 04 8921752	4404 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	60 05 8921752	4405 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	19 04 8921752	Unit 1 4406 52nd Avenue
Mackenzie Housing Management Board	780-928-4349/ 780-927-3783	19 04 8921752	Unit 2 4406 52nd Avenue

Part 5 - 100 Year Flood Zone Residents

		Not found in Computer	4407 52nd Avenue
Hubert Lafleur	780-841-7633/ 780-928-4061	06 04 4357MC	4408 52nd Avenue

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Tow Trucks	A&J Towing	2	Standard Units	Blaine Morris	780-926-3416
Vans/Taxis	AAA Taxi		Taxis - High level & Area	Bill	780-926-3333
Foam - Firefighting	Acklands	2	Pails Class A Foam	Linda Williams	780-926-3758
Spill Response Equipment	Acklands	Several	Spill Kits	Linda Williams	780-927-3758
Vans/Taxis	Action North Recovery Center	1	7 Passenger Van	Joanne Mitchell	780-926-3113
Ambulances/Medical Transport	Aeromedical Emergency Services	3	ALS/BLS Ambulances High Level	On Call Dispatch	780-926-2116 (911)
Ambulances/Medical Transport	Aeromedical Emergency Services	2	ALS/BLS Ambulances Fort Vermilion	On Call Dispatch	780-927-3670 (911)
Front End Loaders	Allnite Trucking	2	John Deere 544E, John Deere 544A Both w/ fork and bucket	Marlo Bushvilt	780-926-3282
Picker Trucks / Cranes	Allnite Trucking	2	1 - 15 ton with 104 ft reach 1 ton with 130 ft reach (mobile mounted crane)	Marlo Bushvilt	780-926-3282
Tractors / Trailers	Allnite Trucking	1	Highway Tractor Several - Trailers - tandems - triaxles - lowboys, hi boys, specialty units	Marlo Bushvilt	780-926-3282

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Winch Trucks/ Bed Trucks	Allnite Trucking	3	3 x Winch trucks 3 x Bed trucks	Marlo Bushvilt	780-926-3282
Air Compressors	Bill Jenkins Enterprises	1	180 C Sullair	Bill Jenkins	1-403-556-0334
Bobcats (Skid Steers)	Bill Jenkins Enterprises	1	With bucket and forks	Bill Jenkins	1-403-556-0334
Front End Loaders	Bill Jenkins Enterprises	1	CAT 936	Bill Jenkins	1-403-556-0334
Graders	Bill Jenkins Enterprises	1	Champion	Bill Jenkins	1-403-556-0334
Off Road Vehicles / ATV's	Bill Jenkins Enterprises	Several	Quads	Bill Jenkins	1-403-556-0334
Picker Trucks / Cranes	Bill Jenkins Enterprises	2	7 Ton Picker	Bill Jenkins	1-403-556-0334
Pumps - Water	Bill Jenkins Enterprises	1	3" Honda	Bill Jenkins	1-403-556-0334
Tractors / Trailers	Bill Jenkins Enterprises		Triaxle Lowboy & Hibboys	Bill Jenkins	1-403-556-0334
Graders	Dechant Construction	5	14G (High Level)	Bob Glosser	780-926-4411

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Gravel Trucks / End Dumps	Dechant Construction	3	Off-road rock truck end dumps	Bob Glosser	780-926-4411
Off Road Vehicles / ATV's	Dechant Construction		Quads / Snowmobiles	Bob Glosser	780-926-4411
Track Hoes	Dechant Construction	Numerous	Various Sizes	Bob Glosser	780-926-4411
Vans/Taxis	Dechant Construction	1	15 Passenger Crew Van	Bob Glosser	780-926-4411
Helicopter Services	Delta Helicopters (High Level)	3	1 - Bell 206 with 100 gal bucket / stretcher capable, 1 - Bell 206 L with 125 gal bucket / stretcher capable, 1 - Bell 204 with 300 gal bucket with foam injection and stretcher capable, A-Star	Alten Ceh	780-926-3848
Helicopter Services	Delta Helicopters (Rainbow Lake)	2	1 -A-Star, 1 - Bell 206 with 100 gallon bucket, stretcher capable	Joe	780-956-3598
Vacuum Trucks	Everready Energy	5	4- High Level Area, 1- Hydro-vac truck	Jean Stupniski	780-926-3248
Water Trucks	Everready Energy	5	100 barrel - potable water, low volume pumping capability, 4" dump valves	Jean Stupniski	780-926-3248
Firefighting Units - Oilfield Contract	Firemaster Oilfield Services	5	1 - 300 gpm combination foam unit (in High Level) 4 - 500 gpm foam (in G.P.)	Derek Homme	780-926-4647

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
SCBA Services	Firemaster Oilfield Services	Numerous	Scott Air Packs, supplied air trailers	Derek Homme	780-926-4647
Shower Units	Firemaster Oilfield Services	1	Shower Unit with 250 gpm pump with 3% foam	Derek Homme	780-926-4647
Food / Catering Services / Grocery	Flamigo Inn	n/a	Catering (High Level)	Ashras Moustafa	780-926-8844
Food / Catering Services / Grocery	Foothills Family Restaurant	n/a	Catering (La Crete)	Mary Klassen	780-928-3488
Heavy Equipment	Forest Trotter			Ernie Driedger	780-928-4900
Vacuum Trucks	Formula Powell	1	1 Wash and Vac Truck	Simon	780-926-4040
Water Trucks	Formula Powell	4	3000 gallon tankers - potable water, low volume pumping capability	Simone	780-926-4040
Picker Trucks / Cranes	Formula Powell	2	17 ton with 60 ft reach (picker truck)	Simone	780-926-4433
Tractors / Trailers	Formula Powell	1	1 ton truck with 30' trailer	Simone	780-926-4433
Winch Trucks/ Bed Trucks	Formula Powell	7	1 - 385" bed truck, 1- 300" bed truck, 5- winch tractors with hi-boys or low-boys	Simone	7800-926-4433

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Water Trucks	Fort Vermilion Fire Department	1	1725 gallon Fire Tanker - high volume pumping, high volume dumping, able to hook to fire hydrants, portable tank, no potable water	Shane Dempster	780-927-4911 (911) 780-927-3178 780-841-1812
Blankets	Fort Vermilion Fire Department	6	Wool Blankets	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	11 Pails	20 liter pail (3% train foam)	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	2 Pails	50lb pails (General Triplex Dry Chemical Powder)	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	0.5 Pails	20 liter pails (Firefoam 104)	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	5.5 Pails	20 liter pails (Angus Forexpan (Forestry Foam))	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	2 Pails	20 liter pails (Angus Alcolseal 3/6%)	Shane Dempster	780-841-1812
Foam - Firefighting	Fort Vermilion Fire Department	11 Pails	19L pails (Chemguard Class A Plus Foam)	Shane Dempster	780-841-1812
Stretchers / Cots	Fort Vermilion Fire Department	6	1 - Metal Case, 2 - Ferno, 2 - Wooden, 1 - Aluminum	Shane Dempster	780-841-1812

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Buses	Fort Vermillion School Division	Numerous	School Buses	Dave Elias	780-928-3860 780-926-6463 780-928-3870
Water Trucks	Four-L Enterprises	1	100 barrel tandem truck	Don L'Arrivee Troy	780-683-2280
Track Hoes	Frank Wiens	1	Massey Ferguson	Frank Wiens	780-927-3651
Bulldozers	Frank Wiens	3	1 - Cat D7F 2 - Cat D9H	Frank Wiens	780-927-3651
Air Compressors	Friesen Logging	2	180 cfm (portable)	George Friesen	780-928-2285
Bobcats (Skid Steers)	Friesen Logging	1	With bucket	George Friesen	780-928-2285
Bulldozers	Friesen Logging	6	3 - Komatsu D85 1 - Komatsu D60E 1 - Komatsu D65P 1 - Komatsu D65EX	George Friesen	780-928-2285
Front End Loaders	Friesen Logging	1	2500 Timberjack	George Friesen	780-928-2285
Graders	Friesen Logging	2	La Crete	George Friesen	780-928-2285

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Picker Trucks / Cranes	Friesen Logging	1	Picker Truck (seasonal)	George Friesen	780-928-2285
Hydro Seating	Froese Enterprises	n/a		Peter Froese	780-928-2494
Bobcats (Skid Steers)	Froese Enterprises	1	With buckets, auger, dozer, sweeper, landscape rake	Peter Froese	780-928-2494
Gravel Trucks / End Dumps	Froese Enterprises	n/a		Peter Froese	780-928-2494
Food / Catering Services / Grocery	Frontier Motor Inn	n/a	Catering (High Level)	Celine Morad/ Gordon Ross	780-926-5005
Helicopter Services	Gemini Helicopters (High Level / Rainbow Lake)	5	2 - A-Stars with 120 gal bucket and stretcher kit, 3 - Bell 206 with 90 gal buckets, 1 - R44 (4 seater), 2 - R22 (2 seater)	Roch Dallaire	780-926-5558 1-888-926-5558
Communications	Gentel Communications	Numerous	Portable radios, satellite phones, vehicle mobiles, pagers	Tony Lesterperance	1-800-882-5965
Picker Trucks / Cranes	Greg Mckinniy Picker Service	1	1,100 lb - 10,000 lb picker 50 ft reach on 10 ton flat deck	Greg Mckinniy	780-926-2529 780-926-1868
Buses	Greyhound Lines of Canada		Greyhound Buses		780-926-3233

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Cat	High Level Construction	1	D5H	Mike	780-926-2200
Track Hoes	High Level Construction	1	Daywohoe	Mike	780-926-2200
Water Trucks	High Level Fire Department	1	1850 gallon Fire Tanker - high volume pumping, high volume dumping, able to hook to hydrants, portable tank, no potable water	Rodney Schmidt	780-926-3141 (911) 780-926-3781 780-926-8912
Blankets	High Level Fire Department	Numerous	Wool Blankets	Officer in Charge	780-926-3141 (911)
Foam - Firefighting	High Level Fire Department	40	N/A pails Class A N/A pails AR-AFFF	Rodney Schmidt	780-926-3141 (911)
Spill Response Equipment	High Level Fire Department	n/a	CPPI Spill Response Trailer	Rodney Schmidt	780-926-3781 780-926-8912
Stretchers / Cots	High Level Fire Department	25	Army style stretchers with blakents	Rodney Schmidt	780-926-3141
Helicopter Services	Highlander Helicopters	1	A-Star	Haword	780-9262284
Vacuum Trucks	Hirt's Vacuum Service	2	Highway trucks, HydroVac	Gerhard Hirt Elizabeth Hirt	780-926-4568

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Water Trucks	Hirt's Vacuum Service	4	2 - tandem axle water truck 1 - tandem axle drinking water truck, 1 - All terrain water truck, 1- Triaxle drive	Gerhard Hirt Elizabeth Hirt	780-926-4568
Firefighting Units - Oilfield Contract	Hse Integrated	Numerous	440-1150 gpm foam/dry chemical combination units (in G.P./Whitecourt)	Yues Plante	780-926-2088
SCBA Services	Hse Integrated	Numerous	Scott Air Packs, supplied air trailers	Yues Plante	780-926-2088
Shower Units	Hse Integrated	Numerous	Shower Units	Yues Plante	780-926-2088
Ambulances/Medical Transport	Husky Energy	1	Emergency Transport Vehicle	24 Hour Control Room	956-8010
Garbage Trucks	Jake's Disposal			Jake Weibe	780-928-2006
Food / Catering Services / Grocery	KFC	n/a	Fast Food Catering (High Level)	Becky Toker	780-926-3181 780-926-0262 780-926-4783
End Dump/ Gravel Truck	Klearway Grader Services	1	Tracker Truck	Raymond or Mary Friesen	780-928-2646
Emergency Generators	Knelsen Sand & Gravel	3	1 - 500 KW (portable), 1 - 375 KW (portable), 1 - 150 KW (portable)	Raymond Knelsen	780-928-3935

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Front End Loaders	Knelsen Sand & Gravel	12	La Crete	Raymond Knelsen	780-928-3935
Front End Loaders	Knelsen Sand & Gravel	3	High Level	Joe Bergen	780-926-3170
Gravel Trucks / End Dumps	Knelsen Sand & Gravel	3	2 Tandems, 1 Semi-End Dump, (High Level)	Joe Bergen	780-926-3170
Gravel Trucks / End Dumps	Knelsen Sand & Gravel	6	3 Rock Trucks (for rough jobs - gravel, dirt) (La Crete)	Raymond Knelsen	780-928-3935
Track Hoes	Knelsen Sand & Gravel	2	John Deere 892 D Seasonal	Raymond Knelsen	780-928-3935
Bulldozers	Krahn Logging	1	Komatsu 65A RLGP6	Corny Krahn Aaron	780-926-1402 780-926-0344 780-926-8884
Cats	Krahn Logging	1	La Crete 235 Cat	Corny Krahn Aaron	780-926-1402 780-926-0344 780-926-8884
Waste Disposal	L&P Disposals	n/a	Industrial / Residential waste disposal	Pate Bateman	780-926-2988 780-926-6470
Tractors / Trailers	L&P Disposals		High Level	Pat Bateman	780-928-3838
Ambulances/Medical Transport	Alberta Health Services	2	EMR/BLS Ambulance in La Crete	On Call Dispatch	(911)

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Food / Catering Services / Grocery	La Crete Co-op	n/a	Groceries (La Crete)	John Braun	780-928-3963 780-928-3178
Water Trucks	La Crete Fire Department	1	1725 gallon Fire Tanker - high volume pumping, high volume dumping, able to hook to hydrants, portable tank, no potable water	Peter Wiebe	780-928-3869 780-841-1630 780-928-3880
Blankets	La Crete Fire Department	N/A	Wool Blankets	Peter Wiebe	780-928-3869 780-841-1630 780-928-3880
Service Stations/Mechanical Repair	La Crete Tire & Battery			La Crete Isaac Dyck George Martens	780-928-3858 780-928-3749(H) 780-928-3693(H)
Tractors / Trailers	La Crete Transport			Dave Fehr	780-928-3989
Water Trucks	La Crete Water Service	3	3500 gallon tankers	Willy Klassen	780-928-2632
Barricades	La Prairie Group	Numerous	Road Barricades	Doug Brown	780-926-3208 780-926-0163
Front End Loaders	La Prairie Group	3	High Level	Doug Brown	780-926-3208 780-926-0163
Graders	La Prairie Group	2	High Level	Doug Brown	780-926-3208 780-926-0163

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Sandbags	La Prairie Group	Numerous	Sandbags	Doug Brown	780-926-3208 780-926-0163
Heavy Equipment	Limco Excavating			Henry Peters	780-928-2818
Water Trucks	Longway Trucking	9	50bbl potable water 100 bbl	Wayne Long	780-683-2282 780-926-0045
Barricades	Mackenzie County	Numerous	Road Barricades	John Martens	780-928-3015 780-841-1628
Bobcats (Skid Steers)	Mackenzie County	4	95XT Case with bucket, forks, auger	John Martens	780-928-3015 780-841-1628
Chain Saws	Mackenzie County	2	Chain Saws	John Martens	780-928-3015 780-841-1628
Graders	Mackenzie County	8	3 (La Crete)	John Martens	780-928-3015 780-841-1628
Graders	Mackenzie County	1	4 (Fort Vermilion) (Zama)	Laverne Cardinal	780-927-3718 780-841-1626
Gravel Trucks / End Dumps	Mackenzie County	3	Tandem	John Martens	780-928-3015 780-841-1628
Off Road Vehicles / ATV's	Mackenzie County	1	Quad	Laverne Cardinal	780-927-3718 780-841-1626

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Pumps - Water	Mackenzie County	2	2", 3", 6" water pumps	Fred Wiebe	780-928-3835 780-841-1681
Sandbags	Mackenzie County	Approx. 5000	Empty sandbags (FV)	Laverne Cardinal	780-9227-3718 780-841-1626
Front End Loaders	Mackenzie County	2	1 - La Crete 1 - Fort Vermilion With bucket, fork, boom and blade	John Martens	780-928-3015 708-841-1628
Off Road Vehicles / ATV's	Maltais Surveyors	6	Quads Skidoos	Micheal Thompson	780-926-4123 780-841-7221
Track Hoes	Moonlight Ditching	3	Usually in Zama Area	Dave Wilson	780-926-4524
Backhoes	Moonlight Ditching	1	Case 580 Extenda-hoe 4X4	Dave Wilson	780-926-4524
Hazardous Waste Disposal / Clean-up	Newalta Ltd.	n/a	Hazardous Waste Hauling	On Call	E: 1-780-465-1400 Reg Line: 1-800-999-0444
Air Services	Nor-Alta			Fort Vermilion	780-927-4630
Air Services	Nor-Alta			High Level	780-926-4631
Buses	Norline Bus Service	1	Passenger / Cargo Bus	George Tiecroeb	780-926-1744 780-926-7295

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Spill Response Equipment	Norpine Industrial Supply	Numerous	Various spill control supplies	Frank Penner	780-926-4494
Tractors / Trailers	North Peace Logging & Construction	3	Tractor trailer units 3 - tridem trailers - 1 tridem has scissorneck (multi use trailer), 1 - 16 wheel low bed, 8 - wheel jeep and 16- wheel jeep with attachments	Dave Wolfe Jake Wolfe	780-928-3863
Air Compressors	North Peace Logging & Construction	2	170 cfm	Jake Wolfe Dave Wolfe	780-928-3863
Bulldozers	North Peace Logging & Construction	4	2 - Cat D7G 2 - D9H	Dave Wolfe Jake Wolfe	780-928-3863
Emergency Generators	North Peace Logging & Construction	4	1 - 75 KW 1 - 35 KW 2 - 12 KW	Jake Wolfe Dave Wolfe	780-928-3863
Front End Loaders	North Peace Logging & Construction	3	966D Wheel Loader with bucket and grapple John Deere 33HP, John Deere 100HP	Jake Wolfe Dave Wolfe	780-928-3863
Graders	North Peace Logging & Construction	1	140G - has ice blades, no snow wing	Dave Wolfe Jake Wolfe	780-928-3863
Water Trucks	North Tall Cree First Nations	1	4500 gallon tanker - potable water, low volume pumping capability	Gabriel Meneen - Fire Chief	780-927-3727 780-927-4972

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Underwater Recovery/Dive Rescue	Northern Dive Recovery Ltd.		Underwater Recovery/ Dive Rescue	Lance Bushy	(780) 624-5872
Air Compressors	Northern Services	Numerous	185 cfm, 250 cfm	Doug Gramson Tom Allen	780-926-3959
Backhoes	Northern Services	2	Case 580 Extenda-hoe 4X4	Doug Gramson Tom Allen	780-926-3959
Barricades	Northern Services	Numerous	Road Barricades	Doug Gramson Tom Allen	780-926-3959
Bobcats (Skid Steers)	Northern Services	3	With forks, bucket, auger, and sweeper	Doug Gramson Tom Allen	780-928-3959
Trachoes	Northern Services	1	Small trachoes 5510 Trencher	Doug Gramson Tom Allen	780-926-3959
Emergency Generators	Northern Services	17	2 - 100 KW, 2 - 6 KW, 1 - 50 KW, 3 - 4600 W, 2 - 14 KW, 4 - 2600 W 2 - 8 KW, 1 - 1600 W	Doug Gramson Tom Allen	780-926-3959
Front End Loaders	Northern Services	1	Samsung SL 120-2 (High Level)	Doug Gramson Tom Allen	780-926-3959
Gravel Trucks / End Dumps	Northern Services	2	Tandems Triple axle decktruck	Doug Gramson Tom Allen	780-926-3959

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Off Road Vehicles / ATV's	Northern Services	43	20 - Quads (5 with trailers), 3 - Argos, 15 - Snowmobiles / sleds	Doug Gramson Tom Allen	780-926-3959
Pumps - Water	Northern Services	Numerous	2", 3", 4" trash & water	Doug Gramson Tom Allen	780-926-3959
Buses	Northern Shadow	4	Passenger Motor Coaches	Angus Apannah	780-926-4467
Food / Catering Services / Grocery	Northern Store	n/a	Grocery (Fort Vermilion)	Belinda Kelland	780-927-3758
Bulldozers	Peter Bergen	1	Cat D7G	Peter Bergen	780-928-3957 780-326-9195
Water Trucks	Peter's Water Service	2	100 barrel tanker	Jake Peters	780-928-2174
Heavy Equipment	Pineridge Logging Ltd.			Jake Froese/Peter Peters	780-928-2200 780-928-3190
Emergency Generators	Prudential Energy Services	13	6 - 8 KW (double as light towers), 1 - 20 KW	Kim Bankers	780-926-2622
Front End Loaders	Prudential Energy Services	1	High Level	Kim Bankers	780-926-2622
Maintenance Crews	Prudential Energy Services	4-6	Crew with trucks	Kim Bankers	780-926-2622

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Picker Trucks / Cranes	Prudential Energy Services	2	3 ton pickers on 2 ton trucks	Kim Bankers	780-926-2622
Pumps - Water	Prudential Energy Services	Numerous	2", 3", 4" trash & water	Kim Bankers	780-926-2622
Steamer Trucks	Prudential Energy Services	1	Mobile Steamer Truck	Kim Bankers	780-926-2622
Tractors / Trailers	Prudential Energy Services	Numerous	5th wheel trailers	Kim Bankers	780-926-2622
Winch Trucks/ Bed Trucks	Prudential Energy Services	6	4 - 1 ton winch trucks, 2 - 2 ton winch trucks	Kim Bankers	780-926-2622
Service Stations/Mechanical Repair	Quality Motors			La Crete Peter Martens Darryl Owens	780-928-2888 780-928-2607(H)
Communications	Quintel Communications	Numerous	Portable radios	Tracy	780-926-2662
Ambulances/Medical Transport	Alberta Health Services	Multiple		On Call Dispatch	911
Blankets	Rainbow Lake Fire		Wool Blankets	Tim McLean	780-956-4120 (911)
Foam - Firefighting	Rainbow Lake Fire			Tim McLean	780-956-4120 (911)

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Tractors / Trailers	Rainbow Transport			Bruce Goddard	780-926-3821 780-557-1437
Tow Trucks	Recovery Automotive	3	2- Flat beds, 1 Tow Truck	Peter Wiebe Amanda	780-926-2343
Crawlers	Riverside Backhoe	n/a	Catpiller crawler, D3C LGP	Willy Peters	780-928-2739 780-926-1333
Backhoes	Riverside Backhoe	1	Case 580 Extenda-hoe 4X4 La Crete	Willy Peters	780-928-2739 780-926-1333
Food / Catering Sevices / Grocery	Sarah's Diner	n/a	Catering (La Crete)	Sarah Neustaeter	780-928-4070 780-928-4007
Water Trucks	South Tall Cree First Nations	1	1 ton 1500 gallon tanker - potable water, low volume, pumping capability	Gabriel Meneen - Fire Chief	780-927- 3727 Hlth. Center 780- 927-4605
Food / Catering Sevices / Grocery	Stardust Motor Inn	n/a	Catering (High Level)	Celine Morad	780-926-4222
Food / Catering Sevices / Grocery	Super J Family Foods	n/a	Groceries (La Crete)	Darryl Friesen	780-928-3890
Tents/Shelters	Sustainable Resource Development	Numerous	Canvas Tents (12'X14'X7.5')	Jamie Yee	780-926-3761 780-926-5401
Chain Saws	Sustainable Resource Development	32	Chain Saws (seasonal)	Jamie Yee	780-926-3761 780-927-5401

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Communications	Sustainable Resource Development	Numerous	Fire Radios (seasonal)	Jamie Yee	780-926-3761 780-926-5401
Emergency Generators	Sustainable Resource Development	5	*2 KW - 4.9 KW (2 in High Level) *5 KW - 10 KW (1 in High Level)	Jamie Yee	780-926-3761 780-926-5401
Foam - Firefighting	Sustainable Resource Development	Numerous	Fire foam 104 - Class A, 30 5gal pails, 6 45gal drums, 7 800gal bulk in HL, 6 45gal drums in FV	Jamie Yee	780-926-3761 780-926-5401
Food / Catering Services / Grocery	Sustainable Resource Development	Numerous	Military rations, supplies, bottled water, propane stoves, mess kits	Jamie Yee	780-926-3761 780-926-5401
Off Road Vehicles / ATV's	Sustainable Resource Development	16	Quads 5 - HL, 2 - FV, 2 - RL Snowmobiles 2 - HL, 2 - FV, 2 - RL	Jamie Yee	780-926-3761 780-926-5401
Pumps - Water	Sustainable Resource Development	35	MK3 pumps (seasonal) Fort Vermilion High Level Rainbow Lake	Jamie Yee	780-926-3761 780-926-5401
Stretchers / Cots	Sustainable Resource Development	17	2 - Military style stretchers 15 - Cots	Jamie Yee	780-929-3761 780-926-5401
Heavy Equipment	Timberbound Construction			John Wiebe	780-928-3280 780-928-3661 780-926-7479

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Water Trucks	TOLKO - High Level	1	1500 gallon Fire tanker - high volume dumping, 500 gpm pump, pump and roll operations. Able to hook to fire hydrants, portable tank - non potable water	Rodney Schmidt	780-926-3781 780-926-8912
Ambulances/Medical Transport	TOLKO - High Level	1	EMR/BLS Ambulance in High Level	Rodney Schmidt	780-926-3781 780-926-8912
Foam - Firefighting	TOLKO - High Level	30	Pails Class A Foam	Rodney Schmidt	780-926-3781 780-926-8912
Global Positioning Units	TOLKO - High Level	1	Located in Woodlands Department	Tom Hoffman	780-926-3781 780-926-8946
Graders	TOLKO - High Level	1	High Level		780-926-3781
Spill Response Equipment	TOLKO - High Level	Numerous	Various spill control supplies	Rodney Schmidt	780-926-3781 780-926-8912
Backhoes	Town of High Level	1	John Deere 310 Extenda-hoe 4X4	Public Works	780-926-2201 780-841-1232
Barricades	Town of High Level	Numerous	Road Barricades	Public Works	780-926-2201 780-841-1232
Front End Loaders	Town of High Level	2	High Level	Public Works	780-926-2201 780-841-1232

Part 5 - Resource List

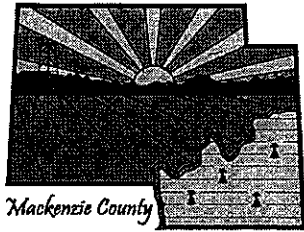
Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Graders	Town of High Level	1	High Level	Public Works	780-926-2201 780-841-1232
Gravel Trucks / End Dumps	Town of High Level	3	Tandem	Public Works	780-926-2201 780-841-1232
Pumps - Water	Town of High Level	3	3", 4", 6" trash & water	Public Works	780-926-2201 780-841-1232
Hydro Vac Truck	Town of High Level	1	Vacter 9100	Public Workd	780-926-2201 780-841-1232
Water Trucks	Town of High Level	1	1800 gallon tanker able to hook to fire hydrants, high volume dumping, low volume pumping, non-potable water	Public Works - Mark	780-841-1232
Water Trucks	TT's Transport - Rainbow Lake	3	Minimum 3500 gallon Tankers (100 barrel or 16 cube m.	Tony Schullter	780-926-3030
Off Road Vehicles / ATV's	Tuff-Line Sales	N/A	Quads , Snowmobiles	Jack Neudorf	780-928-3932
Steamer Trucks	Washall Portable Streamer	1	Mobile Steamer Truck	George Zacharias	780-841-1995
Track Hoes	Wayne's Trenching	2	1 - CAT EL200 with Twist Bucket, Cleanup Bucket, 1 - Hitachi EX 200 with ripper, chick blade, thumb	Wayne Mercredi	780-927-4322

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Backhoes	Wayne's Trenching	1	Case 580 Extenda-hoe 4X4 Fort Vermillion	Wayne Mercredi	780-927-4322
Bulldozers	Wayne's Trenching	1	Case 850G	Wayne Mercredi	780-927-4322
Crawler Tractors	Wayne's Trenching	1	Smaller cat with blade	Wayne Mercredi	780-927-4322
Tractors / Trailers	Wiebe's Transport	10	3- Highway tractors 3- Propane Trucks 2- Gravel Trailers Grain Buckers Refervans	Phillip Wiebe	780-928-3864
Backhoes	Wiebe's Transport	1	Case 580 Extenda-hoe La Crete	Phillip Wiebe	780-928-3864
Crawler Tractors	Wiebe's Transport	1	450D Case	Phillip Wiebe	780-928-3864
Off Road Vehicles / ATV's	Wolverine Ford	Numerous	Quads / Snowmobiles with trailers and sleds	Dan Lapoint	780-926-2291
Food / Catering Services / Grocery	Young China	n/a	Catering (La Crete)	Richard Yiu	780-928-4888
Ambulances/Medical Transport	Zama Fire/Rescue	1	First Response Unit	On Call Dispatch	911

Part 5 - Resource List

Type of Equipment	Company	Number of Units Available	Equipment Details	Contact Name	Phone Number
Blankets	Zama Fire/Rescue		Wool Blankets	Peter Dyck	911
Foam - Firefighting	Zama Fire/Rescue			Peter Dyck	911



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Emergency Management Agency

BACKGROUND / PROPOSAL:

Attached Bylaw 721/09 states at 6.1 that Council shall: *Establish an agency of Council, to be known as the "Mackenzie County Emergency Management Agency" and shall be comprised of:*

- a) the Reeve
- b) the Chief Administrative Officer
- c) the Director of Emergency Services
- d) shall, by resolution, establish and maintain the Mackenzie County Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the *Emergency Management Act*;
- e) shall appoint a Director of the Mackenzie County Emergency Management Agency.

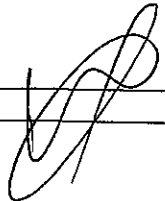
This Agency is a requirement of the Province of Alberta pursuant to the *Emergency Management Act, Chapter E-6.8*.

OPTIONS & BENEFITS:

For review and appointment of a Director, the terms of reference for the Committee will also need to be formalized and adopted by Council.

COSTS & SOURCE OF FUNDING:

N/A

Author:	R.N.Becker	Review by:	R.N.Becker	CAO	
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RECOMMENDED ACTION:

That the Chief Administrative Officer be appointed as the Director of the Mackenzie County Emergency Management Agency.

Author:	R.N.Becker	Review Date:	R.N.Becker	CAO	
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BYLAW NO. 721/09

**BEING A BYLAW OF MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO ESTABLISH AN EMERGENCY MANAGEMENT AGENCY**

WHEREAS the *Municipal Government Act, RSA 2000, Chapter M-26*, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

WHEREAS, the Council of Mackenzie County is responsible for the direction and control of emergency response and is required under the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000*, to establish and maintain a municipal emergency management agency; and

WHEREAS it is desirable in the public interest, and in the interest of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Councils' statutory powers and obligations under the said *Emergency Management Act*; and

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

SECTION 1 NAME OF BYLAW

1.1. This Bylaw may be cited as the "Municipal Emergency Management Agency Bylaw".

SECTION 2 INTERPRETATION

2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to the municipal emergency management agency in the Municipality, the provisions of this bylaw shall apply.

SECTION 3 DEFINITIONS

3.1 In this bylaw

- a) "Act" means the *Emergency Management Act, Chapter E-6.8, RSA 2000* and all amendments thereto;
- b) "Council" means the Council of Mackenzie County;

- c) "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people or in widespread damage to property;
- d) "emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- e) "Mackenzie County Emergency Response Committee" means a Council appointed committee consisting of a member or members of the local authority;
- f) "local authority" means where a municipality has a council within the meaning of the *Municipal Government Act Chapter M-26, RSA 2000*;
- g) "Minister" means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Emergency Management Act*;
- h) "Mackenzie County Municipal Emergency Management Agency" means the agent of the local authority, to carry out the local authority's statutory powers and obligations under the *Alberta Emergency Management Act*;
- i) "Municipal Emergency Plan" means the emergency plan prepared by the Director of the Municipal Emergency Management Agency;
- j) "municipality" means the area comprising a municipality within the meaning of the *Municipal Government Act Chapter M-26, RSA 2000*;
- k) Words importing the masculine gender only, include the feminine gender whenever the context so requires and vice versa;
- l) Words importing the singular shall include the plural or vice versa whenever the context so requires.

SECTION 4 MUNICIPAL EMERGENCY RESPONSE COMMITTEE

4.1 Council shall:

- a) by resolution, establish the Mackenzie County Emergency Response Committee that shall consist of the Reeve and two members of Council to serve on the Committee;
- b) provide for the payment of expenses of the members of the Mackenzie County Municipal Emergency Response Committee;
- c) ensure that emergency plans and programs are prepared to address emergencies or disasters in Mackenzie County;
- d) approve the Municipal Emergency Plan and related programs;
- e) review the status of the Municipal Emergency Plan and related programs at least once annually.

4.2 Mackenzie County Emergency Response Committee shall:

- a) review the Municipal Emergency Plan and related programs on a regular basis; and
- b) advise Council on the development and status of the Municipal Emergency Plan and related programs at least once annually.
- c) Quorum for this committee is two (2).

SECTION 5 DECLARATION, CANCELLATION OR TERMINATION OF A STATE OF LOCAL EMERGENCY

- 5.1 Council hereby delegates to the Mackenzie County Emergency Response Committee the authority to declare a State of Local Emergency pursuant to the *Act*.
- 5.2 Council hereby authorizes the Mackenzie County emergency management committee to, in the absence of a quorum of Council upon the declaration of a State of Local Emergency and for the duration of such State of Local Emergency, do all acts and take all necessary proceedings to address the emergency pursuant to the *Act*.
- 5.3 A declaration of a state of local emergency under section 5.1 must identify the nature of the emergency and the area of the municipality in which it exists.
- 5.4 Immediately after the making of a resolution for a declaration of a state of local emergency, the local authority shall cause the details of the declaration to be published by any means of communication that it considers is most likely to make known to the population of the area of the municipality affected the contents of the declaration.
- 5.5 The local authority may delegate any of its powers and duties under the *Emergency Management Act* to the municipal emergency response committee.
- 5.6 On the making of a declaration of a state of local emergency and for the duration of the state of local emergency, the local authority may do all acts and take all necessary proceedings, including the following:
 - a) cause any emergency plan or program to be put into operation;
 - b) exercise any power given to the Minister under section 19(1) of the *Act* in relation to the part of the municipality affected by the declaration;
 - c) authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section

19(1) of the *Act* in relation to the part of the municipality affected by the declaration.

- 5.7 Mackenzie County may, during or within sixty (60) days after the state of local emergency, by by-law that is not advertised but is approved by the Minister responsible for the *Municipal Government Act*, borrow any money necessary to pay expenses caused by the emergency, including payment for services provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of Mackenzie County
- 5.8 The local authority shall forthwith on making a declaration of a state of local emergency forward a copy of the declaration to the Minister.
- 5.9 The Minister may cancel the declaration of a state of local emergency at any time the Minister considers appropriate in the circumstances.
- 5.10 A declaration of a state of local emergency lapses seven (7) days after its making by the local authority unless it is earlier cancelled by the Minister, or terminated by the local authority, or unless it is renewed by the local authority.
- 5.11 When, in the opinion of the local authority, an emergency no longer exists in an area of the municipality in relation to which a declaration of a state of local emergency was made, it shall by resolution, or in the case of the Minister responsible for the *Municipal Government Act*, by order, terminate the declaration of a state of local emergency in respect of that area.
- 5.12 Immediately after:
- a) that passage of a resolution or order terminating a declaration under section 5.11;
 - b) the cancellation by the Minister of a declaration of a state of local emergency; or
 - c) the termination by lapse of time of a declaration of a state of local emergency,
 - d) Mackenzie County shall cause the details of the declaration or cancellation or the fact of the termination by lapse of time to be published by any means of communication that it considers is most likely to make known to the majority of the population of the area affected, the contents of the declaration or cancellation or the fact of the termination.
- 5.13 If a state of local emergency is declared to exist by the local authority:
- a) neither Mackenzie County nor any member of the local authority; and
 - b) no person appointed by a local authority to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through

any action taken under the *Emergency Management Act* or the regulations, nor are they subject to any proceedings by way of prohibition, certiorari, mandamus or injunction.

5.14 Notwithstanding section 5.13:

- a) any member of a local authority; and
- b) any person acting under the direction or authorization of the local authority, is liable for gross negligence in carrying out duties under the *Emergency Management Act* or regulations.

SECTION 6 MUNICIPAL EMERGENCY MANAGEMENT AGENCY

6.1 Council shall:

Establish an agency of Council, to be known as the "Mackenzie County Emergency Management Agency" and shall be comprised of:

- a) the Reeve
- b) the Chief Administrative Officer
- c) the Director of Emergency Services
- d) shall, by resolution, establish and maintain the Mackenzie County Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the *Emergency Management Act*;
- e) shall appoint a Director of the Mackenzie County Emergency Management Agency.

6.2 Director of the Mackenzie County Emergency Management Agency shall:

- a) be responsible to Council via the Emergency Management Committee;
- b) prepare and coordinate emergency plans and programs for Mackenzie County;
- c) act as director of emergency operations on behalf of the Mackenzie County Emergency Management Agency.
- d) co-ordinate all emergency services and other resources used in an emergency and,
- e) be responsible for the submission of an annual report describing the status of emergency preparedness in the municipality.
- f) perform other duties as prescribed by Council.

6.3 The following public and private organizations operating in Mackenzie County shall be invited to nominate representatives to serve as members of the Mackenzie County Emergency Management Agency:

- a) the NCO i/c High Level Detachment RCMP or designate;
- b) the NCO i/c Fort Vermilion Detachment RCMP or designate;
- c) the NCO i/c Assumption Detachment RCMP or designate
- d) the Community Peace Officer(s) for Mackenzie County;
- e) the Fire Chiefs for Fort Vermilion, La Crete & Zama or their designate(s);
- f) the Director of Operational Services North & South or designate(s);
- g) the Director of Protective Services for the Town of High Level;
- h) Alberta Health Services (AHS) representatives for Hospital & Community clinics or designate(s);
- i) the Zone Coordinator for AHS, Ambulance Services or designate;
- j) the Directors of Family and Community Support Services for Fort Vermilion, La Crete & Zama or their designate(s);
- k) the Superintendent of the Fort Vermilion School Division or designate;
- l) the School Board Trustee(s) of the Fort Vermilion School Division;
- m) the Manager of Social Services or designate;
- n) representative(s) from Alberta Sustainable Resource Development;
- o) representative(s) from Alberta Transportation;
- p) representative(s) from Northern Lights Gas Co-op;
- q) representative(s) from ATCO Electric;
- r) representative(s) from Telus;
- s) representative(s) from local business/industry;
- t) local volunteer support groups.

SECTION 7 SEVERANCE

- 7.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

SECTION 8 COMING INTO EFFECT

- 8.1 This Bylaw shall come into force and effect on the final day of passing thereof.
- 8.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

First Reading given on the 27th day of May, 2009.

Second Reading given on the 9th day of June, 2009.

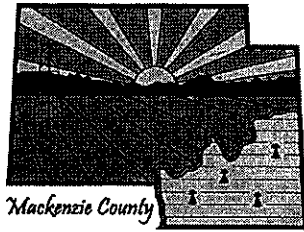
Third Reading and Assent given the 9th day of June, 2009.

(original signed)

Greg Newman
Reeve

(original signed)

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Emergency Response Committee

BACKGROUND / PROPOSAL:

Attached Bylaw 721/09 states at 4.1 that Council "by resolution, establish the Mackenzie County Emergency Response Committee that shall consist of the Reeve and two members of Council to serve on the Committee"

This committee is responsible for:

- Ensure that emergency plans and programs are prepared to address emergencies or disasters in Mackenzie County;
- Approve the Municipal Emergency Plan and related programs;
- Review the status of the Municipal Emergency Plan and related programs at least once annually.

This Agency is a requirement of the Province of Alberta pursuant to the *Emergency Management Act, Chapter E-6.8.*

OPTIONS & BENEFITS:

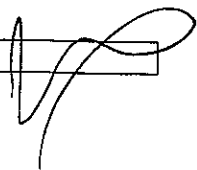
For review and appointment of committee members.

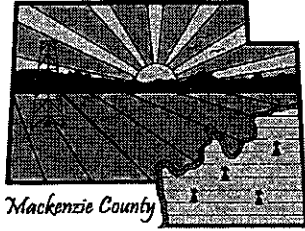
COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Reeve and the following two Councillors be appointed to the Municipal Emergency Response Committee.

1. _____
2. _____

Author: R.N.Becker	Review by: R.N.Becker	CAO	
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 23, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

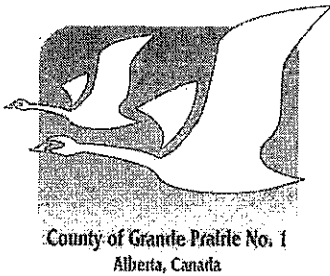
The following items are attached for your information, review, and action if required.

	Page
• STARS Air Ambulance Service	371
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• Northern Alberta Mayors' and Reeves' Caucus Meeting	375
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•	
•	

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: _____ CAO _____



**COUNTY OF
GRANDE PRAIRIE
No. 1**

PROUD SUPPORTER OF



September 1, 2009

Honourable Ronald Liepert
Minister of Health and Wellness
#323 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Minister Liepert:

RE: STARS Air Ambulance Service

The County of Grande Prairie's Council was recently made aware that the STARS air ambulance service in Grande Prairie has not been approved for base funding by Alberta Health.

This funding decision is not acceptable to the County.

STARS bases located elsewhere in the province, do receive base funding from the Province. It would appear Alberta Health has decided residents of North West Alberta do not require the same life saving services other Albertans in the Province enjoy and can call upon in an emergency.

Municipalities, private and public companies and private citizens have financed the Grande Prairie base since its inception, expecting the Province would step up and fund a dedicated rotary wing air ambulance service in the North West to the level they do elsewhere.

County Council urges you in the strongest possible way, to revisit the decision, not to provide base funding to STARS Grande Prairie.

We look forward to hearing from you on this issue that is so critical to the residents of our region.

Yours truly,

Everett McDonald
Reeve

BR/sr

cc: Honourable Mel Knight, MLA for Grande Prairie-Smoky
Mr. Wayne Drysdale, MLA for Grande Prairie-Wapiti
Premier Ed Stelmach, Premier of Alberta
Zone Members
Council File

Carol Gabriel

From: PC Alberta [newsletter@albertapc.ab.ca]
Sent: Friday, September 04, 2009 10:06 AM
To: Bill Kostiw
Subject: 2009 Northern Premier's Dinner [734339]
Attachments: 09AdvanceOrderFormNorthernAlberta.pdf

2009 Northern Alberta Premier's Dinner

Please plan to attend this year's Northern Premier's Dinner on Thursday October 1st at the Sawridge Inn & Conference Centre.

My team and I are looking forward to our visit to Fort McMurray for an evening of networking, fine food, and entertainment. The members of the PC Caucus and I want to hear you share your ideas and views of what is happening in and around Fort McMurray.

Dinner Chair Iris Kirschner and her committee have been working tirelessly over the past few months to put together this fantastic event. In order to not miss out on this great opportunity, you may use the advance order form enclosed with this letter, or phone 1-800-461-4443 for further information.

You can also call any one of the following people to order your tickets:

Cameron Donald (780) 799-3234
Jeff Fitzner (780) 788-0900
Dale H. Unruh (780) 743-1133 ext. 0 (speak with Cherlyn Cartwright)

See you on October 1!

Best regards,

Ed Stelmach
Premier

**The Premier's Dinner
2009 Northern
Alberta**

ADVANCE ORDER FORM

To: lcerra@albertapc.ab.ca (Linda Cerra) **From:** _____
Fax: 1-780-423-1634 **Phone:** _____
Phone: 780-442-4665 or 1-800-461-4443 **Date:** _____
Re: Premier's Dinner Tickets **Pages:** _____

Please reserve _____ tickets for the Fort McMurray Premier's Dinner at The Sawridge Hotel, Thursday, October 1, 2009.

Ticket Price \$250.00 Tables of 10 \$2500.00 Official tax receipts for \$225.00/ticket will be issued.

NOTE: WE CANNOT ACCEPT PAYMENT FROM, OR ISSUE TAX RECEIPTS TO: TOWNS, VILLAGES, MUNICIPALITIES, SCHOOL DIVISIONS OR SOCIETIES. Call Linda @ 780-442-4665 for more information.

Name (for tax receipt) _____

Address: _____

Postal Code: _____ Phone Number _____

Method of Payment: _____ Cheque _____ Visa _____ Mastercard

Card# _____

Expiry: _____ Amount _____ Signature _____

Name of cardholder _____

Guest List _____

Please make cheque payable to PC Alberta and mail this form with payment to: PC Alberta 9919, 106th Street NW, Edmonton AB T5K 1E2



MAYOR STEPHEN MANDEL
CITY OF EDMONTON

2nd FLOOR, CITY HALL
1 SIR WINSTON CHURCHILL SQUARE
EDMONTON, ALBERTA, CANADA T5J 2R7
PHONE: (780) 496-8100
FAX: (780) 496-8292
E-MAIL: stephen.mandel@edmonton.ca

September 8, 2009

PLEASE RETURN BY SEPTEMBER 25
FAX TO: (780) 496-8292

Dear Northern Alberta Mayors' and Reeves':

I am writing to confirm the upcoming Northern Alberta Mayors' and Reeves' Caucus Meeting:

Friday, October 16, 2009, 10:00 a.m. - 2:00 p.m.
Shaw Conference Centre – Salon 2 [9797 Jasper Avenue]

*A continental breakfast will be available at 9:30 a.m.

The meeting topic will be agriculture, food trade and food safety. There will also be a presentation and discussion on Edmonton's bid for EXPO 2017 and the benefits to northern Alberta. A complete agenda package will be forwarded closer to the event.

Please confirm your attendance **no later than Friday, September 25th**, by faxing this completed form to (780) 496-8292 or by email to cheryl.vesseur@edmonton.ca.

A block of rooms is being held for Thursday, October 15 under "Northern Alberta Mayors' and Reeves' Caucus" at the **Marriott Courtyard Edmonton** located at One Thornton Court [99 Street & Jasper Avenue]. Its location is convenient to both City Hall and the Shaw Conference Centre.

In order to receive the preferred rate of \$129/night (plus taxes), you must reserve your room directly with the hotel no later than **September 30**. Rooms can be booked by phoning (780) 423-9999.

Should you have any questions or require further information, please contact Blaire McCalla in my office at (780) 496-8105.

Yours truly,

Stephen Mandel, Chair
Northern Alberta Mayors' and Reeves' Caucus

PLEASE CONFIRM BEFORE Friday, September 25th:

- I **WILL** be attending the NAMRC Meeting on **Friday, October 16th at the Shaw**
- I **WILL NOT** be attending the NAMRC Meeting

Name of Mayor/Reeve

Municipality



2521 Inkster Boulevard • Winnipeg, MB • R3C 2E6
 Phone: (204) 594-3473 • Fax: (204) 694-3230
 Toll Free: 1-800-565-3473

QUOTE #: 09PK77R1

September 9, 2009

Mackenzie County
 Box 645, 4511-46 Ave
 Fort Vermillion, AB
 T0H 1N0
 (780) 927-4266
 Attn: CAO Bill Kostiw

Dear Sir;

We at Fort Garry Fire Trucks would sincerely like to thank you for your most recent order.

Please accept this letter as acknowledgement that your order is now received and is now being processed.

We wish to confirm the selling price as of today's date is \$218,000.00 plus applicable taxes. The anticipated delivery of this unit will be approximately June 10, 2010 dependant on the chassis delivery.

There will be a line drawing sent to you within the next forty-five (45) days for your approval. It is imperative that you sign and send the drawing back in the time frame required or your delivery will be delayed.

We at Fort Garry Fire Trucks look forward to supplying your community with high quality products.

Yours Sincerely,

Brad Petrie
 Sales Co-ordinator

*Note
 High Level Fire Dept
 Water Tanker.*

Signage



www.fgft.com

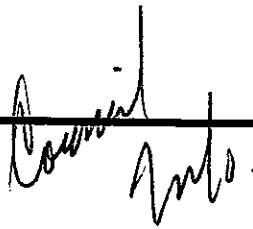


DOC: 5.5.4.
 Order Acknowledgment



Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Friday, September 11, 2009 2:32 PM
To: Carol Gabriel
Subject: News Release - Alberta and Yukon forge stronger ties with formal agreement ~26874~



News Release

September 11, 2009

Alberta and Yukon forge stronger ties with formal agreement Premiers sign accord of cooperation on a variety of mutual interests

Edmonton... A new Alberta-Yukon Accord signed by Alberta Premier Ed Stelmach and Yukon Premier Dennis Fentie will promote closer ties between the two jurisdictions for sharing information and ideas, and identifying new opportunities for cooperation. The Accord will be in effect until 2013.

"The Alberta-Yukon Accord will enhance our ability to move forward on issues that are important to the residents of both Yukon and Alberta," said Premier Stelmach. "It makes good economic sense given the natural resources in both Yukon and Alberta, and the markets we seek together."

"Yukon and Alberta governments have had a productive and cooperative relationship in the past for the benefit of our citizens," Premier Fentie said. "I look forward to the opportunities arising from this Accord to further enhance our relationship."

Mutual interests covered by the Accord include: climate change and environmental management; education, literacy and skills training; emergency response planning; energy and resource development; health care; labour mobility; regional economic development; research and innovation; sport, recreation and healthy living; tourism; trade and investment; and transportation and infrastructure.

The Alberta and Yukon governments have a history of cooperation in a number of areas including energy and resource development, wildland fire response, education and health.

For more information visit www.international.alberta.ca.

-30-

Media inquiries may be directed to:

Tom Olsen
Office of the Premier
780-422-4905
780-718-3034 (cell)

E-mail: tom.olsen@gov.ab.ca
To call toll free within Alberta dial 310-0000.

Roxanne Vallevand
Cabinet Communications
Government of Yukon
867-633-7949
E-mail: roxanne.vallevand@gov.yk.ca

Visit the Government of Alberta newsroom newsroom.alberta.ca.



*Administration and County Council
would like to invite you to an*

***Open House and Farewell to
Dianne Nellis***

as she takes on the challenge of CAO of Saddlehills County

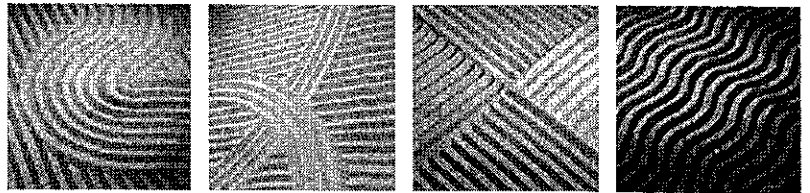
*September 25th, 2009
2:00 p.m. to 5:30 p.m.
(Program at 3:00 p.m.)*

*County of Grande Prairie No. 1
10001 – 84th Avenue
Clairmont, Alberta T0H 0W0*

*Please R.S.V.P. to Sheryle Runhart by
September 21st, 2009*

*Telephone: 780-532-9842 ext. 205
Email: srunhart@countygp.ab.ca*

YOU ARE INVITED TO A
COMPLIMENTARY SEMINAR



Recent Developments in Municipal Law

Come out to a session on issues relevant to elected officials, administration, managers, and senior management teams from Alberta municipalities presented by Kent Davidson, Robert Noce, David McCalla, and Teresa Meadows of Miller Thomson LLP.

OUR INTERACTIVE PANEL DISCUSSION WILL FOCUS ON

- Recent Changes in Legislation
- Do's and Don'ts of Running for Office and Staying There
- Recent Cases from our Courts
- Alberta's New Land Stewardship Act - Effects on Municipal Powers

MILLER THOMSON LLP OVERVIEW

Our firm is dedicated to providing comprehensive and integrated legal services to municipalities across Alberta.

Miller Thomson LLP is one of Canada's largest national law firms, with 425 lawyers working across Canada in offices located in Toronto, Vancouver, Calgary, Edmonton, London, Kitchener-Waterloo, Guelph, Markham and Montréal. The firm provides a complete range of business law, advocacy and personal legal services to Canadian and international corporations, entrepreneurs, institutions, governments and not-for-profit organizations.

THURSDAY, OCTOBER 8, 2009

10:00 a.m.- 1:00 p.m.

River Cree Resort & Casino
300 Lapotac Blvd
Enoch, Alberta

Presentation will begin at 10:00 a.m.
Lunch will be served at NOON

R.S.V.P.

to Angela Vaasjo
by Friday, October 2, 2009
Email: avaasjo@millerthomson.com
Fax: 780.424.5866
Tel: 780.429.9436

www.millerthomson.com

KENT H. DAVIDSON, Q.C.



Mr. Davidson is a partner at Miller Thomson LLP and a former City of St. Albert Councillor. His practice includes municipal law, labour and employment, and commercial litigation.

ROBERTO NOCE, Q.C.



Mr. Noce is a partner at Miller Thomson LLP and a former City of Edmonton Councillor. His practice includes municipal law, real estate development, condominium and corporate/commercial matters.

DAVID R. McCALLA



Mr. McCalla is a partner at Miller Thomson LLP who has Chaired or managed many successful political campaigns in Edmonton. He advises a broad range of business and public clients in a variety of industries.

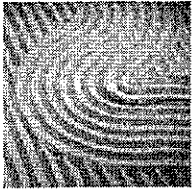
TERESA L. MEADOWS



Ms. Meadows is a senior associate at Miller Thomson LLP and provides advice to public and private sector clients on the risks and opportunities presented by environmental regulation including carbon trading, green building, alternative energy development, sustainable reporting and investment and brownfields redevelopment.

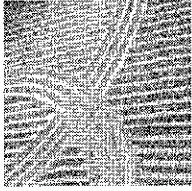
**MILLER
THOMSON** LLP

Barristers & Solicitors
Patent & Trade-Mark Agents



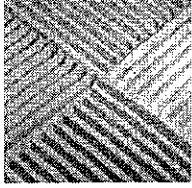
SEMINAR REGISTRATION FORM

Yes, please register me for the complimentary seminar **Recent Developments in Municipal Law**
Presented by Miller Thomson LLP



RIVER CREE RESORT & CASINO

Thursday, October 8, 2009
10:00 a.m.- 1:00 p.m.
River Cree Resort & Casino
300 Lapotac Blvd
Enoch, Alberta



PARTICIPANT 1

Surname	Given Name and Initial
Position / Title	Company or Organization
Address	City / Postal Code
E-mail	Office Phone



PARTICIPANT 2

Surname	Given Name and Initial
Position / Title	Company or Organization
Address	City / Postal Code
E-mail	Office Phone

TO RESERVE YOUR SPACE

R.S.V.P. by Friday, October 2, 2009
to Angela Vaasjo
Email: avaasjo@millerthomson.com
Fax: 780.424.5866
Tel: 780.429.9436

**MILLER
THOMSON** LLP

Barristers & Solicitors
Patent & Trade-Mark Agents

BC Announces Aggressive New Incentive Package and impressive land sale results



The Province of British Columbia's Ministry of Energy, Mines and Petroleum Resources has announced an aggressive new royalty credit program and oil and gas stimulus package designed to attract investment and produce immediate economic benefits for British

Columbia, including jobs and infrastructure projects, announced Blair Lekstrom, minister of the department.

"B.C. is one of the most competitive oil and gas jurisdictions in North America, and this stimulus package will further strengthen the sector while increasing provincial revenues," said Lekstrom. "In this day and age capital investment is very fluid and we want to encourage the oil and gas sector to invest in British Columbia."

The province has awarded \$120 million in royalty credits under the Infrastructure Royalty Credit Program to 19 companies for 31 oil and gas infrastructure projects, announced Lekstrom

"These projects represent new and improved infrastructure that will provide more jobs and opportunities for British Columbians," said Lekstrom. "Roads and pipelines deliver economic stability and the opportunity to develop the oil and gas industry which, in turn, brings revenues that help to fund education, health care and social programs for everyone."

These 31 new road and pipeline projects will support oil and gas exploration and production, and improve access to underdeveloped areas of northeast British Columbia.

This increased activity and new production will generate additional royalty revenue to the province.

Projects were awarded credits under the Infrastructure Royalty Credit Program following a Request for Applications and careful evaluation of each project's economic benefits to British Columbia. As in previous years, industry response to the Request for Applications was very strong, with applications for 68 projects involving a total request of approximately \$760 million in estimated construction costs.

The program provides oil and gas companies with royalty deductions in exchange for industry investment in road and pipeline infrastructure. Companies are required to fund the entire cost of an approved infrastructure project and may receive up to 50 per cent of the eligible project costs from the province, paid in the form of royalty deduction once the project is completed. As of March 31, 2009, the Infrastructure Royalty Credit Program was responsible for the development of 58 new or upgraded all-season roads and 52 pipeline projects in B.C.

The overall stimulus package has the advantage of not requiring direct government spending to increase activity and investment, while generating positive revenue to the Crown. In a conservative scenario, the government predicts after three years the program will generate \$2.50 in net incremental revenues for every \$1 of royalty credit provided. Since these are royalty credits and not expenditures, the Crown benefits from the activity in addition to royalty revenue generated from wells that would likely not have been drilled.

The package includes four royalty and two regulatory initiatives that will enhance B.C.'s competitive business cli-

mate, creating momentum in the industry and attracting significant new investment in the province.

Royalty initiatives included in the package are:

- A one-year, two per cent royalty rate for all wells drilled in a 10-month window (September 2009 - June 2010).
- An increase of 15 per cent in the existing royalty deductions for natural gas deep drilling.
- Qualification of horizontal wells drilled between 1,900 and 2,300 metres into the Deep Royalty Credit Program.
- An additional \$50 million allocation for the Infrastructure Royalty Credit Program to be offered this fall to stimulate investment in oil and gas roads and pipelines.

Regulatory initiatives included in the package are:

- Commingling in the plains area, to be announced by the Oil and Gas Commission in the near future; and,
- Amendments to the drilling licence regulation to create flexibility that will allow industry to move wells to production while not losing privileges to convert drilling licences to leases.

The package is projected to increase drilling activity, generate substantial industry investment, and provide incremental royalty revenues to the Crown.

At the same time, the BC government says its most recent land sale netted \$37 million.

The August land rights sale resulted in \$37 million in bonus bids, bringing the calendar year to date total to \$321.7 million.

The Aug. 12 sale offered 47 parcels covering 22,757 hectares, and sold 41 parcels covering 21,080 hectares. The average price per hectare was \$1,759.

The key parcels in the sale included:

- Five drilling licences that totalled nearly \$15.8 million. Bids ranged from \$3,100 to \$6,000 per hectare. These par-

cels are located between 20 km and 50 km east of Chetwynd in the Groundbirch-Brassey area.

Drilling licences provide the exclusive right to explore for petroleum and natural gas by drilling wells. They are acquired by the successful bidder at the Crown sale, and primary terms are three, four or five years, depending on location.

Leases provide the exclusive right to produce petroleum and natural gas and are acquired by the successful bidder at the Crown sale or selected from permits and drilling licences. Primary terms are five or 10 years, depending on location.

The next sale is scheduled for Sept. 16, 2009 and will offer 34 parcels covering 15,885 hectares.

EnCana doubles cash reward to \$1 million to help solve Dawson Creek bombings.

EnCana Corporation has doubled its offer of a cash reward for helping solve the Dawson Creek bombings. EnCana is offering up to \$1 million cash for information directly leading to the arrest and prosecution of the individual or individuals responsible for the recent bombings at EnCana facilities in the Tomslake area near Dawson Creek, BC. The reward is intended to encourage anyone with information, including EnCana employees and contractors, help the police solve these crimes, stop any further attacks and help ensure the safety of the communities in and around Dawson Creek.

"We have doubled our reward, now up to \$1 million, in the hope that someone will come forward to help solve these crimes. We are very willing to pay \$1 million for information that helps stop these bombings and end these threats to the safety of the people in the Dawson Creek communities," said Mike Graham, EnCana's executive vice-president and president, Canadian Foothills Division.

"As well, EnCana employees and contractors are now eligible for the reward. We want to remove any barrier that would prevent someone with crime-solving information from coming forward. We have made this change to encourage someone who may have previously been reluctant

to share information to now do the right thing and help police solve these crimes," Graham said.

"We have witnessed six bombings of natural gas facilities in the past nine months. Each one is a threat to the safety, well-being and peace of mind of our workers, contractors and the people who live in the affected communities. These are violent and dangerous criminal acts. They disrupt the lives of the people who live there and pose a very serious risk of causing injury or even death. The safety of our workers and the people who live in the communities where we operate is of paramount importance," Graham said.

Anyone with information about these bombings who want to qualify for the reward is encouraged to contact the Royal Canadian Mounted Police in one of the following ways:

- Telephone the RCMP toll-free at 1 866-994-7473
- Go online by visiting: www.dawsoncreekbombings.com
- Visit: www.encana.com and click on the Dawson Creek bombings link to the RCMP website
- Visit your local detachment of the RCMP

The RCMP is investigating six bombings that occurred between October 2008 and July 2009 at three pipeline locations, a metering shed on an EnCana well site and two wellheads. The most recent attack on a wellhead occurred on July 1 and took four days to bring under control.

Calgary's Deepwell Energy Services Trust announces

it is in the midst of raising \$7 million through a financing arrangement that will see Gibson Energy ULC, among the largest largest independent midstream energy companies in Canada, take a large stake in the oilfield waste management company.

Deepwell CEO Jay Simmons says the recapitalized business will focus on bringing oil-handling capabilities by pipeline connecting several of its existing facilities and adding waste-handling capabilities to selected sites.

"There are a number of meaningful synergies that have been identified that should enable Deepwell's existing

oilfield waste management facilities to capitalize on the extensive transportation, hydrocarbon recovery and marketing, well-site servicing and equipment rental capabilities of Gibson Energy," says Simmons. "This should enable Deepwell to significantly accelerate its growth rate, capitalize on current market opportunities and substantially improve its profitability."

Deepwell owns and operates three full service waste-management facilities in Alberta - Claresholm, Mayerthorpe and Grande Cache and one waste water disposal facility in Rycroft. Deepwell also owns a 50 per cent interest in a waste-water disposal facility that is currently expanding into a full-service waste-management facility in the growing Bakken play in Saskatchewan.

Some of the synergies identified by the management teams of Deepwell and Gibsons include connecting Deepwell's oilfield waste management facilities by pipelines to the existing local pipeline network. This step would enable Gibsons to optimize crude-oil marketing opportunities at Deepwell's facilities.

Gibsons is also well-positioned through its various businesses to identify additional volumes of oil and water that can be transported to Deepwell's existing facilities by Gibsons' truck fleet.

Stewart Hanlon, president and CEO, says the strategic relationship and Gibsons' participation in the financing will benefit both parties.

"Deepwell's strategic footprint and oilfield waste and waste-water treatment and disposal business is a great complement to Gibsons' current operations. This investment will allow both Deepwell and Gibsons to increase our respective offerings and to grow our businesses."

The Western Canadian Sedimentary Basin has been seeing significant increases in the ratio of water to oil produced. The petroleum industry now handles about 11 bls of water for every bbl of oil produced, which is almost a three-fold increase in the last decade. Deepwell has five facilities that handle water, but are not pipeline connected and Gibsons has nine oil pipeline connected terminals that have no water-handling capabilities. Clearly there are opportunities for these businesses to leverage off each other's complementary capabilities, according to both parties. **NWB**



Partners in Advocacy & Business

Fall 2009 Convention Program

Monday, November 16, 2009

- 12:00 pm – 7:00 pm **AAMDC Registration/Information Desk**
Foyer, Delta Edmonton South
- 2:00 – 3:00 pm **Reeves'/Mayors' Meeting**
Imperial Ballroom, Radisson South
- 3:00 – 3:45 pm **Opening Ceremonies**
Grande Ballroom, Main Level Delta
- Procession and O Canada
 - Invocation
 - Greetings from Municipal Affairs
 - Greetings from the City of Edmonton
 - Greetings from the RCMP
 - Introduction of Past Presidents
 - Introduction of Fraternal Delegates
 - In Memoriam
 - Long Service Awards
 - R. W. Hay Award
- 3:45 – 4:45 pm **Keynote Speaker Mark Sutherland, Chuck wagon Racer**
- 5:00 – 6:30 pm **Municipal Affairs Open House**
Palm Room, Radisson South

DRAFT

Tuesday, November 17, 2009

6:30 am – 8:30 am	Buffet Breakfast sponsored in part by Strongco <i>Atrium Café, Radisson</i>
6:30 am – 4:30 pm	AAMDC Registration/Information Desk <i>Foyer, Main Level, Delta</i>
8:30 am – 9:00 am	Dr Taylor, AB Water Research Institute <i>Grande Ballroom, Main Level Delta</i>
9:00 am – 9:15 am	The Hon. George Groeneveld, Minister of Agriculture
9:15 – 9:30 am	Leader of the Official Opposition, Dr. David Swan (TBC)
9:30 am – 10:15 am	Municipal Excellence Awards
10:15 am – 10:30 am	Refreshment Break <i>Foyer, Grande Ballroom, Delta</i>
10:30 am – Noon	Breakout Sessions <ul style="list-style-type: none"> ▪ Water Wise, understanding water initiatives ▪ Transfer Development Credits ▪ Update on the Land Use Framework <i>Jubilee Ballroom, Level 2, Radisson</i>
Noon - 1:00 pm	Buffet Luncheon <i>Jubilee Ballroom, Level P2, Radisson</i>
1:00 pm – 1:30 pm	Municipal Area Partnership Committee <i>Grande Ballroom, main Level, Delta</i>
1:30 pm – 2:00 pm	The Hon. Jack Hayden, Minister of Infrastructure
2:00 pm – 2:30 pm	Plenary
2:30 pm – 3:00 pm	Ken Hughes, Chair of the Alberta Health Board Dr. Stephen Duckett, President and CEO Alberta Health Services
3:00 pm	Coffee Break <i>Jubilee Ballroom, Level 2, Radisson</i>
3:00pm – 4:30 pm	Breakout Sessions <ul style="list-style-type: none"> ▪ Water Wise, understanding water initiatives ▪ Transfer Development Credits ▪ Update on the Land Use Framework <i>Jubilee Ballroom, Level 2, Radisson</i>
7:30 pm – 11:00 pm	Finning Night <i>Grande Ballroom, Main Level, Delta</i>



Partners in Advocacy & Business

Fall 2009 Convention Program

Wednesday, November 18, 2009

6:30 am – 8:30 am	Buffet Breakfast <i>Atrium, Main Level, Radisson</i>
7:00 am – 4:30 pm	AAMDC Registration/Information Desk <i>Foyer, Main Level, Delta</i>
8:30 am – 9:30 am	Annual General Meeting <i>Grande Ballroom, Delta</i> <ul style="list-style-type: none">▪ President's Report▪ Financial Statements▪ Credentials Committee
9:30 am – 9:45 am	Introduction of Municipal Interns – Minister Danyluk (TBC)
9:45 – 10:15 am	The Hon. Ray Danyluk, Minister of Municipal Affairs (TBC)
10:15 – 10:30 am	Refreshment Break
10:30 – 11:45 am	Resolution Session
11:45 am – Noon	Nominations for Vice President
Noon – 1:00 pm	Buffet Luncheon <i>Jubilee Ballroom, Level P2, Radisson</i>
1:15 pm – 2:15 pm	Keynote Speaker Don Bell, co-founder of Westjet Sponsored by ATCO Electric and ATCO Gas <i>Grande Ballroom, Delta</i>
2:15 pm – 2:45 pm	Refreshment Break <i>Foyer, Grande Ballroom, Delta</i>
2:45 pm – 3:15 pm	The Hon. Luke Ouellette, Minister of Transportation (TBC)
3:15 pm – 3:30 pm	Election for Vice President
3:30 pm – 3:45 pm	Address from FCM President
3:45 pm – 4:00 pm	EOEP Certificate of Achievement Awards
4:00 pm – 4:30 pm	Nuclear Power
4:30 pm – 5:00 pm	Election for Directors <i>District 2</i> <i>District 3</i> <i>District 5</i>
6:00 pm – Midnight	AAMDC and Brownlee LLP Association Banquet <i>Jubilee Ballroom, Radisson</i>

Thursday, November 19, 2009

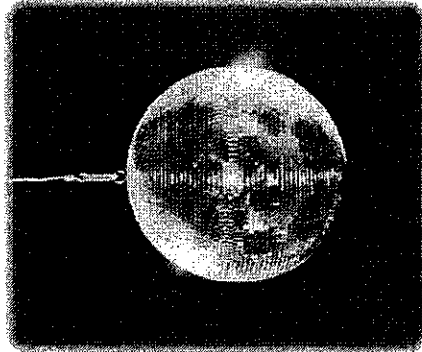
6:30 am – 8:00 am	Brownlee LLP Breakfast <i>Atrium, Main Level, Radisson</i>
8:00 am – 12:00 pm	AAMDC Registration/Information Desk <i>Foyer on Assembly Level</i>
8:30 am – 9:00 am	Law Enforcement Framework <i>Grande Ballroom, Main Level, Delta</i>
9:00 am – 9:45 am	A Conversation with the Minister of Health, Ron Liepert
9:45 am – 10:00 am	Door prizes
10:00 am – 10:15 am	Refreshment Break <i>Foyer, Grande Ballroom, Delta</i>
10:15 am – 11:45 am	Ministerial Forum
11:45 am – 12:00pm	The Hon. Ed Stelmach, Premier
12:00 – 12:05 pm	Unfinished Business <ul style="list-style-type: none"> ▪ Resolutions ▪ Grand Door Prize Draw ▪ <i>God Save the Queen</i>
12:05 pm – 1:30 pm	MLA Luncheon <i>Jubilee Ballroom, Level P2, Radisson</i>

November 18 Social Events

Mayfield Dinner Theater
10:30am - 3:30pm

Look out... here come the 70s! The original 'me' generation is reborn at the Mayfield this year, with some of the best music and far-out fashion of the modern age. The great rock bands were unearthed in this decade, along with platform shoes, bell bottoms, big hair and something called Disco. Can you dig it? Get down tonight...shake your booty and remember...the world will be a better place when everyone is groovy!!!

Cost \$105



Finning (Canada) Hospitality Evening
Tuesday, November 17
7:30-11:30pm
Grande Ballroom, Main Level
Delta Edmonton South

Come for a fun-filled evening! Finning (Canada) will provide refreshments and tantalizing appetizers for everyone to enjoy.

AAMDC/Brownlee LLP Association
Banquet
Wednesday, November 18
6-11:30pm
Jubilee Ballroom, Level P2
Coast Terrace Inn

Socialize at a semi-formal affair with other delegates and their partners while enjoying a delicious buffet dinner. Banquet tickets are sold separately. Book early, as seating is limited.

Cost: \$52



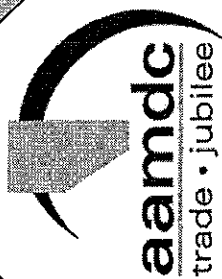
Partners Program

Fall 2009
Convention

Pp

Pp

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Partners in Advocacy & Business

Registration

November 17

Registration for the Partners Program will take place in the foyer of the Delta Edmonton South during the following times:

- Monday, November 16
10am - 6pm
- Tuesday, November 17
7am - 5pm
- Wednesday, November 18
7am - 5pm

All events include transportation and entrance fees. Events are offered on a first-come, first-served basis. Advanced registration is encouraged, as on-site registration is limited.

Please arrive 10 minutes early for your scheduled event. All delegates must present their event ticket to participate. All partners are encouraged to wear their name badges.



Pp

Christmas Card Workshop
9:00am - noon

Get ready for Christmas and create your very own hand-crafted Christmas cards using rubber stamps, ribbons, glitter and more! This is a three-hour workshop that includes: complete instruction with demonstrations, all precut materials, including envelopes and the adhesive to put them together. Come join in the fun.

Cost: \$60

Shop 'til you drop at
West Edmonton Mall
10:30am-3:30pm

A shuttle bus will take you to West Edmonton Mall, where you will get to experience a window shopper's delight with 600+ stores to choose from. The shuttle bus will depart the mall at 3:30 p.m.

Cost: \$25

Pp

Chocolate Tasting Workshop
1:30-4:00pm

Tasting fine chocolate can inspire all of your senses. You will learn how to judge chocolate based on its appearance, smell and—of course—taste. We will sample both milk and dark chocolate by different European and American chocolatiers. You will discover how chocolate varies in taste depending on where the bean is grown. You will also learn about the chocolate-making process from bean to bar and about the history and health benefits of chocolate. Once you've been through one of these workshops, chocolate will never taste the same again!

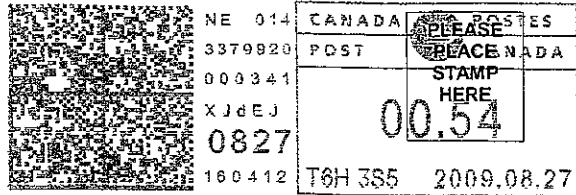
Cost: \$55



Pp

To register visit:
www.partnersinprotection.ab.ca

Partners In Protection
c/o Canadian Forest Service
5320-122 Street
Edmonton, Alberta
T6H 3S5



Mackenzie County
Gregory Alan Newman
PO Box 640
Fort Vermilion, AB
T0H 1N0, Canada

Note
Probably here
Should attend
Stewart



*Working together for safer
communities in the
wildland urban interface.*

Partners in Protection

Annual General Meeting
Oct. 14-16th - Jasper Park Lodge

Protection agencies and municipal leaders from across Canada will gather to examine the challenges they face in protecting communities in the Wildland Urban Interface (WUI). The complicated task of protecting the public from harm can be muddled by multiple agencies with overlapping responsibilities. In Jasper we will work together to provide solutions to these challenges.

Highlights:

- Information on recent interface incidents and community-based initiatives
- Field trips around the majestic Town of Jasper

Why Attend:

- Build the framework of centre of excellence for interface risk management
- Share issues and challenges of working in the interface
- Gather tools to engage your community in fire protection projects

Phone: 780-435-7338
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